

High Road School Nurse Residency Project FAQs

1. Must a school nurse be employed by a school district to be eligible for grant funding?

Yes. The school nurse must be directly employed by the school district, since the school district's wages and benefits are used as a match leverage as required by the H RTP Grant.

2. If I am currently enrolled in school nurse credentialing program prerequisites (ie audiology) am I able to apply for the grant?

Yes. School nurses completing their prerequisite are eligible to apply for the grant.

3. My district covers my school nurse credentialing costs, can I apply for the grant?

Yes. you may apply, however you will be ineligible for funding through this grant.

4. Does each nurse (in a multi-nurse district) need to submit an MOU?

No. Only 1 MOU per district is required.

5. If I am unable to get an MOU right away, may I still submit my application?

Yes. You may apply, however, an MOU must be on file to participate in the grant.

6. Does each nurse (in a multi-nurse district) need to submit a DAS form?

No. Only 1 DAS form per district is required.

7. If I am unable to get a DAS form for my application, may I still submit my application?

Yes. You may apply, however, an DAS-72 must be on file to participate in the grant.

8. Where can I find the Apprenticeship Standards?

The School Nurse Grant Roles and Responsibilities are the same as "Apprenticeship Standards." They need to be signed by your superintendent and the school nurse applicant with the last page uploaded.

9. What is the deadline to submit the MOU?

As soon as possible after you submit your application. Please email it to hrtppgrantinfo@csno.org and reference your name so we can tie to the application.

10. When will I be notified if I'm awarded the grant?

*You will be notified **before July 1, 2025**. We are reviewing a large number of applications, and multiple stakeholders are involved in the review process.*

11. Should I wait for grant approval before applying to a credential program?

No. You should apply to both the credential program and the grant at the same time. Do not delay your program application while waiting for grant results.

12. Am I eligible if I'm already enrolled in a credential program?

Unfortunately, no. The grant only supports nurses beginning their credential program on or after July 1, 2025.

13. What if I've been accepted to a program that starts after July 1, but haven't begun classes yet?

You are eligible to apply. The key requirement is that your classes start on or after July 1, 2025.

15. Where should I find the data that my school receives 50% or greater free/reduced lunch?

You can visit the California Department of Education's Dataquest Website. [DataQuest](#)

16. My district may not meet the 50% free/reduced lunch threshold. Should I still apply?

*Yes. Free or reduced lunch percentage is just one factor we consider. We assess multiple indicators of need. While the **50% Free or Reduced Lunch rate** is one of the key indicators we reference, it is **not the sole determining factor**. Our review process considers a broader set of criteria to assess whether a district or school qualifies as underserved or economically challenged, or a nurse shortage area. Please do not self-disqualify—submit your application and allow us to evaluate it fully.*

17. Does it have to be the entire district or would serving at least one school that has lunch like that fulfill the requirement?

It could be an individual school.

18. Who is responsible for obtaining MOU signatures?

The school nurse applicant is responsible for coordinating signatures from the district superintendent and, if applicable, the labor group.

19. Can our district edit the MOU language to meet internal requirements?

It depends. The MOU serves as a broad based platform for an agreement to work together. It is not a contract. Districts may propose modified language. We are happy to review revisions, but the intent of the agreement must remain the same.

20. What does “assist with attending the CSNO Academy and Conference” mean?

CSNO covers the registration costs for both the Academy (currently priced at \$650) and Annual Conference (fee \$610). We ask the district to support nurses by:

- *Allowing time/flexibility to complete coursework (2 live Zooms + self-paced modules)*
- *Providing travel-related expenses for the CSNO Annual Conference (Feb 12–15, 2026 in Monterey)*

21. Can I cover my own travel and use personal time off instead of going through my district?

Yes. If you choose to pay for your own hotel and use personal necessity days, that's entirely your choice.

22. What costs are covered by the grant?

- *CSNO Membership (\$62)*
- *CSNO Academy Registration (\$650)*
- *CSNO Conference Registration (\$610 – includes meals except dinner)*
Note: *Travel and lodging costs are the responsibility of the nurse or their district.*

23. What is expected from a Nurse Preceptor?

The preceptor must be a credentialed school nurse who meets the practicum guidelines set by the credentialing program. They are typically identified by the applicant (university coordinators can also help the student select one) and must work in a partner district.

24. Can the preceptor work at the same school or district as the applicant?

Yes, as long as they meet credentialing program requirements.

25. Is there a stipend for preceptors?

Yes, a stipend is included, though the exact amount may vary. More information will be provided upon selection.

26. Do I need to submit documentation showing our district's free/reduced lunch rate?

*No, not necessarily. That is just **one variable** we consider. We may already have access to the data or identify eligibility through other qualifying factors.*

27. We are a network of charter schools rather than a traditional school district, are we eligible to participate in the H RTP grant?

Yes. If you are an educational entity with students on California Campuses and you employ school.

28. Can you please clarify the bullet points listed on the MOU under the School District section?

Sure!

- Serve as a district partner to provide input and feedback on the High Road Training Program (H RTP). - **What will this look like?** A survey? Yes or a focus group.
- Participate in meetings as needed. - **What kind of meetings and/or time commitments are being anticipated?** The last project only needed one meeting to address a COVID issue, but that's long since gone. We would provide ample time and we anticipate no more than 1 hour twice a year.
- Advertise and recruit school nurses for work in the educational setting. - **something we already do thru Ed.join. Is there anything else expected outside of normal employment seeking?** No. You may not need to advertise for school nurses if you do not have a vacancy for one.
- Provide a list of school nurses that need to obtain their clear school nurse credential. - **Does this need to be done in a formal manner or a specific form or how is this done?** If you have nurses that might benefit from this project, we ask that you share this opportunity with them.
- Assist with the school nurse attending the CSNO Academy and the CSNO Conference. - **Please see Q. 19 above in the FAQ sheet**
- Monitor credentialing progress of the school nurse.- **Monitor in what way? How would this be expected to be completed and how often?** This is just to make sure the nurse and administration communicate.
- Provide schedule flexibility for the school nurse to participate in required credentialing activities. - **What does this mean? What kind of flexibility would be needed? My understanding is programs create their requirements around the knowledge that a school nurse is working full time? This means in**

alignment with the labor contract that nurses might be able to attend professional learning. They may allow you to use the work computer and lunch time to do some academy work.

- Complete required grant documents. Participate in the evaluation as needed.- The required grant documents are MOU, DAS-752 and Rules & Regs.? Are there any other required grant documents? We may need documentation of salary but believe the school nurse can help with that.

29. I need help filling out the DAS 752 form.

You can view the sample document [HERE](#). Here is more information, if you need:

1. Who do we write as the "program sponsor"- put CSNO- H RTP/School Nurse Residency Program
2. What are the "Apprenticeship Standards"- The School Nurse Grant [Roles and Responsibilities](#) are the same as "Apprenticeship Standards."
3. Occupation: as per the sample, or flexible as per your need.
4. Do we need one form per employee?

No, one one per school district. The DAS-752 form is an Employer Agreement and is typically completed once per employer for each specific apprenticeship program they participate in, not for each individual apprentice. The purpose of the form is to signify the employer's agreement to the overall apprenticeship standards and their commitment to training apprentices according to the program guidelines. It's a general agreement rather than an employee-specific enrollment form.

- 5: What is the apprenticeship committee: [Explanation of Apprenticeship Committee Role \(DAS752 Context\)](#)

An Apprenticeship Committee is the governing body that manages a registered apprenticeship program. It typically includes equal representation from labor (such as trade unions) and management (employers). In our CASE, they will be overseeing the H RTP project. Their responsibilities include:

- Developing and maintaining apprenticeship standards—covering on-the-job training, related classroom instruction, wage progression, and work processes.
- Administering apprenticeship programs, including apprentice selection, training oversight, and ensuring compliance with regulations.
- In the DAS752 (and similar DAS forms), the apprenticeship committee is the entity responsible for receiving notifications and dispatch requests to ensure contractors have access to properly trained and registered apprentices.