Millis Public Library Board of Trustees Meeting Minutes
Tuesday August 4, 2026

Call to Order:

Ms. Fong-Hughes called the meeting to order at 7:07 pm

The meeting was held via Zoom on Tuesday, August 4, 2026. The agenda was properly posted with the Town of Millis and timely notice was given. Present were Rebecca Fong Hughes (Chairperson), Jonathan Bernier (Secretary), Olivia DiRamio (Trustee), and Kimberly Tolson (Library Director)

Previous meeting minutes were unanimously approved 7:09

Directors Report:

Funding

FY27 Budget

Ms. Tolson presented the FY27 to Actual for the period ending 7/30/2026 and noted that library materials were moved around a bit. There has been some updates to the nonfiction section, adding some more large print books, video games due to demand, while weeding out some outdated things in the AV stuff like DVD, books on tape. More money was put toward e-library stuff, since there are always holds on Libby

There has been a slight increase in State Aid for libraries in the state which his not all that common and is very good news

Programs & Services

There will be more programming in August than in July:

- Tuesday, August 4 at 4 pm – Animal World Experience
- Friday, August 7 at 6:00 pm - Teen Hangout
- Saturday, August 8 at 2:45 pm – Middle School Lock-in
- Thursday, August 13 at 6:30 pm – Tween Ice Cream and Trivia Night
- Friday, August 14 at 6 pm – Teen TV: Toons Through the Ages
- Saturday, August 15 at 12 noon – Teen Movie “Night” – Blank Check
- Wednesday, August 19 at 5:30 pm – Jonathan Kranz Mushroom Talk
- Friday, August 28 at 3:00 pm - Anything but the Brush: YA Paint Party

Facilities

The leak was thought to be fixed, but is still an issue, we are still waiting on Aquabarriers to address the leak, due to their staff vacations. They should be here next week.

David from New England Painting came by this week to do a walk-through in advance of

the project's start. Power washing will begin this week.

The gardens have been weeded by two of our stalwart volunteers, Madelyn Good and Pat Yemen

Outreach

Millis Day is August 20th at 4pm

Ms. Tolson and the trustees will be in attendance.

> We wanted to have separate tables for the MPL and the FotL
>
> We will use the branded MPL tent and one of the friends 8' table
>
> Ms. Fong-Hughes will reach out to the friends to reinforce that we should have separate tables.
>
> > Trustees voted to blanket approve up to $50 from State Aid any supplies needed for the Millis Community Day – approved unanimously

Fire Department Open House will be October 4th.

- Ms. Tolson will be in attendance
- Staff will be asked but no one will be compelled to "volunteer".

Old Business

10/16-10/18 – Friends Book Sale, Friday for the friends of the library, and we will have the coffee table on that Saturday.

Ms. Fong will tap the businesses in our plaza for some raffle prizes.

We will sell the stickers and the pins again

> Ideas were Brainstormed about maybe a using the flat-top cases to display some merchandise.
>
> Some of the questions that arose:

- Where is the price break that it becomes worth it.
- Are we trying for a passive income stream or are we just trying to get more engagement and trying to MPL out there.
- Is there a local option to get a custom sticker/t-shirt without having to go to a true custom website.

State Aid

Revisiting the following:

New Signage to direct people to the library on 109

Soundproofing – this would really improve the space (sound machines?)

Maybe investigate the MHEC consortium to see if there is a better price

Board voted to approve 3 new sound machines not to exceed $250 out of State Aid, it was approved unanimously.

ACTION ITEM

Ms. Tolson will look to purchase 3 sound proofing not to exceed $250. If they end up being more expensive, the director will reach out to the board.

Director to get a range of prices, from fully professional install and professionally outsource the top priorities:

- Outdoor Signage
- Soundproofing (Priority)
- Children's play space refresh (Priority)
- Sofa/Storage for staff room
- Outdoor Furniture

New Business

Ms. Fong Hugjhes mentioned the new little library dedicated to the daughter of Miss D, the long-term librarian at CFB.

Next meetings confirmed for 8/4 and 9/13.

Ms. Fong-Hughes officially adjourned the meeting at 8:09.