

# BEGINNING OF SEMESTER

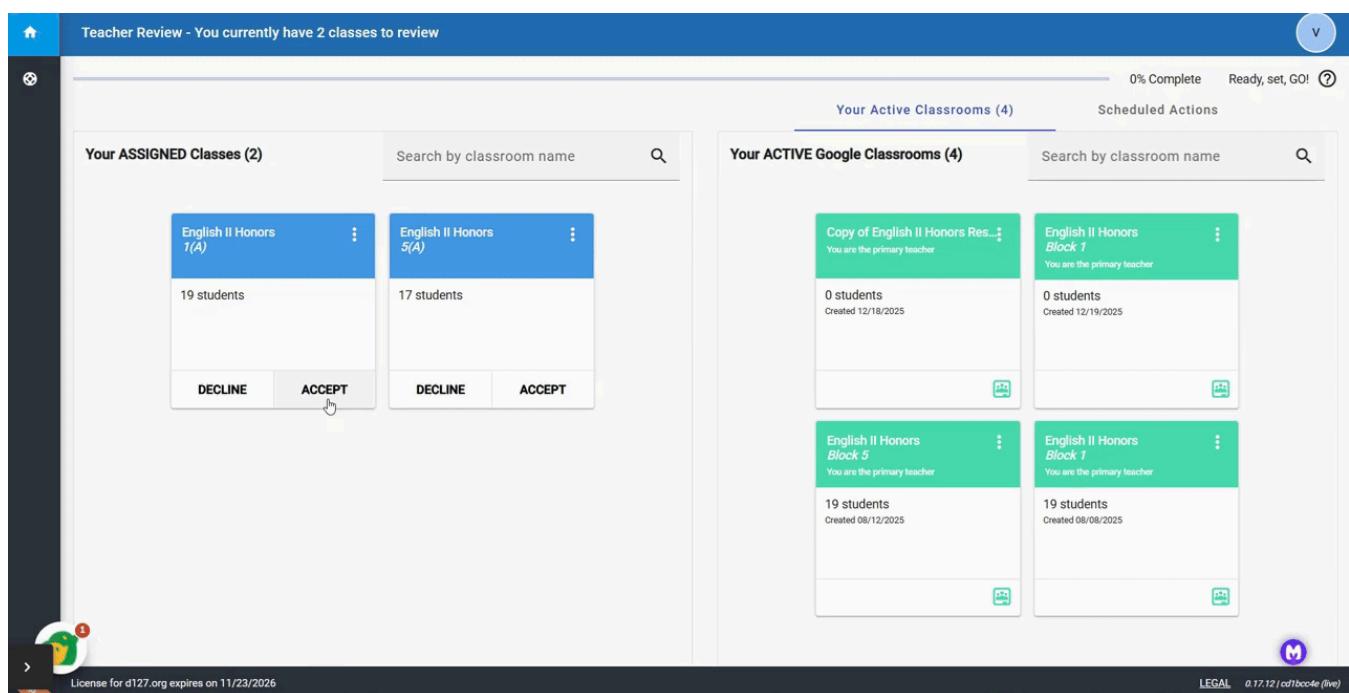
Google Classroom & Little SIS Workflow

[Little SIS Teacher Review](#)

[Google Classroom](#)

## What's a MERGE?

- Think of this like Schoology's ability to link courses.
- If you have a single class period with multiple section numbers (ie: Honors, co-taught, Journalism I & II), merge these students into one class. You can always individually assign materials and assignments to specific groups of students.
- Have all Freshman Biology classes, for example, on an A day? You have the option to merge them all into a single course. Or, if you're looking for a single url for all of the same kind of course (think: agenda links), this might be a good option.
- To merge classes, drag and drop the PowerSchool-created blue course cards on top of each other. Then, hit Schedule.
- If you want to merge classes, do this BEFORE you accept your rosters.



The screenshot shows the Little SIS Teacher Review interface. At the top, a blue header bar displays "Teacher Review - You currently have 2 classes to review", "0% Complete", "Ready, set, GO!", and a refresh icon. Below the header, there are two main sections: "Your ASSIGNED Classes (2)" and "Your ACTIVE Google Classrooms (4)".

**Your ASSIGNED Classes (2):**

- English II Honors 1(A)**: 19 students. Buttons: DECLINE, ACCEPT (highlighted with a cursor).
- English II Honors 5(A)**: 17 students. Buttons: DECLINE, ACCEPT.

**Your ACTIVE Google Classrooms (4):**

- Copy of English II Honors Res.**: You are the primary teacher. 0 students. Created 12/18/2025. Buttons: DECLINE, ACCEPT.
- English II Honors Block 1**: You are the primary teacher. 0 students. Created 12/19/2025. Buttons: DECLINE, ACCEPT.
- English II Honors Block 5**: You are the primary teacher. 19 students. Created 08/12/2025. Buttons: DECLINE, ACCEPT.
- English II Honors Block 1**: You are the primary teacher. 19 students. Created 08/08/2025. Buttons: DECLINE, ACCEPT.

At the bottom of the interface, there is a footer with a license notice, a "LEGAL" link, and a copyright notice: "License for d127.org expires on 11/23/2026" and "LEGAL 0.17.12 / cd7bcode (live)".

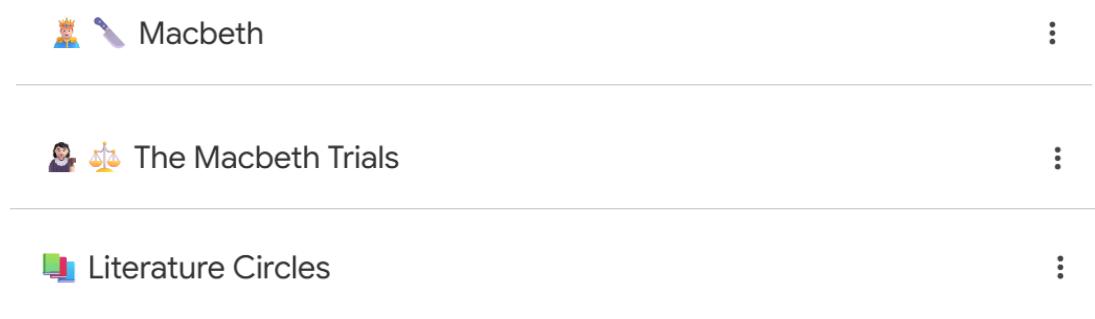
## What's a LINK?

- A link, on the other hand, allows you to link your PowerSchool-created roster to an existing Google Classroom.
- This can be combined with a merge (merge first, then link).

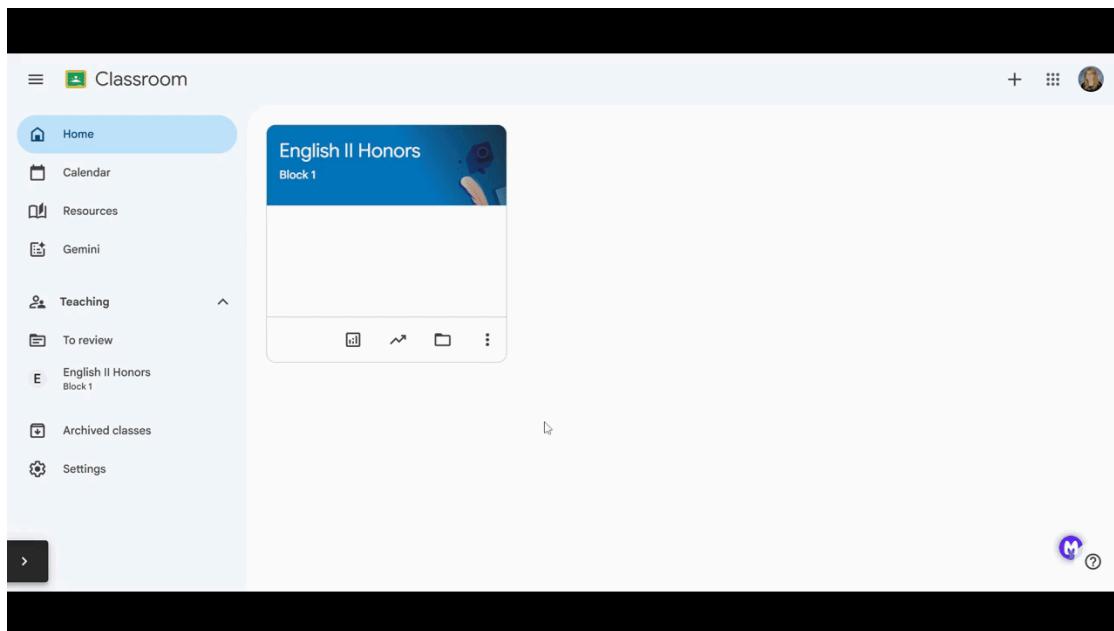
- Drag and drop the blue tile to your Google Classroom.

## SUGGESTED WORKFLOW

- Create a course in Google Classroom.
- Create your topics
  - Topic = Schoology folder
  - Missing Schoology's folder color coding? Google search the kind of emoji you want, and use emojis for easier visual recognition.



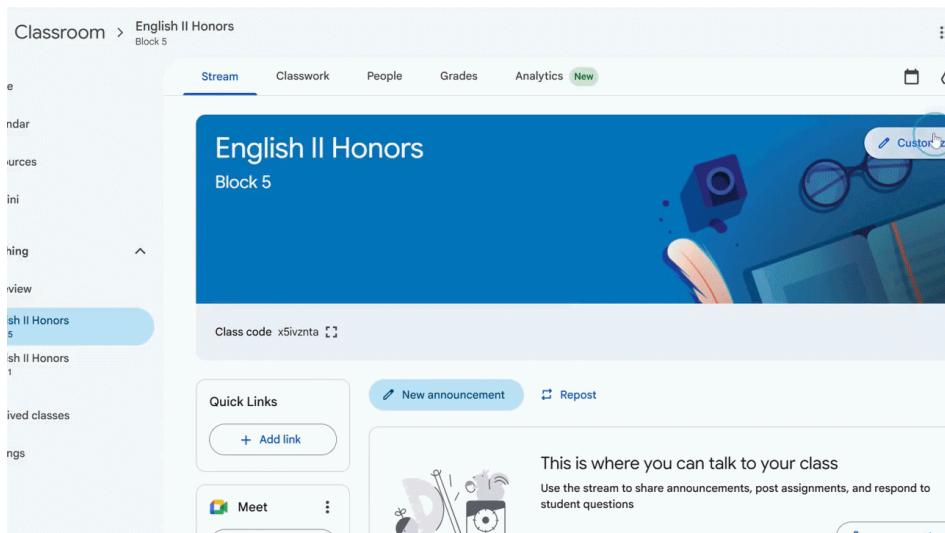
- Add materials, assignments, questions, quick links (agenda)
- Once you get a good template, create a copy of the course for each section you teach.



- Then, head over to Little SIS to link. Drag the blue rosters to each of the corresponding Google Classroom.

## MORE TIPS

- Your Google Classroom rosters will update as students are added or dropped from the course.
- At the end of each semester, archive your course, which removes student access to the course.
- As you begin a new semester, make a copy of your entire archived course -- a huge time saver! You can link your rosters later.
- There's far more flexibility with Google Classroom in that you can name your course.
- Customize your course card in Google Classroom by choosing both a color and a picture. Canva has perfectly sized Google Classroom header templates.



- Add co-teachers on the People tab:

## Teachers



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