

**Hidalgo Medical Services
Provider Performance Evaluation with Goals**

Employee Name: _____

Department: _____ **Site:** _____

Job Title: _____ **Date:** _____

Last Review Date: _____ **Next Review Date:** _____

Performance Standards:

1. Performs duties as outlined in job description and contract:
 ___ Performing satisfactorily ___ Needs remediation
2. Achieves productivity expectations:
 ___ Performing satisfactorily ___ Needs remediation
3. Patient/consumer/client satisfaction:
 ___ Performing satisfactorily ___ Needs remediation

Self Review:

1. Accomplishments for performance review time period:
2. List involvement in community activities related to HMS' mission.
3. List participation in professional development activities:

Goals and Objectives:

1. Supervisor guided expectations for the next performance review time period:

In the spaces provided below, list two development goals, indicating key actions and milestones for each. Goals should be job/performance development related.

The goals and objectives are considered a “living document” and should be reviewed and updated on a regular basis.

Remember that well-written goals are “SMART” - Specific, Measurable Attainable, Relevant, Time-bounded

Development Goal #1	Target Date
Key Action Items	

Development Goal # Training program	Target Date
Key Action Items	

Employee signature: _____

Date: _____

Supervisor signature: _____

Date: _____

HR Review: _____

Date: _____