



Encore Bambino Piano School Payment & Billing Policy

Dear Parents and Students,

To ensure our schedule runs smoothly and time slots remain reliably reserved for every student, the following payment policy is effective immediately, and will take effect during the next week #4 lesson for all 4-week lesson packages:

1. Payment Due Date & Accepted Methods

- Tuition covers a **4-week lesson package**.
- A reminder text sent on **Week #4** is provided strictly as a **courtesy**; tuition responsibility remains with the parent/client regardless of reminder delivery.
- Full payment must be **received and cleared by midnight the night before** your scheduled **Week #1** lesson.
- **Accepted Payment Methods: Zelle and Cash App** only. Partial payments will not be accepted (this includes partial tuition or attempting to pay tuition without the required late fee).

2. Late Cancellation & Late Fees

- Any payment not cleared by midnight the night before Week #1 will incur a **\$50 late fee**.
- Lessons canceled less than 12 hours before our scheduled time will incur a **late cancellation fee of \$50**.

3. Missed Lessons & Forfeiture

- If payment is not cleared prior to **Week #1**, the lesson will be canceled and **forfeited**. No make-up lessons or refunds will be offered for lessons missed due to unpaid tuition.
- If full payment (including the late fee) is not made before the **Week #2** lesson date, the remainder of the package will be canceled and lessons suspended until the account is settled in full.

4. Reserve Time Slot & Waiting List

- Canceled packages will **not** hold your student's current day and time slot.
- Unreserved time slots will be opened to students on the studio waiting list. Re-enrollment will depend entirely on current studio availability, and at the current price listed on our website www.encorebambino.com.

5. Discontinuation of Lessons

- Accruing **4 late payments within a calendar year** gives the studio the option to permanently discontinue lessons and release the time slot.

Thank you for your cooperation and commitment to keeping our studio running smoothly!