

COMPLETE PARTICIPANT & PRESENTER GUIDEBOOK

PANDUAN LENGKAP PESERTA DAN PRESENTER

INTERNATIONAL CONFERENCE 2026

Women, Public Policy, and Environmental Justice

Advancing Gender-Responsive Policies for a Sustainable Future

22 December 2026

Online Conference Zoom

Organized by / Diselenggarakan oleh

YAYASAN BALI SRUTI

Women. Policy. Environment. Justice.

A. Pengantar / Preface

BAHASA INDONESIA

Panduan ini disusun sebagai acuan operasional yang lengkap bagi calon presenter, presenter yang telah diterima, peserta umum, moderator, dan pihak lain yang terlibat dalam The 1st Bali Sruti International Conference 2026. Dokumen ini menjelaskan keseluruhan proses konferensi sejak pendaftaran, pengiriman dan seleksi abstrak, pembayaran, penyusunan full paper dan PPT, technical rehearsal, pelaksanaan konferensi melalui Zoom, publikasi, penggunaan media sosial, hingga penerbitan sertifikat dan dokumentasi kegiatan. Tujuannya adalah agar setiap peserta memahami hak, kewajiban, alur, dan standar akademik yang berlaku sehingga konferensi dapat berjalan tertib, inklusif, aman, dan profesional.

ENGLISH

This guide serves as a comprehensive operational reference for prospective presenters, accepted presenters, general participants, moderators, and other parties involved in The 1st Bali Sruti International Conference 2026. It explains the full conference process, including registration, abstract submission and selection, payment, full-paper and PPT preparation, the technical rehearsal, participation via Zoom, publication pathways, social-media promotion, certificates, and documentation. Its purpose is to ensure that every participant understands the applicable rights, responsibilities, procedures, and academic standards so that the conference can be conducted in an orderly, inclusive, safe, and professional manner.

BAHASA INDONESIA

Apabila terdapat perubahan jadwal, tautan, narasumber, room, atau ketentuan teknis setelah panduan ini diterbitkan, pengumuman resmi terbaru dari panitia melalui WhatsApp Group, email, website Bali Sruti, atau media sosial resmi menjadi acuan utama. Karena itu, peserta dan presenter wajib memastikan nomor WhatsApp dan email yang didaftarkan tetap aktif selama masa persiapan hingga konferensi selesai.

ENGLISH

If there are changes to schedules, links, speakers, rooms, or technical arrangements after this guide is issued, the latest official announcement from the organizing committee via WhatsApp Group, email, the Bali Sruti website, or official social-media channels will take precedence. Participants and presenters must therefore ensure that the WhatsApp number and email address provided during registration remain active throughout the preparation period and until the conference is completed.

IMPORTANT / PENTING

Calon presenter tidak melakukan pembayaran pada saat mengirim abstrak. Pembayaran registrasi presenter dilakukan hanya setelah abstrak dinyatakan diterima oleh panitia.

Prospective presenters do not pay at the abstract-submission stage. The presenter registration fee is paid only after the abstract has been officially accepted by the organizing committee.

1. Tentang Konferensi / About the Conference

BAHASA INDONESIA

The 1st Bali Sruti International Conference 2026 merupakan forum akademik dan dialog kebijakan yang diselenggarakan oleh Yayasan Bali Sruti bersama perguruan tinggi mitra. Konferensi ini mempertemukan akademisi, peneliti, pemerintah, pembuat kebijakan, organisasi masyarakat sipil, organisasi perempuan, mahasiswa, aktivis lingkungan, komunitas akar rumput, serta praktisi pembangunan untuk membahas keterkaitan antara perempuan, kebijakan publik, dan keadilan lingkungan.

ENGLISH

The 1st Bali Sruti International Conference 2026 is an academic and policy-dialogue forum organized by Yayasan Bali Sruti together with partner universities. It brings together academics, researchers, government representatives, policymakers, civil society organizations, women's organizations, students, environmental activists, grassroots communities, and development practitioners to examine the intersections of women, public policy, and environmental justice.

BAHASA INDONESIA

Konferensi menempatkan pengalaman, pengetahuan, partisipasi, dan kepemimpinan perempuan sebagai unsur penting dalam pembangunan berkelanjutan. Pembahasan tidak dibatasi pada penelitian akademik konvensional, tetapi juga membuka ruang bagi analisis kebijakan, studi kasus, pengalaman komunitas, pengetahuan lokal, dan praktik baik yang dapat memberi pelajaran bagi pengembangan kebijakan yang lebih responsif gender dan inklusif.

ENGLISH

The conference recognizes women's experiences, knowledge, participation, and leadership as essential elements of sustainable development. Discussions are not limited to conventional academic research; they also welcome policy analysis, case studies, community experiences, local knowledge, and good practices that can inform more gender-responsive and inclusive policymaking.

TEMA UTAMA / MAIN THEME

Women, Public Policy, and Environmental Justice: Advancing Gender-Responsive Policies for a Sustainable Future

Perempuan, Kebijakan Publik, dan Keadilan Lingkungan: Mendorong Kebijakan Responsif Gender untuk Masa Depan yang Berkelanjutan

2. Profil dan Informasi Utama / Conference Profile and Key Information

BAHASA INDONESIA

Konferensi dilaksanakan secara daring pada Selasa, 22 Desember 2026, pukul 08.30-17.30 WITA (UTC+8) melalui Zoom Meeting atau Zoom Webinar sesuai pengaturan teknis panitia. Bahasa konferensi adalah Bahasa Indonesia dan Bahasa Inggris. Presenter dapat menggunakan salah satu dari kedua bahasa tersebut untuk presentasi, sedangkan abstrak diwajibkan ditulis dalam Bahasa Inggris.

ENGLISH

The conference will be held online on Tuesday, 22 December 2026, from 08:30 to 17:30 WITA (UTC+8) via Zoom Meeting or Zoom Webinar, depending on the technical arrangement determined by the committee. The conference languages are Bahasa Indonesia and English. Presenters may use either language for their presentation, while abstracts must be written in English.

Informasi / Information	Keterangan / Details
Nama / Name	The 1st Bali Sruti International Conference 2026
Tanggal / Date	22 December 2026
Waktu / Time	08.30-17.30 WITA (UTC+8)
Format	Online Conference
Platform	Zoom Meeting / Zoom Webinar
Bahasa / Languages	Bahasa Indonesia and English
Presenter Fee	Rp299.000 / IDR 299,000 - after abstract acceptance
General Participant	Free of charge / Gratis

3. Tujuan dan Hasil yang Diharapkan / Objectives and Expected Outcomes

BAHASA INDONESIA

Konferensi bertujuan membangun ruang pertukaran pengetahuan yang mempertemukan temuan penelitian dengan pengalaman kebijakan dan praktik komunitas. Melalui forum ini, hasil penelitian tidak berhenti sebagai pengetahuan akademik, tetapi didorong untuk menjadi masukan bagi perumusan kebijakan, penguatan program, advokasi, pendidikan publik, dan pengembangan penelitian berikutnya.

ENGLISH

The conference aims to create a knowledge-exchange space that connects research findings with policy experience and community practice. Through this forum, research is encouraged to move beyond academic knowledge and contribute to policymaking, program strengthening, advocacy, public education, and future research.

Aturan Utama / Key Rules

BAHASA INDONESIA

- Mendorong dialog lintas disiplin tentang gender, kebijakan publik, lingkungan, dan pembangunan berkelanjutan.
- Membuka ruang bagi penelitian, analisis kebijakan, praktik komunitas, dan pengetahuan lokal.
- Memperkuat jejaring antara akademisi, pemerintah, organisasi masyarakat sipil, komunitas, dan praktisi.
- Mendorong lahirnya rekomendasi kebijakan, Book of Abstracts/Conference Proceedings, policy brief, dan publikasi akademik sesuai jalur yang tersedia.

ENGLISH

- Promote interdisciplinary dialogue on gender, public policy, the environment, and sustainable development.
- Provide space for research, policy analysis, community practice, and local knowledge.
- Strengthen networks among academics, government, civil society, communities, and practitioners.
- Support the development of policy recommendations, a Book of Abstracts/Conference Proceedings, policy briefs, and academic publications through the available pathways.

4. Siapa yang Dapat Mengikuti / Who Can Participate

BAHASA INDONESIA

Konferensi terbuka bagi berbagai kelompok yang memiliki minat terhadap isu perempuan, kebijakan publik, lingkungan, dan pembangunan berkelanjutan. Keterbukaan ini dimaksudkan agar diskusi tidak hanya didominasi oleh akademisi, tetapi juga memasukkan pengalaman pemerintah, organisasi masyarakat sipil, komunitas, dan praktisi. Peserta dapat berasal dari Indonesia maupun luar negeri.

ENGLISH

The conference is open to diverse groups interested in women, public policy, the environment, and sustainable development. This openness is intended to ensure that discussions are not dominated solely by academia, but also include the experiences of government, civil society, communities, and practitioners. Participants may come from Indonesia or other countries.

Aturan Utama / Key Rules

BAHASA INDONESIA

1. Akademisi, dosen, peneliti, dan mahasiswa.
2. Pemerintah pusat/daerah dan pembuat kebijakan.
3. Organisasi masyarakat sipil, organisasi perempuan, dan lembaga penelitian.
4. Aktivis lingkungan, organisasi masyarakat adat, komunitas perempuan akar rumput, dan praktisi pembangunan.
5. Masyarakat umum yang memiliki minat terhadap tema konferensi.

ENGLISH

1. Academics, lecturers, researchers, and students.
2. National/local government representatives and policymakers.
3. Civil society organizations, women's organizations, and research institutions.
4. Environmental activists, Indigenous/community organizations, grassroots women's groups, and development practitioners.
5. Members of the general public who are interested in the conference theme.

5. Tema dan Lima Subtema / Theme and Five Sub-themes

BAHASA INDONESIA

Setiap calon presenter harus memilih satu subtema yang paling sesuai dengan fokus abstrak atau paper. Pemilihan subtema penting karena membantu panitia menempatkan naskah pada reviewer dan sesi paralel yang relevan. Judul, tujuan, isi abstrak, dan argumen utama paper harus menunjukkan hubungan yang jelas dengan subtema yang dipilih.

ENGLISH

Each prospective presenter must select one sub-theme that best matches the focus of the abstract or paper. This selection helps the committee assign the submission to relevant reviewers and parallel sessions. The title, objectives, abstract, and main argument of the paper should show a clear connection to the selected sub-theme.

Subtema / Sub-theme	Cakupan / Scope
5.1 Women, Climate Change and Environmental Justice	Dampak perubahan iklim terhadap perempuan; perempuan dan bencana ekologis; perempuan pesisir; perempuan adat; ketahanan pangan; krisis air; adaptasi responsif gender; keadilan iklim dan gender.
5.2 Gender-Responsive Public Policy and Environmental Governance	Pengarusutamaan gender dalam kebijakan lingkungan; analisis gender; perencanaan dan penganggaran responsif gender; partisipasi perempuan; akuntabilitas; data gender; monitoring dan evaluasi kebijakan.
5.3 Women, Natural Resources and Community Sustainability	Perempuan dan pengelolaan sumber daya alam; pertambangan; hutan; pertanian berkelanjutan; sumber daya laut; hak atas tanah; konflik sumber daya; praktik komunitas.
5.4 Women, Green Economy and Sustainable Livelihoods	Ekonomi hijau; green jobs; UMKM perempuan berbasis lingkungan; green entrepreneurship; usaha berkelanjutan; pelatihan sektor hijau; transisi energi; penghidupan berkelanjutan.
5.5 Women's Leadership and Local Knowledge for Environmental Sustainability	Kepemimpinan perempuan; perempuan akar rumput; pengetahuan ekologis; kearifan lokal; advokasi lingkungan; pengambilan keputusan komunitas; generasi muda perempuan dan aksi lingkungan.

6. Jenis Kontribusi yang Diterima / Accepted Contribution Types

BAHASA INDONESIA

Konferensi menerima beberapa bentuk kontribusi agar pengetahuan yang dibahas tidak hanya berasal dari penelitian empiris. Setiap jenis naskah tetap harus memiliki tujuan yang jelas, pendekatan atau dasar analisis yang dapat dipertanggungjawabkan, argumen atau temuan utama, kontribusi, dan unsur kebaruan. Struktur penulisan dapat disesuaikan dengan karakter naskah selama tetap logis dan akademik.

ENGLISH

The conference accepts several contribution types so that the knowledge discussed is not limited to empirical research. Every submission must still demonstrate a clear purpose, a defensible approach or analytical basis, main findings or arguments, contribution, and originality. The structure may be adapted to the nature of the paper as long as it remains logical and academically sound.

Jenis / Type	Bahasa Indonesia	English
Research Paper	Artikel hasil penelitian empiris dengan metode, data, analisis, dan temuan yang jelas.	An empirical research paper with clear methods, data, analysis, and findings.
Conceptual Paper	Artikel yang mengembangkan, mengkritisi, atau mensintesis konsep/teori dan membangun argumen konseptual.	A paper that develops, critiques, or synthesizes concepts/theories and builds a conceptual argument.
Policy Paper	Analisis masalah kebijakan berbasis bukti yang menghasilkan opsi atau rekomendasi kebijakan.	An evidence-based policy analysis that develops policy options or recommendations.
Case Study	Kajian mendalam mengenai kasus, organisasi, program, komunitas, kebijakan, atau peristiwa tertentu.	An in-depth examination of a specific case, organization, program, community, policy, or event.
Community-Based Research	Penelitian yang menempatkan komunitas sebagai bagian penting dalam proses produksi pengetahuan.	Research in which communities play an important role in the knowledge-production process.
Best Practice	Dokumentasi praktik/program yang telah dilaksanakan, hasilnya, pelajaran yang diperoleh, dan kemungkinan replikasi.	Documentation of an implemented practice/program, its outcomes, lessons learned, and potential replication.

7. Kategori Keikutsertaan / Participation Categories

BAHASA INDONESIA

Terdapat dua kategori utama keikutsertaan. Presenter/Pemakalah mengirimkan abstrak untuk diseleksi dan, apabila diterima serta menyelesaikan registrasi, mempresentasikan paper dalam sesi yang ditentukan. Participant/Non-Presenter mengikuti konferensi sebagai peserta umum tanpa kewajiban mengirim abstrak, full paper, atau PPT. Pemisahan kategori ini penting karena alur administrasi, kewajiban akademik, dan akses WhatsApp Group berbeda.

ENGLISH

There are two main participation categories. A Presenter submits an abstract for selection and, once accepted and registered, presents the paper in the assigned session. A Participant/Non-Presenter attends the conference without being required to submit an abstract, full paper, or PPT. This distinction is important because the administrative process, academic obligations, and WhatsApp Group access differ.

Kategori / Category	Bahasa Indonesia	English
Presenter / Pemakalah	Submit abstract; review; pay after acceptance; submit PPT; technical rehearsal; present.	Submit abstract; undergo review; pay after acceptance; submit PPT; attend technical rehearsal; present.
Participant / Non-Presenter	Registrasi; tidak mengirim abstrak; gratis; mengikuti sesi konferensi dan diskusi.	Register; no abstract submission; free of charge; attend conference sessions and discussions.

8. Alur Registrasi Presenter dan Seleksi Abstrak / Presenter Registration and Abstract Selection Flow

BAHASA INDONESIA

Registrasi presenter menggunakan prinsip seleksi abstrak terlebih dahulu. Pengisian formulir dan pengiriman abstrak bukan berarti presenter otomatis diterima dan pada tahap ini belum ada pembayaran. Abstrak akan diperiksa oleh reviewer/scientific committee untuk menilai kesesuaian tema, kualitas isi, kejelasan tujuan dan pendekatan, kontribusi, serta kebaruannya. Hanya presenter yang memperoleh status accepted dan menyelesaikan pembayaran yang dikonfirmasi sebagai presenter konferensi.

ENGLISH

Presenter registration follows an abstract-first selection process. Completing the form and submitting an abstract does not automatically mean that the presenter has been accepted, and no payment is required at this stage. Abstracts will be assessed by the reviewer/scientific committee for thematic relevance, content quality, clarity of purpose and approach, contribution, and originality. Only presenters who receive an accepted status and complete payment are confirmed as conference presenters.

BAHASA INDONESIA

1. Mengisi Registration & Abstract Submission Form dan mengirim abstrak.
2. Abstrak melalui proses review dan seleksi.
3. Panitia mengumumkan hasil seleksi abstrak.
4. Presenter dengan abstrak accepted melakukan pembayaran Rp299.000.
5. Presenter mengirimkan bukti pembayaran dan menyelesaikan administrasi.
6. Presenter menerima akses ke WhatsApp Group presenter serta informasi LoA/program sesuai ketentuan panitia.
7. Presenter mengirim PPT paling lambat 12 Desember 2026.
8. Presenter mengikuti technical rehearsal pada 18 Desember 2026.
9. Presenter mengikuti dan mempresentasikan paper pada 22 Desember 2026.

ENGLISH

1. Complete the Registration & Abstract Submission Form and submit the abstract.
2. The abstract undergoes review and selection.
3. The committee announces the abstract-selection results.
4. Presenters with accepted abstracts pay the IDR 299,000 registration fee.
5. Presenters submit proof of payment and complete the administrative requirements.
6. Presenters receive access to the presenter WhatsApp Group and information about the LoA/program according to committee procedures.
7. Submit the PPT no later than 12 December 2026.

8. Attend the technical rehearsal on 18 December 2026.
9. Attend and present the paper on 22 December 2026.

PAYMENT RULE / ATURAN PEMBAYARAN

Jangan melakukan pembayaran sebelum memperoleh pemberitahuan bahwa abstrak dinyatakan accepted.

Do not make any payment before receiving official notification that the abstract has been accepted.

9. Panduan Penulisan Abstrak / Abstract Writing Guidelines

BAHASA INDONESIA

Abstrak merupakan dokumen utama pada tahap seleksi presenter. Abstrak harus mampu menjelaskan secara ringkas apa yang dibahas, pendekatan yang digunakan, temuan atau argumen utama, kontribusi, dan kebaruan paper. Abstrak ditulis dalam Bahasa Inggris agar dapat dibaca oleh reviewer dan peserta internasional, meskipun full paper selanjutnya dapat ditulis dalam Bahasa Indonesia atau Bahasa Inggris.

ENGLISH

The abstract is the primary document used for presenter selection. It must concisely explain the issue addressed, the approach used, the main findings or arguments, the contribution, and the originality of the paper. The abstract must be written in English so that it is accessible to international reviewers and participants, although the subsequent full paper may be written in Bahasa Indonesia or English.

Aturan Utama / Key Rules

BAHASA INDONESIA

1. Panjang abstrak 150-200 kata.
2. Bahasa abstrak: English.
3. Font: Times New Roman 11 pt; spasi 1.0; rata kiri-kanan (justified).
4. Judul maksimal 16 kata.
5. Kata kunci minimal 3 dan maksimal 5.
6. Komponen yang dianjurkan: Purpose/Objective, Methodology/Approach, Results/Findings, Discussion/Implications, Limitations, Contribution, dan Novelty/Originality.
7. Untuk conceptual paper, policy paper, case study, community-based research, dan best practice, komponen dapat disesuaikan dengan karakter naskah selama tujuan, pendekatan, argumen/temuan, kontribusi, dan kebaruan tetap jelas.

ENGLISH

1. Abstract length: 150-200 words.
2. Abstract language: English.
3. Font: Times New Roman 11 pt; single spacing (1.0); justified alignment.
4. Title: maximum 16 words.
5. Keywords: minimum 3 and maximum 5.
6. Recommended components: Purpose/Objective, Methodology/Approach, Results/Findings, Discussion/Implications, Limitations, Contribution, and Novelty/Originality.

7. For conceptual papers, policy papers, case studies, community-based research, and best-practice papers, the components may be adapted to the nature of the submission as long as the purpose, approach, main argument/findings, contribution, and originality remain clear.

10. Panduan Pengiriman Abstrak / Abstract Submission Guidelines

BAHASA INDONESIA

Pengiriman abstrak dilakukan melalui formulir resmi yang disediakan panitia. Calon presenter harus mengisi identitas secara benar, menggunakan email dan nomor WhatsApp aktif, memilih satu subtema, menuliskan judul yang sama dengan file abstrak, serta mengunggah file sesuai format yang diminta. Karena formulir menggunakan fitur upload file, responden dapat diminta login dengan akun Google. Setelah menekan Submit, calon presenter disarankan menyimpan salinan jawaban atau tangkapan layar sebagai bukti pengiriman.

ENGLISH

Abstracts must be submitted through the official form provided by the committee. Prospective presenters must enter accurate personal information, provide an active email address and WhatsApp number, select one sub-theme, use the same paper title as in the uploaded abstract, and upload the file in the required format. Because the form may use the file-upload feature, respondents may be required to sign in with a Google account. After clicking Submit, presenters are advised to keep a copy of the response or a screenshot as proof of submission.

Aturan Utama / Key Rules

BAHASA INDONESIA

1. Gunakan nama lengkap yang akan dicantumkan pada sertifikat.
2. Gunakan email aktif untuk menerima notifikasi hasil review.
3. Gunakan nomor WhatsApp aktif untuk komunikasi panitia.
4. Unggah abstrak dalam format Word (DOC/DOCX) atau PDF sesuai form.
5. Pastikan judul pada form sama dengan judul pada file abstrak.
6. Lengkapi persyaratan media sosial/Twibbon apabila diwajibkan pada form.
7. Deadline Abstract Submission: 22 November 2026.

ENGLISH

1. Use the full name that should appear on the certificate.
2. Use an active email address to receive review notifications.
3. Use an active WhatsApp number for committee communication.
4. Upload the abstract in Word (DOC/DOCX) or PDF format as required by the form.
5. Ensure that the title entered in the form matches the title in the abstract file.
6. Complete any social-media/Twibbon requirements if they are marked as required in the form.
7. Abstract Submission Deadline: 22 November 2026.

11. Review, Pengumuman, LoA, dan Pembayaran / Review, Announcement, LoA, and Payment

BAHASA INDONESIA

Setiap abstrak yang masuk akan melalui proses review untuk memastikan relevansi dengan tema/subtema dan kelayakan akademiknya. Hasil review dapat berupa accepted, accepted with revision, atau not accepted. Apabila reviewer meminta revisi, penulis wajib memperbaiki abstrak sesuai catatan yang

diberikan dan mengirimkannya kembali dalam batas waktu yang ditentukan oleh panitia. Keputusan reviewer dan panitia bersifat final.

ENGLISH

Each submitted abstract will undergo review to assess its relevance to the conference theme/sub-theme and its academic suitability. The review outcome may be accepted, accepted with revision, or not accepted. If revisions are requested, the author must revise the abstract according to the reviewer's comments and resubmit it within the deadline set by the committee. Reviewer and committee decisions are final.

BAHASA INDONESIA

Pengumuman abstrak yang diterima dijadwalkan pada 30 November 2026. Presenter yang diterima akan menerima informasi untuk menyelesaikan pembayaran registrasi sebesar Rp299.000. Biaya registrasi presenter bersifat non-refundable setelah pembayaran dikonfirmasi. LoA diberikan setelah persyaratan akademik dan administrasi yang ditetapkan panitia terpenuhi. Setelah status presenter dikonfirmasi, panitia akan memberikan akses ke WhatsApp Group presenter untuk komunikasi teknis berikutnya.

ENGLISH

The announcement of accepted abstracts is scheduled for 30 November 2026. Accepted presenters will receive instructions to complete the IDR 299,000 presenter registration payment. The presenter registration fee is non-refundable once payment has been confirmed. The LoA will be issued after the academic and administrative requirements determined by the committee have been completed. Once presenter status is confirmed, the committee will provide access to the presenter WhatsApp Group for further technical communication.

12. Panduan Full Paper / Full Paper Guidelines

BAHASA INDONESIA

Pada tahap awal seleksi presenter, dokumen yang wajib dikirim adalah abstrak. Full paper terutama disiapkan oleh presenter yang memilih jalur publikasi atau apabila diminta secara khusus oleh panitia. Dengan demikian, full paper bukan syarat untuk mengirim abstrak, tetapi dapat menjadi syarat pada tahap publikasi. Presenter harus menggunakan template full paper resmi dan menghapus seluruh teks petunjuk dalam tanda kurung siku sebelum naskah final dikirim.

ENGLISH

At the initial presenter-selection stage, the required document is the abstract. A full paper is primarily prepared by presenters who choose a publication pathway or when specifically requested by the committee. Therefore, a full paper is not required for abstract submission, but it may be required at the publication stage. Presenters must use the official full-paper template and delete all bracketed instructional text before submitting the final manuscript.

Aturan Utama / Key Rules

BAHASA INDONESIA

1. Paper dapat ditulis dalam Bahasa Indonesia atau English; abstrak tetap wajib English.
2. Judul maksimal 16 kata.
3. Teks utama Times New Roman 12 pt, spasi 1.15, justified.
4. Abstrak Times New Roman 11 pt, spasi 1.0, 150-200 kata.
5. Gunakan struktur yang sesuai dengan jenis paper; heading dapat disesuaikan secara logis.
6. Tabel dan gambar harus bernomor, memiliki judul, terbaca, dan mencantumkan sumber bila diperlukan.

7. Sitasi dan daftar pustaka menggunakan APA 7th Edition secara konsisten.
8. Naskah harus asli, bebas plagiarisme, memenuhi standar hukum dan etika, serta relevan dengan tema/subtema.
9. Setiap peserta dapat mengirim maksimal dua (2) manuskrip.
10. Full paper dikirim dalam DOC/DOCX dan PDF sesuai ketentuan submission. Deadline full paper mengikuti pengumuman jalur publikasi dari panitia.

ENGLISH

1. The paper may be written in Bahasa Indonesia or English; the abstract must remain in English.
2. Title: maximum 16 words.
3. Main text: Times New Roman 12 pt, 1.15 spacing, justified.
4. Abstract: Times New Roman 11 pt, single spacing, 150-200 words.
5. Use a structure appropriate to the paper type; headings may be adapted logically.
6. Tables and figures must be numbered, titled, legible, and include sources where applicable.
7. Use APA 7th Edition consistently for in-text citations and references.
8. The manuscript must be original, free from plagiarism, compliant with legal and ethical standards, and relevant to the conference theme/sub-theme.
9. Each participant may submit a maximum of two (2) manuscripts.
10. Full papers must be submitted in DOC/DOCX and PDF formats according to the submission procedure. The full-paper deadline will follow the publication-pathway announcement from the committee.

Struktur yang Disarankan / Suggested Structures

Jenis / Type	Struktur / Suggested Structure
Research Paper	Introduction - Literature Review/Framework - Methodology - Results - Discussion - Conclusion/Recommendations
Conceptual Paper	Introduction - Conceptual/Theoretical Foundation - Critical Analysis/Argument - Discussion/Implications - Conclusion
Policy Paper	Policy Problem/Context - Evidence and Policy Analysis - Options/Alternatives - Gender/Environmental Implications - Recommendations - Conclusion
Case Study	Case Context - Approach/Case Selection - Case Description - Findings/Analysis - Lessons/Implications - Conclusion
Community-Based Research	Community Context - Participatory Approach - Process/Methods - Findings/Community Voices - Outcomes/Impact - Lessons and Recommendations
Best Practice	Context/Problem - Intervention/Practice - Implementation - Results/Outcomes - Lessons Learned - Replicability/Sustainability - Conclusion

13. Pilihan Publikasi / Publication Pathways

BAHASA INDONESIA

Konferensi menyediakan beberapa kemungkinan jalur publikasi. Pilihan publikasi tidak mengubah prinsip bahwa keputusan penerimaan artikel tetap berada pada jurnal atau media publikasi tujuan. Panitia

tidak menjamin bahwa setiap full paper akan diterima oleh jurnal. Artikel yang diajukan ke jurnal harus memenuhi scope, template, standar etik, serta proses review jurnal tersebut.

ENGLISH

The conference provides several possible publication pathways. Choosing a publication pathway does not change the principle that final acceptance is determined by the target journal or publication outlet. The committee does not guarantee that every full paper will be accepted by a journal. Articles submitted to journals must comply with the journal's scope, template, ethical standards, and review process.

Aturan Utama / Key Rules

BAHASA INDONESIA

1. Pilihan dapat meliputi jurnal terakreditasi SINTA 2-5, conference proceedings, atau article assistance sesuai informasi panitia.
2. Proceedings mengikuti ketentuan editorial dan teknis prosiding konferensi.
3. Article assistance berarti pendampingan atau panduan publikasi, bukan jaminan artikel diterima.
4. Penulis dapat menentukan media publikasi sesuai kebutuhan akademiknya; panitia tidak mewajibkan satu jurnal tertentu.

ENGLISH

1. Options may include SINTA 2-5 accredited journals, conference proceedings, or article assistance according to committee information.
2. Proceedings follow the editorial and technical requirements of the conference proceedings.
3. Article assistance means publication guidance or support; it does not guarantee acceptance.
4. Authors may choose the publication venue that best fits their academic needs; the committee does not require one specific journal.

14. Panduan PPT dan Technical Rehearsal / PPT Guidelines and Technical Rehearsal

BAHASA INDONESIA

PPT harus membantu presenter menyampaikan pesan utama paper secara singkat dan mudah dipahami. Slide tidak perlu memindahkan seluruh isi paper; pilih informasi yang paling penting seperti latar belakang, tujuan, pendekatan, temuan utama, implikasi, dan rekomendasi. Gunakan ukuran huruf yang terbaca, visual yang relevan, dan hindari paragraf panjang.

ENGLISH

The PPT should help the presenter communicate the paper's main message clearly and concisely. Slides should not reproduce the entire paper; instead, they should focus on the most important information, such as background, objectives, approach, key findings, implications, and recommendations. Use readable font sizes, relevant visuals, and avoid long paragraphs.

BAHASA INDONESIA

PPT wajib dikirim paling lambat 12 Desember 2026. Technical rehearsal dilaksanakan pada 18 Desember 2026 untuk memastikan kesiapan Zoom, mikrofon, kamera, share screen, PPT, penamaan peserta, perpindahan room, dan koordinasi dengan moderator/host. Presenter harus mengikuti technical rehearsal apabila diwajibkan oleh panitia karena sesi ini membantu mengurangi kendala teknis pada hari konferensi.

ENGLISH

The PPT must be submitted no later than 12 December 2026. The technical rehearsal will be held on 18 December 2026 to check Zoom access, microphones, cameras, screen sharing, PPT files, naming conventions, room transitions, and coordination with moderators/hosts. Presenters must attend the technical rehearsal when required by the committee because it helps reduce technical problems on conference day.

Aturan Utama / Key Rules

BAHASA INDONESIA

1. Deadline PPT: 12 December 2026.
2. Technical Rehearsal: 18 December 2026.
3. Durasi presentasi mengikuti Program Book/jadwal final; jangan menggunakan jadwal konferensi lain sebagai acuan.
4. Siapkan file PPT pada perangkat utama dan satu salinan cadangan.
5. Nama file, virtual background, format nama Zoom, dan room akan disampaikan melalui panitia/WhatsApp Group presenter.

ENGLISH

1. PPT deadline: 12 December 2026.
2. Technical Rehearsal: 18 December 2026.
3. Presentation duration will follow the final Program Book/schedule; do not use another conference schedule as a reference.
4. Keep the PPT on the main device and prepare one backup copy.
5. File naming, virtual background, Zoom display-name format, and room assignment will be communicated by the committee/presenter WhatsApp Group.

15. Panduan Mengikuti Konferensi melalui Zoom / Zoom Participation Guide

BAHASA INDONESIA

Karena konferensi dilaksanakan sepenuhnya secara daring, kesiapan perangkat dan koneksi internet menjadi bagian penting dari partisipasi. Peserta dan presenter disarankan masuk ke Zoom lebih awal, menggunakan nama sesuai format yang ditentukan panitia, dan memastikan mikrofon serta kamera berfungsi. Mikrofon harus dimatikan ketika tidak berbicara untuk menghindari gangguan suara.

ENGLISH

Because the conference is fully online, device readiness and internet connectivity are essential parts of participation. Participants and presenters are advised to join Zoom early, use the display-name format determined by the committee, and ensure that the microphone and camera work properly. Microphones should be muted when not speaking to avoid background noise.

Aturan Utama / Key Rules

BAHASA INDONESIA

1. Masuk ke Zoom lebih awal sebelum sesi dimulai.
2. Gunakan nama Zoom sesuai format panitia.
3. Mute mikrofon ketika tidak berbicara.

4. Gunakan Raise Hand/Chat secara tertib untuk bertanya.
5. Jangan berpindah breakout room tanpa koordinasi apabila presenter telah ditempatkan pada room tertentu.
6. Jangan membagikan link Zoom internal kepada pihak yang tidak terdaftar jika panitia menyatakan link bersifat terbatas.
7. Jika terjadi kendala teknis, hubungi host/co-host/LO room melalui chat atau WhatsApp panitia.

ENGLISH

1. Join Zoom early before the session begins.
2. Use the Zoom display-name format specified by the committee.
3. Mute the microphone when not speaking.
4. Use Raise Hand/Chat appropriately when asking questions.
5. Do not move between breakout rooms without coordination if you have been assigned to a specific room as a presenter.
6. Do not share internal Zoom links with unregistered persons if the committee states that access is restricted.
7. If technical problems occur, contact the host/co-host/room liaison through Zoom chat or the committee WhatsApp channel.

16. Aturan untuk Presenter / Presenter Rules

BAHASA INDONESIA

Presenter bertanggung jawab memastikan bahwa informasi akademik dan administratifnya konsisten sejak abstrak sampai program final. Nama penulis, afiliasi, dan judul paper harus diperiksa sebelum program diterbitkan. Presenter wajib hadir lebih awal pada room yang ditentukan, mengikuti arahan moderator, menggunakan waktu secara disiplin, dan menyampaikan substansi paper secara ringkas serta berbasis bukti.

ENGLISH

Presenters are responsible for ensuring that their academic and administrative information remains consistent from abstract submission through the final program. Author names, affiliations, and paper titles should be checked before the program is published. Presenters must arrive early in the assigned room, follow the moderator's instructions, manage their time carefully, and communicate the substance of the paper clearly and on the basis of evidence.

Aturan Utama / Key Rules

BAHASA INDONESIA

1. Pastikan nama, afiliasi, dan judul paper sesuai data pada program.
2. Hadir lebih awal dan siap di room yang ditentukan.
3. Gunakan waktu presentasi sesuai jadwal final.
4. Fokus pada temuan, argumentasi, kontribusi, dan rekomendasi utama.
5. Jawab pertanyaan secara ringkas, jelas, dan menghormati peserta lain.
6. Tidak menyampaikan konten diskriminatif, ujaran kebencian, pelecehan, atau materi yang melanggar hukum/etik.
7. Beri tahu panitia secepatnya jika ada kendala serius yang dapat menghambat presentasi.

ENGLISH

1. Ensure that your name, affiliation, and paper title match the final program.
2. Arrive early and be ready in the assigned room.

3. Use the presentation time according to the final schedule.
4. Focus on the main findings, arguments, contribution, and recommendations.
5. Answer questions concisely, clearly, and respectfully.
6. Do not present discriminatory, hateful, harassing, illegal, or unethical content.
7. Inform the committee as soon as possible if a serious problem may prevent your presentation.

17. Aturan untuk Participant/Non-Presenter / Participant/Non-Presenter Rules

BAHASA INDONESIA

Participant/Non-Presenter dapat mengikuti rangkaian konferensi dan diskusi tanpa mengirim abstrak atau melakukan presentasi. Registrasi peserta umum gratis. Setelah registrasi, peserta akan memperoleh akses atau informasi menuju WhatsApp Group resmi peserta. Zoom link, agenda, perubahan jadwal, dan informasi teknis akan disampaikan melalui grup tersebut.

ENGLISH

Participants/Non-Presenters may attend the conference sessions and discussions without submitting an abstract or making a presentation. General-participant registration is free of charge. After registration, participants will receive access to or information about the official participant WhatsApp Group. The Zoom link, agenda, schedule changes, and technical information will be shared through that group.

BAHASA INDONESIA

Peserta diharapkan mengikuti sesi secara tertib dan aktif dalam diskusi. Pertanyaan hendaknya relevan, singkat, dan disampaikan dengan menghormati perbedaan pandangan. Peserta yang memenuhi ketentuan kehadiran yang ditetapkan panitia akan memperoleh e-certificate sebagai Participant.

ENGLISH

Participants are expected to attend sessions in an orderly manner and contribute constructively to discussions. Questions should be relevant, concise, and respectful of differing views. Participants who meet the attendance requirements established by the committee will receive an e-certificate as a Participant.

18. Twibbon, Media Sosial, dan Promosi / Twibbon, Social Media, and Promotion

BAHASA INDONESIA

Twibbon dan aktivitas media sosial digunakan untuk membantu publikasi konferensi dan menunjukkan partisipasi peserta/presenter. Pada formulir tertentu, panitia dapat meminta calon presenter atau peserta untuk mengikuti akun Instagram Bali Sruti, akun penerbit/mitra, subscribe YouTube Bali Sruti, atau mengunggah Twibbon. Persyaratan yang ditandai wajib pada formulir harus dipenuhi sebelum submission dianggap lengkap.

ENGLISH

Twibbon and social-media activities are used to support conference promotion and demonstrate participation. In certain forms, the committee may ask prospective presenters or participants to follow the Bali Sruti Instagram account, the publisher/partner account, subscribe to the Bali Sruti YouTube channel, or post the conference Twibbon. Any item marked as required in the form must be completed before the submission is considered complete.

BAHASA INDONESIA

1. Buka link Twibbon resmi panitia.
2. Unggah foto dan atur posisi agar wajah terlihat jelas.
3. Unduh hasil Twibbon.
4. Unggah ke Instagram/media sosial sesuai petunjuk panitia.
5. Gunakan caption dan hashtag resmi yang tercantum pada bagian berikut.
6. Jika form meminta bukti, salin link posting atau unggah screenshot pada kolom yang tersedia.

ENGLISH

1. Open the official Twibbon link provided by the committee.
2. Upload a photo and position it so that the face is clearly visible.
3. Download the completed Twibbon.
4. Post it on Instagram/social media according to the committee's instructions.
5. Use the official caption and hashtags provided in the following section.
6. If the form requests proof, paste the post link or upload a screenshot in the designated field.

Caption Resmi Twibbon / Official Twibbon Caption

BAHASA INDONESIA

Presenter dan Participant/Non-Presenter menggunakan caption Twibbon yang sama agar publikasi konferensi tetap konsisten. Caption berikut direkomendasikan untuk unggahan Instagram dan media sosial lainnya. Pengguna diperbolehkan menambahkan nama atau afiliasi institusi bila diperlukan. Namun, tema, tanggal konferensi, tautan resmi, dan hashtag utama sebaiknya tidak diubah.

Setiap peserta diwajibkan mengunggah Twibbon melalui Instagram Feed (postingan utama), bukan melalui Instagram Story, serta menandai (tag) akun Instagram resmi Bali Sruti dan Penerbit Bali Sruti, baik pada caption maupun melalui fitur *Tag People*. Ketentuan ini bertujuan untuk memperluas jangkauan publikasi, meningkatkan visibilitas, serta mendukung promosi konferensi secara berkelanjutan.

Gunakan Twibbon resmi melalui:

<https://twb.nz/wpejconference2026>

ENGLISH

Presenters and Participants/Non-Presenters use the same Twibbon caption to maintain consistent conference communication. The caption below is recommended for Instagram and other social media platforms. Users may add their names or institutional affiliations if needed. However, the conference theme, dates, official links, and main hashtags should remain unchanged.

All participants are required to upload their Twibbon to their Instagram Feed (regular post), not to Instagram Stories, and tag the official Instagram accounts of Bali Sruti and Penerbit Bali Sruti, either in the caption or using the *Tag People* feature. This requirement aims to expand publication reach, increase visibility, and support ongoing conference promotion.

Use the official Twibbon at:

<https://twb.nz/wpejconference2026>

RECOMMENDED OFFICIAL CAPTION - PRESENTER & PARTICIPANT

I'm ready to be part of International Conference 2026! 🌿

Join us in an international forum that brings together research, ideas, experiences, and perspectives on:

Women, Public Policy, and Environmental Justice

“Advancing Gender-Responsive Policies for a Sustainable Future”

 22 December 2026

 Online Conference

Let's learn, connect, share ideas, and move together toward a more inclusive, equitable, gender-responsive, and sustainable future. 🌍✨

Registration & Conference Information:

Presenter Registration:

<https://bit.ly/4Y2MGR9>

Participant Registration — FREE:

<https://bit.ly/4AQ95B0>

Guidelines / Terms & Conditions:

<https://bit.ly/4J2SHQX>

Conference Template:

<https://bit.ly/4ANBLEF>

Twibbon Conference:

<https://twb.nz/wpejconference2026>

See you at International Conference 2026!

#BaliSruti2026 #BaliSrutiInternationalConference #InternationalConference #GenderEquality #PublicPolicy
#EnvironmentalJustice #GenderResponsivePolicy #SustainableFuture

Terjemahan Bahasa Indonesia / Indonesian Translation

Versi berikut dapat digunakan apabila peserta/presenter memilih membuat unggahan dalam Bahasa Indonesia. Isi pokok dan tautan resmi tetap sama.

CAPTION BAHASA INDONESIA - OPSIONAL

Saya siap menjadi bagian dari International Conference 2026! 🌱

Mari bergabung dalam forum internasional yang mempertemukan penelitian, gagasan, pengalaman, dan berbagai perspektif mengenai:

Women, Public Policy, and Environmental Justice

“Advancing Gender-Responsive Policies for a Sustainable Future”

 22 Desember 2026

 Konferensi Online

Mari belajar, membangun jejaring, berbagi gagasan, dan bergerak bersama menuju masa depan yang lebih inklusif, setara, responsif gender, dan berkelanjutan. 🌍✨

Informasi Pendaftaran & Konferensi:

Pendaftaran Presenter:

<https://bit.ly/4Y2MGR9>

Pendaftaran Participant — GRATIS:

<https://bit.ly/4AQ95B0>

Panduan / Terms & Conditions:

<https://bit.ly/4J2SHQX>

Template Konferensi:

<https://bit.ly/4ANBLEF>

Twibbon Konferensi:

<https://twb.nz/wpejconference2026>

Sampai jumpa di International Conference 2026

#BaliSruti2026 #BaliSrutiInternationalConference #InternationalConference #GenderEquality #PublicPolicy
#EnvironmentalJustice #GenderResponsivePolicy #SustainableFuture

Catatan / Note

Caption yang sama digunakan untuk Presenter dan Participant/Non-Presenter. Apabila panitia memperbarui tautan, hashtag, atau redaksi promosi, versi terbaru yang diumumkan melalui kanal resmi Bali Sruti menjadi acuan utama.

The same caption is used for Presenters and Participants/Non-Presenters. If the committee updates any link, hashtag, or promotional wording, the latest version announced through Bali Sruti's official channels will take precedence.

19. Komunikasi dan WhatsApp Group / Communication and WhatsApp Groups

BAHASA INDONESIA

Panitia menggunakan WhatsApp Group sebagai salah satu kanal utama komunikasi teknis. Untuk menjaga informasi tetap terarah, grup peserta umum dan grup presenter dapat dipisahkan. Peserta umum memperoleh informasi WhatsApp Group setelah registrasi. Calon presenter belum dimasukkan ke grup presenter hanya karena telah mengirim abstrak; link grup presenter diberikan setelah abstrak dinyatakan accepted dan proses registrasi presenter dilanjutkan sesuai arahan panitia.

ENGLISH

The committee uses WhatsApp Groups as one of the main channels for technical communication. To keep information organized, the general-participant group and presenter group may be separate. General participants receive WhatsApp Group information after registration. Prospective presenters are not added to the presenter group merely because they have submitted an abstract; the presenter-group link is provided after the abstract has been accepted and the presenter proceeds with registration according to committee instructions.

Aturan Utama / Key Rules

BAHASA INDONESIA

1. Gunakan grup untuk informasi konferensi, bukan percakapan yang tidak berkaitan.
2. Jangan menyebarkan nomor, dokumen, atau informasi pribadi anggota grup tanpa izin.
3. Ikuti pengumuman admin/panitia sebagai rujukan teknis.
4. Pertanyaan pribadi terkait pembayaran, revisi, atau administrasi dapat diarahkan ke contact person resmi.

ENGLISH

1. Use the group for conference-related information, not unrelated conversations.
2. Do not distribute members' phone numbers, documents, or personal information without permission.
3. Treat announcements from admins/committee members as the technical reference.
4. Personal questions about payment, revisions, or administration should be directed to the official contact person.

20. Aksesibilitas, Inklusi, dan Etika / Accessibility, Inclusion, and Conduct

BAHASA INDONESIA

Bali Sruti mendorong konferensi yang inklusif, aman, dan menghormati keberagaman. Peserta dapat menyampaikan kebutuhan aksesibilitas atau dukungan khusus melalui formulir registrasi atau kepada panitia agar penyesuaian yang memungkinkan dapat dipertimbangkan. Seluruh interaksi selama konferensi harus menghormati identitas, pengalaman, pandangan, agama, budaya, jenis kelamin, gender, disabilitas, usia, dan latar belakang peserta lainnya.

ENGLISH

Bali Sruti promotes an inclusive, safe, and respectful conference. Participants may communicate accessibility or support needs through the registration form or directly to the committee so that reasonable accommodations can be considered. All conference interactions must respect the identities, experiences, views, religions, cultures, sex, gender, disabilities, ages, and backgrounds of other participants.

Aturan Utama / Key Rules**BAHASA INDONESIA**

1. Dilarang melakukan pelecehan, intimidasi, diskriminasi, ujaran kebencian, atau serangan personal.
2. Kritik akademik diarahkan pada gagasan/argumen, bukan pada identitas atau pribadi pembicara.
3. Jaga kerahasiaan informasi sensitif yang dibagikan dalam konteks penelitian atau pengalaman komunitas.
4. Gunakan materi visual, foto, data, dan kutipan secara etis serta cantumkan sumber.
5. Panitia dapat menegur, membatasi akses, atau mengambil tindakan yang diperlukan terhadap perilaku yang mengganggu keselamatan dan kelancaran konferensi.

ENGLISH

1. Harassment, intimidation, discrimination, hate speech, and personal attacks are prohibited.
2. Academic criticism should address ideas and arguments rather than a speaker's identity or person.
3. Respect the confidentiality of sensitive information shared in research or community-experience contexts.
4. Use visual materials, photographs, data, and quotations ethically and acknowledge sources.
5. The committee may issue warnings, restrict access, or take necessary action in response to behavior that threatens safety or disrupts the conference.

21. Jadwal Penting / Important Dates**BAHASA INDONESIA**

Peserta dan presenter perlu mencatat seluruh tanggal penting karena setiap tahap saling berkaitan. Keterlambatan pada pengiriman abstrak, pembayaran setelah accepted, atau PPT dapat memengaruhi proses penyusunan program. Apabila terdapat perubahan, pengumuman resmi terbaru dari panitia menjadi acuan utama.

ENGLISH

Participants and presenters should record all important dates because each stage is connected. Delays in abstract submission, payment after acceptance, or PPT submission may affect program preparation. If changes occur, the latest official announcement from the committee will take precedence.

Tanggal / Date	Kegiatan / Activity
8 October 2026	Launching Call for Papers
22 November 2026	Deadline Abstract Submission
30 November 2026	Announcement of Accepted Abstracts
8 October -15 December 2026	Presenter Registration & Program Preparation
12 December 2026	PPT Submission Deadline
18 December 2026	Technical Rehearsal

Tanggal / Date	Kegiatan / Activity
22 December 2026	Conference Day

22. Syarat dan Ketentuan / Terms and Conditions

BAHASA INDONESIA

Dengan melakukan registrasi, presenter dan peserta dianggap telah membaca, memahami, dan menyetujui ketentuan konferensi. Ketentuan ini dibuat untuk menjaga integritas akademik, keteraturan administrasi, perlindungan peserta, serta kelancaran pelaksanaan konferensi. Ketentuan terbaru yang diumumkan secara resmi oleh panitia menjadi bagian dari aturan konferensi.

ENGLISH

By registering, presenters and participants are deemed to have read, understood, and agreed to the conference terms and conditions. These rules are intended to protect academic integrity, administrative order, participant safety, and smooth conference operations. Any updated provisions officially announced by the committee become part of the conference rules.

Ketentuan Presenter / Presenter Terms

BAHASA INDONESIA

1. Presenter wajib mengirim abstrak sesuai tema/subtema dan template yang berlaku.
2. Abstrak wajib berbahasa Inggris; paper dapat berbahasa Indonesia atau Inggris.
3. Naskah harus asli, bebas plagiarisme, tidak melanggar hukum, dan memenuhi etika akademik.
4. Setiap peserta dapat mengirim maksimal dua manuskrip.
5. Abstrak dan manuskrip dapat dikembalikan untuk revisi apabila belum memenuhi standar.
6. Pembayaran presenter Rp299.000 dilakukan setelah abstrak accepted dan bersifat non-refundable setelah dikonfirmasi.
7. Presenter wajib mengikuti ketentuan PPT, jadwal, room, dan technical rehearsal yang ditetapkan panitia.
8. LoA diterbitkan setelah persyaratan akademik dan administrasi terpenuhi.
9. Keputusan reviewer dan panitia bersifat final.
10. Penerimaan abstrak tidak otomatis menjamin penerimaan artikel pada jurnal/prosiding tertentu.

ENGLISH

1. Presenters must submit an abstract that follows the applicable theme/sub-theme and template.
2. The abstract must be in English; the paper may be in Bahasa Indonesia or English.
3. Manuscripts must be original, free from plagiarism, lawful, and compliant with academic ethics.
4. Each participant may submit a maximum of two manuscripts.
5. Abstracts/manuscripts may be returned for revision if they do not meet the required standards.
6. The IDR 299,000 presenter fee is paid only after abstract acceptance and is non-refundable once confirmed.
7. Presenters must comply with PPT, schedule, room, and technical-rehearsal requirements set by the committee.
8. The LoA is issued after academic and administrative requirements are completed.
9. Reviewer and committee decisions are final.

10. Abstract acceptance does not automatically guarantee acceptance by any particular journal/proceedings.

Ketentuan Peserta Umum / General Participant Terms

BAHASA INDONESIA

1. Registrasi peserta umum gratis.
2. Peserta tidak wajib mengirim abstrak atau paper.
3. Peserta wajib mengikuti tata tertib Zoom, etika diskusi, dan aturan komunikasi konferensi.
4. E-certificate diberikan kepada peserta yang memenuhi ketentuan kehadiran yang ditetapkan panitia.

ENGLISH

1. General-participant registration is free of charge.
2. Participants are not required to submit an abstract or paper.
3. Participants must follow Zoom procedures, discussion etiquette, and conference communication rules.
4. An e-certificate is issued to participants who meet the attendance requirements established by the committee.

23. Sertifikat, Penghargaan, dan Dokumentasi / Certificates, Awards, and Documentation

BAHASA INDONESIA

Sertifikat diberikan sesuai kategori keikutsertaan dan ketentuan kehadiran. Presenter yang benar-benar melakukan presentasi akan memperoleh sertifikat sesuai kategori presenter, sedangkan participant/non-presenter yang memenuhi persyaratan kehadiran memperoleh e-certificate sebagai Participant. Nama pada sertifikat mengikuti data yang dimasukkan pada formulir registrasi, sehingga peserta bertanggung jawab memastikan ejaan nama sudah benar sejak awal.

ENGLISH

Certificates are issued according to participation category and attendance requirements. Presenters who actually deliver their presentation will receive a presenter-category certificate, while Participants/Non-Presenters who satisfy the attendance requirements will receive an e-certificate as a Participant. The name printed on the certificate follows the registration-form data, so participants are responsible for ensuring that their name is spelled correctly from the beginning.

BAHASA INDONESIA

Panitia merencanakan penghargaan Best Paper dan Best Presentation berdasarkan penilaian reviewer dan moderator sesi. Kegiatan dapat didokumentasikan melalui foto, video, rekaman Zoom, screenshot, laporan, website, media sosial, Book of Abstracts, prosiding, atau materi promosi akademik. Dengan mengikuti konferensi, peserta memahami bahwa dokumentasi kegiatan dapat digunakan untuk kepentingan pelaporan, pendidikan, publikasi, dan promosi konferensi dengan tetap memperhatikan etika dan pengakuan terhadap karya penulis.

ENGLISH

The committee plans to provide Best Paper and Best Presentation awards based on assessments by reviewers and session moderators. Conference activities may be documented through photographs, video, Zoom recordings, screenshots, reports, websites, social media, the Book of Abstracts, proceedings, or

academic promotional materials. By participating, attendees understand that conference documentation may be used for reporting, educational, publication, and promotional purposes while respecting ethical standards and proper attribution of authors' work.

24. Quick Links dan Kontak / Quick Links and Contacts

BAHASA INDONESIA

Semua tautan utama sebaiknya ditempatkan pada satu bagian agar peserta tidak perlu mencari informasi di banyak media. Tautan yang belum final ditandai sebagai placeholder dan harus diisi panitia sebelum panduan dipublikasikan secara resmi. Tautan yang sama digunakan pada caption resmi Twibbon di Bagian 18.

ENGLISH

All key links should be placed in one section so participants do not need to search across multiple channels. Links that are not yet final are marked as placeholders and should be completed by the committee before the guide is officially published. The same links are used in the official Twibbon caption in Section 18.

Tautan / Link	Keterangan / Details
Registration & Abstract Submission	https://bit.ly/4Y2MGR9
Participant Registration	https://bit.ly/4AQ95B0
Abstract Template	https://bit.ly/4ANBLEF
Twibbon Conference	https://twb.nz/wpejconference2026
Website Bali Sruti	www.balisruti.org
Contact Person / Secretariat	+62 821-4119-255 (Bali Sruti)

25. Checklist Presenter dan Peserta / Presenter and Participant Checklists

Checklist Presenter / Presenter Checklist

BAHASA INDONESIA

1. Sudah memilih subtema yang tepat.
2. Sudah menyiapkan abstrak English 150-200 kata sesuai template.
3. Sudah submit melalui Registration & Abstract Submission Form.
4. Sudah menyimpan bukti submission.
5. Sudah menerima hasil review/acceptance.
6. Sudah melakukan pembayaran Rp299.000 setelah accepted.
7. Sudah menyimpan LoA/konfirmasi registrasi apabila telah diterbitkan.
8. Sudah bergabung ke WhatsApp Group presenter.
9. Sudah menyiapkan dan mengirim PPT sebelum 12 Desember 2026.
10. Sudah mengikuti technical rehearsal 18 Desember 2026.
11. Sudah mencatat jadwal dan room presentasi 22 Desember 2026.

ENGLISH

1. Selected the correct sub-theme.
2. Prepared an English abstract of 150-200 words using the official template.
3. Submitted through the Registration & Abstract Submission Form.
4. Saved proof of submission.
5. Received the review/acceptance result.
6. Paid IDR 299,000 only after acceptance.
7. Saved the LoA/registration confirmation once issued.
8. Joined the presenter WhatsApp Group.
9. Prepared and submitted the PPT before 12 December 2026.
10. Attended the technical rehearsal on 18 December 2026.
11. Recorded the presentation schedule and room for 22 December 2026.

Checklist Participant / Participant Checklist

BAHASA INDONESIA

1. Sudah registrasi sebagai peserta umum.
2. Sudah bergabung/menerima informasi WhatsApp Group peserta.
3. Sudah menyimpan Zoom link dan agenda setelah dibagikan.
4. Sudah menyiapkan perangkat dan internet.
5. Sudah membaca tata tertib Zoom dan etika diskusi.
6. Sudah memastikan nama pada registrasi benar untuk e-certificate.

ENGLISH

1. Registered as a general participant.
2. Joined/received information about the participant WhatsApp Group.
3. Saved the Zoom link and agenda once shared.
4. Prepared a suitable device and internet connection.
5. Read the Zoom procedures and discussion etiquette.
6. Confirmed that the registered name is correct for the e-certificate.

26. Pertanyaan yang Sering Diajukan / Frequently Asked Questions

Q: Apakah peserta umum harus mengirim abstrak?

A: Tidak. Abstrak diwajibkan bagi calon presenter/pemakalah.

Q: Do general participants need to submit an abstract?

A: No. Abstract submission is required for prospective presenters.

Q: Kapan presenter membayar biaya registrasi?

A: Setelah abstrak dinyatakan accepted dan panitia meminta presenter menyelesaikan pembayaran.

Q: When does a presenter pay the registration fee?

A: After the abstract has been accepted and the committee instructs the presenter to complete payment.

Q: Berapa biaya presenter dan peserta umum?

A: Presenter Rp299.000; peserta umum gratis.

Q: What are the fees for presenters and general participants?

A: Presenter: IDR 299,000; general participant: free of charge.

Q: Apakah full paper wajib saat mendaftar?

A: Tidak. Pada tahap seleksi presenter, abstrak adalah dokumen utama. Full paper terutama mengikuti jalur publikasi atau permintaan panitia.

Q: Is a full paper required at registration?

A: No. The abstract is the main document at the presenter-selection stage. Full papers mainly follow the publication pathway or a specific committee request.

Q: Apakah paper boleh berbahasa Indonesia?

A: Ya. Paper dapat ditulis dalam Bahasa Indonesia atau English, tetapi abstrak wajib English.

Q: Can the paper be written in Bahasa Indonesia?

A: Yes. The paper may be written in Bahasa Indonesia or English, but the abstract must be in English.

Q: Berapa banyak manuskrip yang dapat dikirim?

A: Maksimal dua (2) manuskrip per peserta.

Q: How many manuscripts may be submitted?

A: A maximum of two (2) manuscripts per participant.

Q: Apakah diterima sebagai presenter berarti artikel pasti masuk jurnal?

A: Tidak. Publikasi jurnal tetap mengikuti scope, review, dan keputusan jurnal tujuan.

Q: Does presenter acceptance guarantee journal publication?

A: No. Journal publication remains subject to the target journal's scope, review process, and editorial decision.

Q: Kapan presenter mendapat link WhatsApp Group?

A: Setelah abstrak dinyatakan accepted dan proses registrasi presenter dilanjutkan sesuai arahan panitia.

Q: When does a presenter receive the WhatsApp Group link?

A: After the abstract has been accepted and the presenter proceeds with registration according to committee instructions.

Q: Kapan peserta umum mendapat informasi WhatsApp Group?

A: Setelah registrasi peserta. Zoom link dan informasi teknis berikutnya akan dibagikan melalui grup resmi peserta.

Q: When do general participants receive WhatsApp Group information?

A: After participant registration. The Zoom link and further technical information will be shared through the official participant group.

Q: Apa yang dilakukan saat technical rehearsal?

A: Pengecekan Zoom, mikrofon, kamera, share screen, PPT, nama peserta, room, serta koordinasi host/moderator.

Q: What happens during the technical rehearsal?

A: Zoom access, microphone, camera, screen sharing, PPT, display names, rooms, and host/moderator coordination are checked.

Q: Jika jadwal berubah, informasi mana yang harus diikuti?

A: Ikuti pengumuman resmi terbaru dari panitia melalui WhatsApp Group, email, website, atau media sosial resmi.

Q: If the schedule changes, which information should be followed?

A: Follow the latest official announcement from the committee through WhatsApp Group, email, the website, or official social media.

PENUTUP / CLOSING

Panduan ini disusun untuk membantu seluruh peserta dan presenter mengikuti konferensi dengan jelas, tertib, dan nyaman. Mohon membaca pengumuman resmi terbaru dari panitia dan menghubungi sekretariat jika terdapat pertanyaan yang belum tercakup dalam panduan.

This guide is intended to help all participants and presenters take part in the conference clearly, orderly, and comfortably. Please follow the latest official announcements from the committee and contact the secretariat if you have questions that are not covered in this guide.