

# CAPTAIN R. WILSON COUNCIL MINUTES

Monday October 3rd, 2022

## In Attendance:

Gurjit Durrani (V)	JennEdey (V)	Amy Ramsay (V)
Nav Johal (V)	Heather Hasin (V)	Amanda Smith (V)
Carol Luzzi (V)	Sudha Gopalakrishnan (V)	April Brown (V)
Samar Rizvi		
Tabassum Ahmed-Ullah	Melissa Weiler	Ramsawmy Anuradha
Sankar Manoharan	Amit Kumar	Archana Kumar
Kelly Frietas (P)	Donna Thompson (VP)	

(V)= voting member

Gurjit called the meeting to order at 6:03.

1. **Acknowledgement of the Land and Territory**, as we are meeting on native land and in the spirit of Truth and Reconciliation Council will be reading the land acknowledgement at the beginning of each meeting.

*"Halton as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinabe to the Attawandaron, the Haudenosaunee, and the Métis - these lands surrounding the Great Lakes are steeped in Indigenous history. As we gather today on these treaty lands, we have the responsibility to honour and respect the four directions, land, waters, plants, animals, ancestors that walked before us, and all the wonderful elements of creation that exist. We would like to acknowledge and thank the Mississaugas of the Credit First Nation for sharing their traditional territory with us."*

## **2. Elections – Notes taken by Donna Thompson (VP)**

- Tabasum explained role of school council; member responsibilities (mentioned What's App groups); 9 positions to fill
- Tabasum shared self-nominees (only those present at the meeting are eligible for election):
  - April Brown – been in secretary role for the last few years and would like to continue
  - Prajit - not present
  - Parham - not present
  - Sudha - new to council, open to anything
  - Heather – new to council, open to anything
  - Nav - officially withdrawing
  - Dhiren - not present
  - Jennifer – previously co-chair, open to any role
  - Gurjit – has done a few different positions, chair past two, happy to continue to role
- New nominations:
  - Amanda Smith
  - Amy Ramsay
  - Carol Luzzi
  - Nav Johal
- All candidates acclaimed.

- Election for positions:
  - Chair: Gurjit self nominated, seconded by April
  - Co-chair: Jen nominated by Nav, seconded by Gurjit
  - Secretary: April nominated by Nav, seconded by Jen
  - Communications: Amy nominated by April , seconded by Nav
  - Events and Fundraising: Heather self-nominated, seconded by Jen
  - PIC: Carol self-nominated, seconded by Amy
  - Parent reps:
    - Kindergarten / Primary: Sudha self-nominated, seconded by April
    - Primary / Junior: Amanda nominated by Nav, seconded by April
    - Junior / Intermediate: Nav self-nominated, seconded by Amy

### **3. Approval of May Agenda and Prior Meeting Minutes (Gurjit/Jenn)**

<b>Motion</b>	<b>Put Forth By:</b>	<b>Seconded By:</b>	<b>Voted</b>
Approval of the Agenda	Amanda	Amy	All in favour

Items for New business - Butterfly garden; Donation option for food programs; Movie Night

<b>Motion</b>	<b>Put Forth By:</b>	<b>Seconded By:</b>	<b>Voted</b>
Approval of the May 30 <sup>th</sup> Minutes			

Deferred to the next meeting as it was just sent out and new members did not receive it.

### **4. Meeting Norms reviewed (Gurjit)**

See slideshow

### **5. Report Outs:**

#### **a. Principal's Report (Kelly Freitas)**

Recognized the hard work from the students and staff for the cross country meet

Terry fox assembly was held today; run will take place on October 14<sup>th</sup> – head teacher: Belinda Cottrell

Welcome Back Assembly held by Donna and Kelly with Code of Conduct review for the whole school (in shifts)

Shared link to the Student Handbook in Sharky Share (weekly email regarding school updates)

Intermediate students have asked to go off property but with the shorter breaks they will not be permitted, although they can be allowed to go home for lunch if requested by the family.

Will be sending out a “lunch contract”

Grown by 1 kindergarten class with the restructuring.

Recognized Truth & Reconciliation Day on Friday September 30 and Orange shirt day. Kelly shared her personal story, and the students are encouraged to learn new word form indigenous languages.

Continuing digital announcements in addition to bringing back in person announcements.

Look to continue Friday read aloud.

Food for thought – given funds to support student food bins if kids need snacks. Can move towards bins in the classrooms if necessary.

Lunch Box program starting OCTOBER 10<sup>th</sup>, Tuesdays and Thursdays – getting student volunteers and looking for parents as well.

Pizza will be started, and would like to start the cookie Fridays at some point.

Still waiting on outside classroom – 2 summers late now. Still TBD.

Butterfly Garden – plans are in place but still TBD.

School Population 819, we are currently closed to out of area transfer students.

**b. Treasurer's Report (Jenn)**

Currently have a balance of \$4,811.15, which includes the following sub-accounts:

School Council Fund \$79.21,

Food fund (previous pita pit programs) \$2,099

Angel Fund just over \$1,000

Fun Fair -\$406.26

Terra Cotta \$1,110

PIC \$817

Staff Appreciation \$20.50

Reviewed that funds raised for Staff appreciation and Angel fund can only be spent on those items; when fundraising for these, it needs to be expressed explicitly.

Fun Fair last year was meant to be a community building event (not fundraising) and some games were purchased that can be used at future events, so the negative balance was not unexpected.

**6. Spirit Wear - Nav**

Ordering period ends this Friday October 7<sup>th</sup>.

A reminder will be sent to the school community.

After ordering period ends, 3 weeks later items will be shipped to the school.

Can also provide a Grad Wear option, if we want to.

ACTION: Kelly to follow up with the Grad Committee regarding grad wear.

**7. LunchBox Program**

Open online for ordering and can be on a week to week basis.

Log in to School Cash Online, and the option is not set up for each student. Instruction will be sent out on how to access in School Cash Online.

**8. Fundraising**

**a. Terra Cotta Cookie Dough – Delivery December 7<sup>th</sup>**

Susan Murphy has set up the Cookie Dough Fundraiser. Will work on promotional stuff to get it advertised in the coming weeks.

**b. Fresh From The Farm**

Can order fresh produce which would be delivered to the school, 40% of the sales is profit for the school. The delivery window is very large, and the order window is very short. The timing conflicts for

our other programs. May be an option to allow an option to donate the delivery to people in need.  
ACTION: Gurjit to follow-up with the Fresh From the Farm program re donation options

#### **9. New Business**

Butterfly Garden – this was approved for the fall of this year but Mr. Stenekes went to another school, so it was launched there. It is approved for CRW. Melisaa Looking into getting a grant for the plants that are required, have a landscaper signed up to do the installation once we have the plants.

Donations – would like to establish something where parents can donate to the school to pay for children to be able to participate in the lunch programs etc. (ACTION: Kelly will send the details on how to do so, and get Surbhi to set it up in School Cash Online.);

Movie Night – Need to buy a new license. Amy to investigate

<b>Motion</b>	<b>Put Forth By:</b>	<b>Seconded By:</b>	<b>Voted</b>
Purchase of a new License to be able to run movie nights. Cost TBD and communicated via What's App for approval (will be less than \$1000)	Nav	April	All in Favour

Winter Wear Donations – Add to next month's agenda.

10. **Adjournment**- Meeting adjourned at 8:00

*All are welcome to attend, future planned meetings are: November 7, December 5, January 9, February 6, March 6, April 3, May 1, and June 5.*

## **Appendix – Prior Actions and Motion Records**

### **CAPTAIN R. WILSON COUNCIL MOTIONS AND ACTIONS 2022-2023**

<b><u>Ongoing Summary of Motions:</u></b>	<b>Put Forth By:</b>	<b>Seconded By:</b>	<b>Voted</b>
OCT: Purchase of a new Licence to be able to run movie nights. Cost TBD and communicated via What's App for approval (will be less then \$1000)	Nav	April	All in Favour
OCT: Approval of the October 3rd Agenda	Amanda	Amy	All in favour

## CAPTAIN R. WILSON COUNCIL MOTIONS AND ACTIONS 2021-2022

<b><u>Ongoing Summary of Motions:</u></b>	<b>Put Forth By:</b>	<b>Seconded By:</b>	<b>Voted</b>
MAY 30 <sup>TH</sup> : Motion to support staff appreciation for \$148 with refreshments for teachers the last week of school.	Nav	April	All in favour
MAY 30 <sup>TH</sup> : Additional funds to support Block Party supplies \$300	April	Nav	All in favour
MAY 30th: Approval of the May Minutes	Jenn	Nav	All in favour
MAY 30th: Approval of the May 30th Agenda	Nav	Amy	All in favour
MAY: Approval of the April Minutes	Amy	Jenn	All in favour
MAY: \$650 To purchase games for Council to use for school events.	Nav	April	All in favour
MAY: \$200 to purchase Concession items (bottles of water, freezies, cotton candytubs ) for Block Party.	April	Nav	All in favour
APR: Approval of the April Agenda	Ramya	Susan	All in favour
APR: Approval of the February and March Minutes	Susan	Amy	All in favour
MAR: Approval of the March Agenda	Jenn	Amy	All in favour
FEB: School Council to purchase 5 Chromebooks	April	Susan	All in favour
FEB: School Council to support Grade 8 grad with at least \$500	April	Susan	All in favour
FEB: Approval of the January Minutes	Jen	Susan	All in favour
FEB: Approval of the December 2021 Minutes	Susan	Amy	All in favour
JAN: Approval of the December 2021 Minutes	Nav	Jennifer	All in favour
JAN: Council to take on the running of Spirit Wear (NAV) in the fall (in addition to the school in the spring)	Nav	April	All in favour
DEC: Approval of the October 2021 Minutes	Nav	Amy	All in favour
DEC: Approval of the November 2021 Minutes	Nav	Amy	All in favour
DEC: Approval of the December Agenda – with additions	April	Nav	All in favour
NOV: Approval of the November Agenda	April	Jenn	All in favour
OCT: Approval of the October Agenda	Jennifer	April	All in favour

## CAPTAIN R. WILSON COUNCIL MOTIONS AND ACTIONS 2020-2021

(Note: Council activities limited due to COVID-19 shutdowns and restrictions)

<b>Summary of Motions:</b>	<b>Put Forth By:</b>	<b>Seconded By:</b>	<b>Voted</b>
JUN: Support Grad 8 Grad decoration as allowed up to \$300 in place of DJ support	April	Nav	All in favour
JUN: Support Grad 8 Grad (\$100 gift cards)	Nav	Tabassum	All in favour
JUN: Use Staff Appreciation Funds to provide individual packaged goods for teachers to have when they arrive for the clean-up days	Gurjit	Nav	All in favour
JUN: Approval of the June Agenda	April	Nav	All in favour
JUN: Approval of the May Minutes	Gurjit	Nav	All in favour
MAY: Approval of the May Agenda	Nav	April	All in favour
MAY: Approval of the March Minutes	April	Gurjit	All in favour
MAR: Approval of the February Minutes	Nav	Jenn	All in favour
MAR: Approval of the March Agenda	April	Nav	All in favour
FEB: Approve the updated Constitution	Nav	Jenn	All In Favour
FEB: Approval of the February Agenda	Gurjit	April	All In Favour
FEB: Approval of the December Minutes	Amy	Nav	All in Favour
DEC: Approval of the December Agenda	Gurjit	April	All in Favour
DEC: Approval of the October Minutes	Gurjit	Amy	All in Favour
OCT: Use Council funds to purchase 30 Chromebooks	Gurjit	April	All In Favour

## CAPTAIN R. WILSON COUNCIL MOTIONS AND ACTIONS 2019-2020

(Note: Council activities suspended mid-year due to COVID-19 Shutdown)

<b>Summary of Motions:</b>	<b>Put Forth By:</b>	<b>Seconded By:</b>	<b>Voted</b>
FEB: Approval of the February 3 <sup>rd</sup> Agenda	April	Amy	All in Favour
FEB: Approval of the January 13 <sup>th</sup> Minutes	Nav	Milena	All in Favour
JAN: Approval of the December 2 <sup>nd</sup> Minutes	April	Amy	All in Favour
JAN: Approval of the January 13 <sup>th</sup> Agenda	April	Amy	All in favour
DEC: Approval of the December 2 <sup>nd</sup> Agenda	April	Amy	All in Favour
DEC: Approval of the November 4 <sup>th</sup> Minutes	Amy	Milena	All in Favour
NOV: Terra Cotta Fundraising for Student Engagement (Library Forest of Reading Program and Grad DJ costs)	April	Amy	All In Favour
NOV: Approval of November 4 <sup>th</sup> Agenda	Milena	Tabasum	All in favour
NOV: Approval of June Meeting Minutes	Nav	Amy	All in Favour

## CAPTAIN R. WILSON COUNCIL MOTIONS AND ACTIONS 2018-2019

<b><u>Summary of Motions:</u></b>	<b>Put Forth By:</b>	<b>Seconded By:</b>	<b>Voted</b>
JUN: Approve the June 3 Agenda (with additional items)	April	Amy	All in Favour
JUN: Review/Approval of April and May Minutes	Milena	Nav	All in Favour
JUN: Approval of providing food for the Fun Fair volunteers	Gurjit	Milena	All in Favour
MAY: Approve the May 6 Agenda	April	Milena	All in Favour
MAY: Propose a Movie Night in the fall (Oct 22 potential)	Milena	April	All in Favour
MAY: Support Teacher Appreciation Event via donation request via School Cash Online	April	Gurjit	All in Favour
MAR: Approve March Agenda	Amy	Nav	All in Favour
MAR: Approve February Minutes	Amy	April	All in Favour
FEB: Move Movie Date from June to April 9 <sup>th</sup> (Via Email)	Amy	Milena	All in Favour
FEB: Amy to build a Photo Box Shark for use at events	Andrea	April	All in Favour
FEB: Put forth a motion to establish a \$5000 Fun Fair Budget (\$565 Professor Jamz, \$3100 for Niagara Inflatables, etc.)	April	Amy	All in Favour
FEB: Approve January 2019 Meeting Minutes	April	Milena	All in Favour
FEB: Update the February Agenda	Susan	April	All in Favour
JAN: Approve the Dance-a-thon for March 5th with an online Cosmic Store as well as a table for sales on the day of the event.	Susan	April	All in favour
JAN: Approve December 2018 Meeting Minutes	Amy	Gurjit	All in favour
JAN: Update the Agenda	Gurjit	April	All in favour
DEC: Update Agenda to include Council Members items	Gurjit	April	All in favour
DEC: Approve November 2018 Meeting Minutes	Gurjit	Nav	All in favour
DEC: Approve Supporting the Grade 8 Graduation by paying for Professor Jamz \$423.75	Gurjit	Milena	All in favour
NOV: Approve June 2018 Meeting Minutes	Gurjit	Milena	All in favour
NOV: Approve October 2018 Meeting Minutes	Gurjit	Amy	All in favour
OCT: \$50 Refreshment Budget per Newcomers Meetings	Susan Murphy	April Brown	All in favour
OCT: \$50 Refreshment Budget per Council Meetings	Andrea Bays	Milena H.	All in favour
OCT: Terra Cotta Cookie Dough Fundraiser	Susan M.	Andrea Bays	All in favour
OCT: Movie Night (Nov 13/27 and June 6)	Andrea B.	Nav J.	All in favour