

# MINUTES, ARIVACA FIRE DISTRICT

**September 6, 2011**

The Arivaca Fire District governing Board met Tuesday, September 6, 2011 for a special meeting at the Arivaca Fire Station, 16091 West Universal Ranch Road, Arivaca, Arizona.

1. CALL TO ORDER

Mark Dresang called the meeting to order at 2:00 PM

2. ROLL CALL OF BOARD MEMBERS

Present: Mark Dresang  
Kathleen Wishnick  
Jim Meade  
Terry Tompkins  
Omar Rood

3. PLEDGE OF ALLEGIANCE

All present joined in the Pledge of Allegiance.

4. BUSINESS

A. Public Discussion/Motion/Action on closing out the payroll account

Kathleen made a motion to close out the payroll account and Terry seconded this. Kathleen commented that the District only needs 1 account, the warrant account was free and you get interest. She stated the Wells Fargo account was costing about \$20.00 a month.

Omar commented that he had concerns with closing out the second account and stated the board should maintain it for a wild land fund.

Patti Jent commented that with fund accounting on the one account everything would be kept separate.

Omar called the question.

The motion carried 5 to 0.

B. Public Discussion/Motion/Action on having debit cards and designating signers on the general funds account (previously referred to as the warrant account)

Mark made a motion to have debit cards on the Bank of America account (Account Number 000411000214). Terry seconded this motion.

Kathleen commented that there were times a debit card was needed. She went to Bank of America and was told with that account they could have debit cards. At the current time, the only signer on the Bank of America account is Beth Lusby. However, Kathleen, Terry, and Mark have been signing checks since the account was open.

Omar made a motion to have Kathleen, Terry, and Mark as signers on the Bank of America account (account number 000411000214) and Jim seconded this.

Kathleen commented that Claire Wood, acting Fire Chief, should also have a debit card and if necessary to get a debit card be a check signer on the account.

Kathleen made a motion and Terry seconded this.

Mark called for a vote on all 3 motions. Motions carried 5-0.

Mark, Terry, Kathleen, and Claire agreed to meet at the Bank of America at 9:00 am Wednesday, September 14, 2011.

- C. Public Discussion/Motion/Action on signing Arizona State Land Contract to provide for Wildfire service

Omar made a motion to sign the Arizona State Land Contract and Kathleen seconded this.

Claire explained that the current State Land Contract was with the Volunteer Fire Department and since the District had government tags on the vehicles, the contract needed to be changed to the Arivaca Fire District.

Mark called for a vote. The motion carried 5-0.

- D. Public Discussion/motion/Action on applying for the Fire Fighters Assistance Grant

Samantha Beal presented to the Board members copies of the Fire Fighters Assistance Grant for a new ambulance.

The board went over the grant, made suggestions, corrected grammar, punctuation, and other items.

Omar made a motion to approve the grant subject to revisions and Terry seconded it.

Mark called for a vote. The motion carried 5-0.

5. CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public. Those wishing to address the Arivaca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. ADJOURNMENT

Terry made a motion to adjourn. Omar seconded. Mark adjourned the meeting at 4:20 PM

Approved September 15, 2011

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Mark E. Dresang

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Terry Tompkins

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