

Statement of Citizenship Form

Student Instructions: Please select how you will be submitting your citizenship document. Please note that no matter which option you choose, this document must be submitted to the Financial Aid Office via postal mail, fax or in person upon completion.

I will ☒ be submitting my citizenship document in person in the Financial Aid Office. (No copies or photos, only the original document will be accepted).

☐ I will be printing this form and have it notarized by a licensed notary public. (**Do not** sign this form until you are in the presence of the notary public).

- If the student is unable to appear in person at Kettering University to submit their original citizenship document, the student must provide:
 1. A clear copy of the valid citizenship document that is acknowledged in the notary statement below.
 2. A clear copy of the valid photo ID that is acknowledged in the notary statement below.

Statement of Citizenship

I certify that I, _____, am the individual signing this statement and that I am providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing a portrait of my likeness. I further certify that the attached documents and government issued photo identification are the true, exact, and complete copies of the originals issued to me.

Student Signature

Date

Student ID#

Documentation Provided

- ☐ U.S. Birth Certificate
- ☐ Form FS-240 (Consular Report of Birth Abroad)
- ☐ Signed Certificate of Naturalization
- ☐ Signed Certificate of Citizenship
- ☐ U.S. Passport (current or expired)

Notary Instructions: The person appearing before you has applied for federal financial aid. By notarizing this statement, you acknowledge that the person produced one original (not photocopied), apparently unaltered citizenship document from the list above; in addition to one additional piece of identification which included a photograph, and signed this statement in your presence.

Notary's Certificate of Acknowledgement

State of _____ City/County of _____

On _____, _____, Personally appeared before me
(Date) (printed name of signer)

with two forms of identification as follows, both of which appear to be originals (not photocopied) and unaltered.

1) _____ and 2) _____
(Type of citizenship document provided from one of the lists above) (Type of photo ID provided)

WITNESS my hand and official seal

(Notary's signature) My commission expires on, _____
(Date)