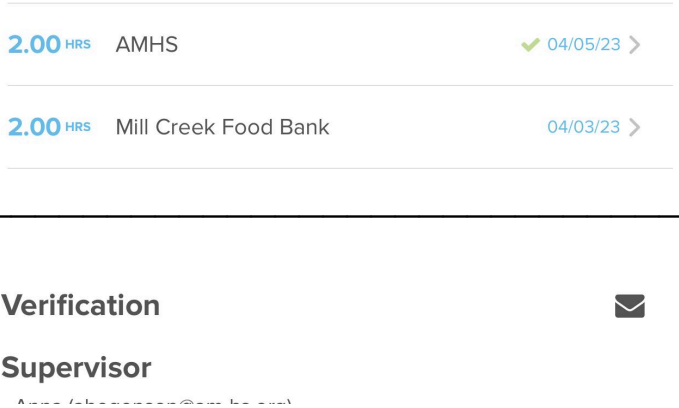
mobileserve

## HOW TO VIEW STATUS OF LOGGED SERVICE HOURS:

1. Visit app.mobileserve.com or open the app on your phone (MobileServe)
2. If using the app, click the ≡ in the top left corner
3. On the left side tab, click “Activity”
4. Listed at the top of the page is “Goals” and the amount of approved hours completed.

5. Listed below are all your logged hours. Hours with a green check-mark have been verified and approved. If there is no check-mark, then your hours have not been approved.
    a. Click on the individual log to see if your hours have been verified by your supervisor
        i. If there is a ✉ symbol, then your hours have been **verified** and you are good to go! Campus Ministry will follow up and approve these hours within about two weeks.




*If you have any questions, contact Campus Ministry at campusministry@am-hs.org or stop by the Campus Ministry office!*