

N. GARBAGE and RECYCLING

Renters shall put all trash, from the house and grounds, into plastic bags and deposit the same in the two trash containers provided. If Renter's trash exceeds the capacity of the trash containers, Renter shall remove the same from the premises for disposal elsewhere. Recyclables, such as glass, plastic, chipboard (food containers that are not Styrofoam), and aluminum, shall be placed in the blue roll cart. Cardboard is recyclable if cut into 2' by 2' squares and placed outside the recycling bin; otherwise, the same is recyclable at any fire station in the city. Paper and plastic cups and plastic plates and utensils are NOT recyclable. **Please refer to recycling instructions posted on the refrigerator door (in kitchen) for the latest recycling information from the city of Rock Hill.**

O. LIGHTS/THERMOSTATS/LOCK DOOR WHEN LEAVING

All windows and doors should be kept closed during an event to conserve energy. Before exiting through the kitchen door, turn off lights, re-set thermostats (upstairs & downstairs halls) to 65 for heat and 78 for air. Check 6 other doors to be sure they are locked: sunroom (2) front (1) dining room (2); and back portico entry (1).

P. DIRECTIONAL SIGNS

All signs and decorations posted in the city right of way are the responsibility of the renter and should be placed in accordance with city ordinances. They should be removed immediately after the event.

Q. DAMAGE AND CLEANING DEPOSIT

The Damage/Cleaning Deposit check will be deposited when received by the WCRH. The renters shall pay for any damage to the house or its furnishings and for misuse of the garden, water feature, and garden elements. Refuse or rocks found in the water features will result in a deduction of a minimum of \$50 from the deposit. After the event, when the Rental Committee deems that all agreements have been satisfied and the house and grounds have been cleaned and left in the same condition as they were found, a check will be sent to the renter. Renters are reminded that the property is under video surveillance. The WCRH Rental Committee Representative is the decision maker and final word as to the condition of the house and gardens and any forfeiture of the Damage/Cleaning Deposit



The Woman's Club
OF ROCK HILL

Rental Policies

Armstrong-Mauldin House

and Mauldin Gardens

Charlotte Avenue/Aiken Avenue Historic

District

607 Aiken Avenue

Rock Hill, South Carolina 29732

Phone:

803.328.8888

A. NO SMOKING

There is to be no smoking inside the house or on the porches. If detected, such shall serve to forfeit the entire damage/cleaning deposit. No cigarette butts are to be thrown in the garden or ponds. All cigarette butts are to be placed in outside containers provided at the front and back of the house.

B. NO UNPROTECTED CANDLES

Open flames are not permitted inside the house. Candles must be enclosed by glass or globes. The Club has a limited number of glasses and globes for renters' use at no charge.

C. FURNITURE RE-ARRANGEMENT/REMOVAL

Furniture cannot be rearranged without permission from the Rental Chairman. Furniture that is moved must be lifted rather than dragged to protect the floors which are original to the house. Furniture must be returned to its original position. Neither furniture nor furnishings can be removed from the house to yard/ gardens except folding chairs and tables - in fair weather only. If Renter is using WCRH chairs and tables, chairs must be returned to the upstairs Meeting Room and placed in the same configuration as they were found. Tables must be returned to the kitchen closet and upstairs Meeting Room. Failure to return tables and chairs to their allotted spaces will result in forfeiture of the Damage/Cleaning Deposit.

D. RENTERS' ACCESS TO ROOMS

All rooms on the two floors are available for use except the upstairs Meeting Room. The basement is off limits to renters. Showers and tubs are not connected to a water supply.

E. CARE OF THE PROPERTY

Inside: Protection of the banister, mantels, walls, woodwork, and mirrors: Only chenille stems, ribbon, or tulle may be used – no tape, tacks, glue, staples or nails. Nothing is to be attached to the chandeliers. All debris, including food particles from the inside of the house, the porch and the walkways is to be swept and damp mopped, if necessary, and placed in the appropriate trash container. Any chairs and tables used will be returned to the room and placed in the same configuration, as were originally found.

Outside: Protection of the pergola, pools, and other elements of the garden: No tape, glues, tacks, staples, or nails, may be used on the painted surfaces of

the pergola. NOTHING should be thrown into any water feature.

F. DINING ROOM TABLE PROTECTION

Table pads are provided and must be used on the dining room table.

G. NO FIRES IN THE FIREPLACES

Fireplaces are no longer operational.

H. FOOD and BEVERAGES

Food dropped on the floor in the house or anywhere outside should be cleaned up right away. Sticky floors must be damp mopped using the mop and bucket provided in the kitchen storage closet. No food may be left on the premises after the event, including inside the refrigerator. No beer dispensers or kegs shall be located inside the premises.

I. PARKING

Limited parking is available in the parking lot located behind the clubhouse. To reduce neighborhood congestion, renters are asked to seek permission from the churches, located one-half block toward Oakland Avenue, to use their lots and to encourage their guests to use them. No vehicles should be driven on the front or back lawns and brick walkways.

J. HANDICAP ACCESSIBILITY

A permanent ramp is located at the back door of the sunroom. The main rooms downstairs have wide doors and are accessible. The downstairs bathroom, with gentle maneuvers, can accommodate a wheelchair.

K. SCATTERING FRESH FLOWERS AND PETALS

Only fresh flowers and petals may be thrown outdoors for weddings ... no birdseed, confetti, or rice. Nothing can be thrown inside the house.

L. TENTS

Tents may be used in the back and front yards but must be removed within 2 days of the end of the event. Any damage, including damage to the irrigation system, resulting from the installation or removal of the tents is the responsibility of the renter.

M. MUSIC/NOISE OUTDOORS

Because the clubhouse is located in a residential neighborhood, there can be no amplified music outside except for the processional and recessional during a wedding ceremony.