

RIGHT TO INFORMATION ACT, 2005

Report on Information in respect of
MANDAL EDUCATION OFFICE,
PARCHUR, BAPATLA DIST.

As required under Section 4(1) (b) of
Right to Information Act, 2005

AS ON 31.10.2022

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MANDAL EDUCATION OFFICER,
Mandal Praja Parishad,
PARCHUR MANDAL

Bapatla District

CHAPTER – 2

ORGANISATION,FUNCTIONS AND DUTIES

[Section-4(1)(b)(i)]

S · N o	NAME OF THE ORGANISATION	ADDRESS	FUNCTIONS AND DUTIES
1	Mandal Educational office, Parchur	Beside MPDO Office, Parchur.	1. General Administration 2.Supervision of School 3.Implemantation of MDM and other Schemes 6. Sanction of Salaries and Increments to Mandal Parishad Teachers. 7. Giving Academic Support to Teachers by aranging in- service trainings. 8.Forwarding proposals of Private Un-Aided Schools (Primary and U.P) for sanction of Opening permission and Recognition.

CHAPTER – 3

POWERS AND DUTIES OF OFFICERS AND EMPLOYEES [SEC-4(1)(b) (ii)]

Sl. No	NAME OF THE OFFICER/ EMPLOYEE	DESIGNATION	DUTIES AND POWERS
1	M.V.SATYA NARAYANA (FAC)	Mandal Educationa l officer-I	1. General Administration 2. Steps to be taken on the Developmental Activities. 3. Supervision of Schoolactivites 4.Sanction of Salaries and Increments to Mandal Parishad Teachers. 5.Giving Academic Support to Teachers by aranging in- service trainings. 6.Forwarding proposals of Private Un-Aided Schools (Primary and U.P) for sanction of Opening permission and Recognition
2.	P.VENKATA RAMAIAH	Mandal Education al officer-II	1.General Administration 2.Supervision on the Disbursement of Pensions. 3.Steps to be taken on the Developmental Activities. 4.Supervision of Schoolactivites 5.Implemantation of MDM and other Schemes 6.Giving Academic Support to Teachers by aranging in- service trainings.
3.	VACANT	M.I.S. Co-Ordinator	I.General Supervision on all the activities of the MRC. II.Steps to be taken on Audit Objections. III.Establishment matters
4	Y.ANNAPOORNA	Computer Asst.	1. Preparation of Monthly Bills 2.Data Entry 3.Rectification of MDM bills and fowrading to DEO OFFICE. 4. Maintenance of E-Mail Register
5	K.VIJAY KUMAR	MANDAL LEVEL ACCOUNTANT	I.Verify all school cash books and accounts . II.Maintenance of Cash Book pertaining to MRC funds.
6	A.U.V.MAHESWARARAO	CRP	1.Supervision of Schools 2.Attendance Monitoring 3.Identifaction of Dropouts and Child Labor 4.Achivement of 100% Enrollment
7	B.KOTESWARARAO	CRP	
8.	B.SAMRAJYALAKSHMI	CRP	
9	U.SAI KUMAR	CRP	
10	M.GEETANJALI	IERT	
11	P.CHANDRIKA	IERT	Implementation of Schemes relating to CWSN Students
12	S.RAJYALAKSHMI	CARE TAKER	

13	G.RAMADEVI	O.S	1.Maintenance of Record Room 2. Distribution of Local Tapals 3. Maintenance of Tapals and Dispatch Registers. 4.To do duty at MRC
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CHAPTER – 4.

ACTIVITY	DESCRIPTION	DECISION MAKING PROCESS	DESIGNATION OF FINAL DECISION MAKING AUTHORITY
1.Supervision of Schools	All the Primary and U.P. Schools for included in the ATP and it is proposed for 3 visits and 1 inspection for every Primary and U.P School every academic year	Processed by MEO as per the ATP approved by District Educational officer, Bapatla Dist., Bapatla	M.E.O, PARCHUR
2.Distribution of N.T. Books	All the students from Class 1 to 10 are eligible for distribution of Free Text Books supplied by Govt. of A.P	Processed by MEO, PARCHUR	M.E.O, PARCHUR
3. Distribution of Uniforms	All Students from Class I to VIII are eligible for distribution free Uniforms supplied by RVM (SSA), AP, Hyderabad.	Processed by MEO, PARCHUR	M.E.O, PARCHUR
4.Sanction of MDM Bills	All the MDM bills which were submitted by the Primary, U.P and High Schools were sanctioned by the MEO in every month before 5 th	Processed by MEO, PARCHUR	M. E.O, PARCHUR
5. Sanction of Salaries of Teachers	All the Mandal Parishad Teachers submitted bills before 15 th of every month and the said bills were scrutinized and submitted to the STO before 25 th every month by the MEO	Processed by MEO, PARCHUR	M.E.O, PARCHUR

CHAPTER – 5
NORMS SET FOR THE DISCHARGE OF FUNCTIONS
[SEC-4(1)(b) (iv)]

Sl. No.	FUNCTION/ SERVICE	NORMS /STD.OF PERFORMANCE SET	TIME FRAME	REFERENCE DOCUMENT PRESCRIBING THE NORMS (CITIZIENS'S CHARTER,SERVICE CHARTER ETC.)
	Staff working under the control of Mandal Educational officer, Parchur	1. Pay fixations, Sanction of Increments, Sanction of Leave upto 30 days and other leaves 2. Provident Fund Loans and Advances 3. Submission of Pension Proposals 4. Sanction of GIS & FBF	7 days 3 days 10 days 10 days	Citizens's Charter Citizens's Charter Citizens's Charter Citizens's Charter

CHAPTER – 6
RULES,REGULATIONS, INSTRUCTIONS,MANUAL AND RECORDS FOR DISCHARGING FUNCTIONS
[SEC-4(1)(b) (V) & (VI)]
CHAPTER - 6.1
PLEASE PROVIDE LIST AND GIST OF RULES,REGULATIONS,INSTRUCTIONS, MANUAL AND RECORDS
HELD BY PUBLIC AUTHORITY ON UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING
FUNCTIONS IN THE FOLLOWING FORMAT

SL NO	DESCRIPTION	GIST OF CONTENTS	PRICE OF THE PUBLICATIONS IF PRICED	
1	RULES & REGULATIONS	1.A.E.R 2.A.P. Education Act 3.A.P. Financial code 4.A.P. Pension Code 5.A.P.Leave rules 6.L.T.C Rules 7.RTI Act 2005 8.A.P. Integrated Medical Attendance Rules.	-	-
2	MANUALS	1.Budget Manuals, 2.A.P.Provident Fund Manual, 3.A.E.R 4.A.P.Education Act.,5.Financial Code 6..CCA Rules	-	-
3	RECORDS	1.R.Disposals, 2.D.Disposals, 3.L.Disposals, 4.Pending Files, 5.Stock Files.	-	-
4	PUBLICATIONS		-	-

CHAPTER – 7

CATEGORIES OF DOCUMENTS HELD BY THE PUBLIC AUTHORITY UNDER ITS CONTROL. [SEC-4(1)(b) V(1)]

7.1 Provide information about the official documents held by the public authority or under its control.Sl.No.	CATEGORY OF DOCUMENT	TITLE OF THE DOCUMENT	DESIGNATION AND ADDRESS OF THE CUSTODIAN(HELD BY /UNDER THE CONTROLE OF WHOM)
1	All Files and Registers	All the Files and Registers pertaining to MRC, PARCHUR	Mandal Educational officer, PARCHUR
2	Staff working under Mandal Educational officer, PARCHUR	Service Registers of all Teachers working under the control of MEO, PARCHUR	

CHAPTER – 8

ARRANGEMENT FOR CONSULTATION WITH, OR REPRESENTATION BY THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF POLICY OR IMPLEMENTATION THEREOF [SEC-4(1)(b) VIII)]

8.1 Describe arrangements by the public authority to seek consultation/participation of public or its representatives for formulation and implementation of policies?

SL.No	FUNCTION/ SERVICE	ARRANGEMENTS FOR CONSULTATION WITH OR REPRESENTATION OF PUBLIC IN RELATINGS WITH POLICY.	ARRANGEMENTS FOR CONSULTATION WITH OR REPRESENTATION OF PUBLIC IN RELATIONS WITH POLICY IMPLEMENTATION
1.	Accounts	MANDAL LEVEL ACCOUNTANT	Mandal Educational officer, Parchur
2.	Establishment	M.I.S Co-Ordinators	Mandal Educational officer, Parchur
3.	Pensions	M.I.S Co-Ordinators	Mandal Educational officer, Parchur
4.	Schemes	Data Entry operator	Mandal Educational officer, Parchur

CHAPTER. 9				
Senction 4(1)(B)(9)				
Office, Officers and employs details				
S.N O	Name of the Officer/Employe	Disignatio n	Phone No.	Office Address
1	Sri. M.V.SATYA NARAYANA,M.A.,B.Ed. (FAC)	MEO-I	8978181922	MEO, PARCHUR
2	Srl. P.VENKATARAMAIAH,B.A,MP.E d	MEO-II	9291287131	MEO, PARCHUR
3	Y.ANNAPOORNA	DATA ENTRY OPARATER	630040491 1	MEO, PARCHUR
4	G.RAMA DEVI	MASSenger	6304441442	MEO, PARCHUR
5.	VACANT	MIS-CO	-	MEO, PARCHUR
6	K.VIJAY KUMAR	ACCOUNTAN T	897749161 9	MEO, PARCHUR
7	M.GEETHANJALI	IERT	8019372721	BHAVITHA CENTER
8	P.CHANDHIRKA	IERT	7569743065	BHAVITHA CENTER
9	S.RAJYALAKSHMI	AAYYA	9848011014	BHAVITHA CENTER
10	P.VIJAYA GEETHIKA	PHYSIOTHERAPI ST	9177267307	BHAVITHA CENTER
11	A.U.V.MAHESWARARAO	CRP	9849536615	SCHOOL COMPLEX PARCHUR
12	B.KOTESWARARAO	CRP	9398083004	SCHOOL COMPLEX ADUSUMALLI
13	B.SAMRAJYALAKSHMI	CRP	7659808646	SCHOOL COMPLEX A.B.V.PALEM
14	U.SAI KUMAR	CRP	9885281836	SCHOOL COMPLEX UPPUTURU
13	VACANT	CRP	-	SCHOOL COMPLEX CHERUKURU
14	L.BHARAMARAMBHA	PTI	9581749278	ZPHS CHERUKURU

15	S.M.Subhani	SGT	9959436990	M.P.P.S URDU NUTHALAPADU
16	SD.MUNNI	SGT	9393938995	MPPS URDU NUTHALAPADU
17	G Venkata Sudha	SGT	9676684381	M.P.P.S URDU NUTHALAPADU
18	M.NARAYANA	SGT	6281113791	MPPS, KURAPPALEM
19	K. V. H. PRASAD	SGT	9989543477	MPPS, BODAWADA
20	G. PADMA LATHA	SGT	9963669949	MPPS, BODAWADA
21	G. Prameela	SGT	8247084660	Mpps, Ramanayapalem
22	G LAKSHMI NARAYANA	SGT	7013844662	MPPS DPEP CHERUKURU
23	K.SUBBAMMA	SGT	9177236449	MPPS DPEP CHERUKURU
24	Potakara Suneetha	SGT	9441942353	Mpps,Garnipudi(SW)
25	I. Sobhan babu	SGT	9908565952	MPPS (u) nagulapalem
26	KV Subbaiah	SGT	9676079895	MPPS UPPUTUR
27	D. Bramhaiah	SGT	9666819603	MPPS UPPUTUR
28	K. Bharathi Kumari	SGT	9010462473	MPPS UPPUTUR
29	G. Purushottam	S G T	9676570544	MPPS CHINTHAGUNTAPALEM
30	N.peddanna babu	SGT	9989262262	AKMR PS, CHERUKURU
31	p.ramakrishna reddy	SGT	9000888504	AKMR PS, CHERUKURU
32	A.vijayalakhmi	SGT	9492122773	AKMR PS, CHERUKURU
33	K. Ravindra babu	SGT	9959630587	MPPS(LE); Parchuru, Parchuru Mandal
34	B.Sivs Rama Prasada y	SGT	9490473208	MPPS GOLLAPUDI
35	Y.Radha Rani	SGT	7780740569	MPPS GOLLAPUDI
36	K .VENKATESWARLU	SGT	9912766208	GOVT PRIMARY SCHOOL VEERANNAPALEM
37	E.BRAHMAIAH	SGT	6281347322	GOVT PRIMARY SCHOOL VEERANNAPALEM
38	N.NAYUDAMMA	SGT	9492650848	GOVT PRIMARY SCHOOL VEERANNAPALEM
39	V.L.SAMRAJYAM	SGT	9177723766	GOVT PRIMARY SCHOOL VEERANNAPALEM
40	K.S. VIJAYAKUMARI	SGT	7337502301	GOVT PRIMARY SCHOOL VEERANNAPALEM
41	N.TRIVENI	SGT-MTS	7013369908	GOVT PRIMARY SCHOOL VEERANNAPALEM
42	INAGANTI ARUNA BEE	SGT	9701995870	MPPS, Adusumalli, LE
43	AVULAMANDA RAMAKRISHNA	SGT-MTS	8019911322	MPPS, Adusumalli(LE)
44	B.V. SRINIVASARAO	SGT	9550365006	MPUPS KOMARNENIVARIPALEM
45	N Adam Shaphi	SGT	9963153980	MPUPS KOMARNENIVARIPALEM
46	P .Pushpalatha	SGT	9491703471	MPUPS KOMARNENIVARIPALEM
47	A A . Krishna veni	SGT	9491512506	MPUPS KOMARNENIVARIPALEM
48	P. Prasanthi	SGT	9652201582	MPUPS KOMARNENIVARIPALEM
49	M.V. Rathna Kumari	SGT	9014660979	MPUPS KOMARNENIVARIPALEM
50	J Narayana	SGT	8639102985	MPUPS KOMARNENIVARIPALEM
51	S.EMANIYELU	SGT	9494901604	MPPS DEVARAPALLI
52	CH.V.SUBBARARO	LFL -HM	9030962127	MPPS HE CHERUKURU
53	G.BHARATHI DEVI	SGT	7569061163	MPPS HE CHERUKURU

54	S.SUBBARAO	SGT	9492650019	MPPS HE CHERUKURU
55	SK.UNISBABU	SGT	9948200543	MPPS HE CHERUKURU
56	Kommineni Srujana	SGT	9490817041	Mpps ,NUTHALAPADU (ce)
57	MEDA CHINA BHUSHAIAH	SGT	9542060840	Mpps NUTHALAPADU(ce)
58	N.JAYALAKSHMI	SGT	8019745574	MPPS, ParchurNN
59	J.padmavathi	SGT	9394553525	MPPS,ParchurNN
60	J.LAKSHMI	SGT	8074696808	MPPS GARENEPUDI (LE)
61	B.Suneetha	SGT	9494682503	MPPS Pothukatla
62	K .Ajay Babu	SGT	9848819136	MPPS Pothukatla
63	K Jayamma	SA	9490245352	MPUPS NUTHALAPADU
64	K. Suseela	SGT	9553522350	MPUPS Nuthalapadu
65	V Sujatha	SGT	9491583504	MPUPS NUTHALAPADU
66	G. Sudha Rani	SGT	8978892820	MPUPS NUTHALAPADU
67	N. Mary	SGT	9640308542	MPUPS NUTHALAPADU
68	P.Suneetha	SGT	8500614008	M.P.U.P.S.Nuthalapadu
69	G. Balakoteswararao	SGT	8019191273	MPUPS Nuthalapadu
70	M. Uma Devi	SGT	9700593646	MPUPS Nuthalapadu
71	Karimunnisa	SGT	8555080117	G.V.palem
72	N .Lalitha	SGT	9989222181	Mpps, Kothapalem
73	R.Kusuma kumari	SGT	8143629759	Mpps, Kothapalem
74	Adipudi Ananthamma	CGT	8019326002	MPPS(LE) Verannapalem
75	M SivaBrahmaiah	CGT	9533589567	MPPS(LE) Verannapalem
76	SikhakolliSrinivasarao	SGT	9866931755	MPPS INAGALLU
77	K srinivasrao	SGT	8309361159	MPPS EDUBADU LE
78	P.Suneetha	SGT	9573882640	MPPS KOLLAVARIPALEM
79	P.Kanya kumari	SGT-MTS	6300752228	MRC PARCHURU
80	P.PRASANNA KUMARI	SGT	9618618779	MPPS EDUBADU LE
81	T.SANTHI	SGT	9491234717	HINDU AIDED CHERUKURU
82	B.PRASAD BABU	SGT	9849890180	MPPS NAGULAPLEM (LE)
83	U.RADHIKA	SGT	9493774221	MPPS NAGULAPLEM (LE)
84	J.SRIDHAR BABU	SGT	8925122489	MPPS DPEP BODAWADA
85	P.NAGAMANI	LFL-HM	8500857088	MPPS PARCHUR (IC)
86	P.KOTESWARARAO	SGT	9866040879	MPPS PARCHUR (IC)
87	B.CHIMPAREDDY	SGT	9603912868	MPPS PARCHUR (IC)
88	B.SWARUPARANI	SGT	9398558836	MPPS PARCHUR (IC)
89	S.VIJAYABASKAR	SGT	988512538	MPPS TANEERUVARIPALEM
90	M .SRINIVASARAO	SGT	986650905	MPPS TANEERUVARIPALEM
91	CH.VENKATESWARULU	SGT	9949464311	MPPS K.M.V.PALEM
92	S.BALASARASWATHI	SGT	9949746515	MPPS E.UPPARAPALEM
93	G.GOVINDARAO	SGT	8328662288	MPPS CH.B.V.PALEM
94	J.RATHNAMANJARI	SGT	9494682853	MPPS CH.B.V.PALEM
95	G.MADHAVILATHA	SGT	8500614076	MPPS EDUBADU LE
96	SK.KHJAVALI	SGT	9014565242	MPPS UPPUTUR URDU

97	SK.SINGA SHIB	SGT	9948709753	MPPS UPPUTUR URDU
98	D.NAGARAJA	SGT	7013094004	MPPS PARCHUR URDU
99	SMA.SHAFI	SGT	9866099105	MPPS PARCHUR URDU
100	K.D.V.PRASAD	SA-BS	9849578164	MPUPS PARCHUR
101	V.NAGALAKSHMI	SA-ENG	9440070244	MPUPS PARCHUR
102	M.HEMALATHA	SA-MATHS	8309138530	MPUPS PARCHUR
103	P.V.SUBBARAMAIAH	SA-SS	8978573509	MPUPS PARCHUR
104	P.HANUMANTHARAO	SA-TEL	9440292205	MPUPS PARCHUR
105	B.SURESH	SA-HINDI	7386261790	MPUPS PARCHUR
106	P.J.REDDY	SGT	6304570156	MPUPS PARCHUR
107	B.V.S.SASTRY	SGT	9908101180	MPUPS PARCHUR
108	M VENKATESWARLU	SA(BS)	9949029731	ZPHS ADUSUMALLI
109	V RATNA JYOTHI	SA(ENG)	9440446401	ZPHS ADUSUMALLI
110	D LAKSHMI	SA(SS)	8179610234	ZPHS ADUSUMALLI
111	Y PADMAJA	SA(TEL)	9110570111	ZPHS ADUSUMALLI
112	G RAVI KUMAR	SA(PS)	9866673298	ZPHS ADUSUMALLI
113	P V NARAYANA	SA(HIN)	9440871224	ZPHS ADUSUMALLI
114	A SUJATHA	J A	9985991972	ZPHS ADUSUMALLI
115	Y SUBHAKAR	R A	9000196938	ZPHS ADUSUMALLI
116	S ANVESH	O S	8500326635	ZPHS ADUSUMALLI
117	EDARA RAJASEKHAR	HEAD MASTER	9440183687	Y.R.HIGH SCHOOL, PARCHUR
118	YARLAGADDA MANGA DEVI	S.A. S.S	8008031677	Y.R.HIGH SCHOOL, PARCHUR
119	DAGGUBATI LAKSHMI PRASANNA	S.A., S..S	9440196903	Y.R.HIGH SCHOOL, PARCHUR
120	PERLI KAVITHA	S.A., BIO-SC	7910250240	Y.R.HIGH SCHOOL, PARCHUR
121	YARLAGADDA PRABHAKARA RAO	S.G.T	9490227903	Y.R.HIGH SCHOOL, PARCHUR
122	CHAGANTI SAMRAJYAM	S.G.T	9949184928	Y.R.HIGH SCHOOL, PARCHUR
123	DHULIPALLI KALYANI	GR I H.P	9493246870	Y.R.HIGH SCHOOL, PARCHUR
124	DEVALLA RAMA PRIYA	GR.I. T.P	9000166884	Y.R.HIGH SCHOOL, PARCHUR
125	ADDAGADA SRINIVASA RAO	DRAWING	9441942040	Y.R.HIGH SCHOOL, PARCHUR
126	MANIKONDA KAMESWARA PRASAD	JUNIOR ASST	9441283910	Y.R.HIGH SCHOOL, PARCHUR
127	POTRU BALAJI VISWANADH	RECORD ASST	8179351850	Y.R.HIGH SCHOOL, PARCHUR
128	PARUCHURU VARA LAKSHMI	ATTENDER	8886083660	Y.R.HIGH SCHOOL, PARCHUR
129	CH.VENKATESWARULU	SA -MATHS	9989383379	AKMR HS, CHERUKURU
130	K.PADMAVATHAMMA	SA-TEL	9908168347	AKMR HS, CHERUKURU

CHAPTER. 10

Section 4(1)(B)(10)

Salary Details of Officers and Employees

S.NO	Name of the Officer/Employee	Designation	GROSS
1	Sri P.VENKATA RAMAIAH B.A MP.Ed	MEO-II	106809
2	VACANT	MIS	-
3	K.VIJAY KUMAR B.Com.	ACCOUNTANT	23500
4	Y.ANNAPOORNA	OPARATER	23500
5	G.RAMA DEVI	MASSANGER	17500
6	M.GEETHANJALI	I.E.R.T	23200
7	P.CHANDRIKA	I.E.R.T	
8	S.RAJYALAKSHMI	AAYYA	5000
9	P.VIJAYAGEETHIKA	PHYSIOTHERAPIST	15000
10	A.U.V.MAHESWARARAO	CRP	23500
11	B.KOTESWARARAO	CRP	23500
12	B.SAMRAJYALAKSHMI	CRP	23500
13	U.SAI KUMAR	CRP	23500
14	L.BHARAMARAMBHA	PTI	17500

1	G.GOVINDA RAO	SGT	76730
2	J.RATNAMANJARI	SGT	74770
3	J.LAKSHMI	SGT	54060
4	POTAKARA.SUNEETHA	SGT	55520
5	SK.KARIMUNNISA	SGT	55520
6	P.PRASANNA KUMARI	SGT	32670
7	K.SREENIVASA RAO	SGT	76730
8	G.MADHAVI LATHA	SGT	55520
9	S.VIJAYA BHASKAR	SGT	74770
10	M.SRINIVASA RAO	SGT	55520
11	H.V.L.MADHAVA RAO	SGT	65360
12	S.SRINIVASA RAO	SGT	65360
13	EMANIYELU SUNDARASETTI	SGT	57100
14	VACANT (MPPS ADUSUMALLI (HE))	SGT	
15	AVULAMANDA RAMAKRISHNA	SGT-MTS	32670
16	I.ARUNABI	SGT	69020
17	Y.RADHA RANI	SGT	69020
18	B.SIVA RAM PRASADA RAO	SGT	65360
19	G.PADMALATHA	SGT	65360
20	K.V.H.PRADAD	SGT	65360
21	J.SRIDHAR BABU	SGT	72810
22	K.D.V PRASAD	SA (BS)	99430

23	V.NAGALAKSHMI	SA(ENG)	87480
24	M.HEMALATHA	S.A (M)	80910
25	P.V.SUBBARAMAIAH	S.A(SS)	101970
26	P.HANUMANTHARAO	SA(T)	67190
27	B.SURESH	S.A(H)	65360
28	P.JAYABHARATHAREDDY	SGT	74770
29	B.V. SASTRY	SGT	69020
30	K.RAVEENDRABABU	SGT	65360
31	VACANT	SGT	
32	D.NAGARAJA	SGT	69020
33	B.SWAROOPA RANI	SGT	61960
34	B.CHIMPA REDDY	SGT	65360
35	P.NAGAMANI	LFL HM	80910
36	B.ROSAMMA	SGT	
37	N.JAYALAKSHMI	SG.Asst,	99430
38	J.PADMAVATHI	SGT	60260
39	B.PRASADA BABU	SGT	69020
40	U.RADHIKA	SGT	65360
41	SK.AMEERUNNISA	SGT	65360
42	I.SOBHANBABU	SGT	78820
43	P.SUNEETHA	SGT	55520
44	P.KANYA KUMARI	SGT	32670

45	G.SUDHARANI	SGT	63660
46	K.JAYAMMA	SA(T)	72810
47	M.UMADEVI	SGT	35570
48	G.BALA KOTESWARA RAO	SGT	55520
49	K.SUSEELA	SGT	74770
50	PAVULURI SUNEETHA	SGT	61960
51	N.MARY	SGT	60260
52	V.SUJATHA	SGT	69020
53	M.CHINA BHUSHAIAH	SGT	55520
54	K.SRUJANA	SGT	65360
55	MUNNI SYED	SGT	65360
56	SK.M.SUBHANI	SGT	65360
57	G.VENKATASUDHA	SGT	54060
58	M.NARAYANA	SGT	61960
59	G.PURUSHOTTAM	SGT	55520
60	K.V.SUBBAIAH	SGT	55520
61	D.BRAHMAIAH	SGT	74770
62	K.BHARATHI KUMARI	SGT	61960
63	SK.SINGA SAHEB	SGT	65360
64	SK.KHAJAVALI	SGT	78820
65	P.HEMALATHA	SGT MTS	32670
66	K.MARY JONES	SGT	36560

67	A.ANANTHAMMA	SGT	92110
68	M.SIVABRAHMAIAH	SGT	76730
69	K.AJAY BABU	SGT	63660
70	B.SUNEETHA	SGT	69020
71	P.PUSHPALATHA	SGT	58680
72	A.KRISHNAVENI	SGT	58680
73	P.PRASANTHI	SGT	55520
74	B.V.SRINIVASA RAO	SGT	69020
75	M.V.RATNA KUMARI	SGT	54060
76	N.ADAMSHAFI	SGT	65360
77	J.NARAYANA	SGT	63660
78	CH.VENKATESWARLU	SGT	74770
79	G.PRAMEELA	SGT	61960
80	SURA SUBBARAO	SGT	65360
81	G.BHARATHI DEVI	SGT	83000
82	CH.V.SUBBARAO	LFL HM	85240
83	UNIS BABU SHAIK	SGT	60260
84	G.LAKSHMI NARAYANA	SGT	65360
85	K.SUBBAMMA	SGT	65360
86	BALASARASWATHI SEELAM	SGT	74770
87	N.LALITHA	SGT	58680
88	R.KUSUMAKUMARI	SGT	99430

89	ANVESH SIKHA	OS	25940
90	LAKSHMI DEVARAKONDA	SA(SS)	76730
91	PADMAJA YARLAGADDA	SA(T)	76730
92	RATNAJYOTHI VUNNAM	SA(ENG)	76730
93	RAVI KUMAR GOPATHOTI	SA(PS)	72810
94	VACANT	RA	0
95	MD NAJEEMUDDIN	Jr.ASST	52600
96	P.V. NARAYANA	SA(H)	67190
97	VENKATESWARLU MANNEPALLI	SA(BS)	115500
98	PEDDANNA BABU NERUSU	SGT	63,660
99	RAMAKRISHNA REDDY PALAPARTHI	SGT	63,660
100	SANTHI	SGT	67,190
101	VIJAYALAKSHMI AMRUTHALURI	SGT	63,660
102	BRAHMAIAH .	SGT	1,09,910
103	LAKSHMI SAMRAJYAM .	SGT	74,770
104	NAYUDAMMA .	SGT	87,480
105	VENKATESWARLU .	SGT	87,480
106	N.TRIVENI	SGT MTS	32,670
107	BALAJI VISWANADH POTRU	RA	49,790
108	MANIKONDAKAMESWARA PRASAD .	Jr.ASST	54,060
109	PARCHURUVARA LAKSHMI .	OS	44,570
110	DEVALLARAMA PRIYA .	SA(T)	54,060

111	DHULIPALLIKALYANI .	SA(H)	65,360
112	PERLIKAVITHA .	SA(BS)	1,07,210
113	RAJASEKHAR EDARA	HM	1,12,610
114	YARLAGADDAMANGA DEVI .	SA(SS)	1,18,390
115	YARLAGADDAPRABHAKARA RAO .	SGT	1,12,610
116	ADDAGADASRINIVASA RAO .	DRAW	101970
117	DAGGUBATILAKSHMI PRASANNA	SA(SS)	1,07,210
118	PADMAVATHAMMA .	GR-II TEL	83,000
119	CH. VENKATESWARLU	SA(M)	1,07,210

CHAPTER .11
SECTION 4(1)(B)(11)

Received Grants from Governments from 01.04.2023 to 31.03.2024

S.No	Grants Particulars	Amount
1	MDM Budget	40,89,747/-
2	MRC Grants	NIL

CHAPTER. 12

Section 4(1)(B)(12)

SUBSIDY UNDER VARIOUS PROGRAMMES/SCHEMES.

Sl.NO	PARTICULARS
1	Free Midday Meal to Children's through concerned School
2	Free Uniform to Children's through concerned School
3	Free Nationalized Text Books to Children's through concerned School

CHAPTER – 13

MANNER OF EXECUTION OF SUBSIDY PROGRAMMES

[SECTION 4(1)(B)X(1)]

DESCRIBE THE ACTIVITIES/PROGRAMMES/SCHEMES BEING IMPLEMENTED BY THE PUBLIC AUTHORITY FOR WHICH SUBSIDY IS PROVIDED.

PROVIDE INFORMATION ON THE NATURE OF SUBSIDY, ELIGIBILITY CRITERIA FOR ACCESSING SUBSIDY AND DESIGNATION OF OFFICER COMPETENT AUTHORITY TO GRANT SUBSIDY UNDER VARIOUS PROGRAMMES/SCHEMES.

S.NO	NAME OF PROGRAMME / ACTIVITY	NATURE/SCALE OF SUBSIDY	ELIGIBILITY CRITERIA FOR GRANT OF SUBSIDY	DESIGNATION OF OFFICER TO GRANT SUBSIDY
01	Implementation of MDM Scheme	100%	All students who are studying in Govt., Aided Schools from Class I to X are eligible for the scheme	District Educational officer
02	Supply of free Text Books	100%	All students who are studying in Govt., Aided Schools from Class I to X are eligible for the scheme	District Educational officer
03	Supply of free uniforms	100%	All Girls students who are studying in Govt., Aided Schools from Class I to VIII and all boys from class I to V and the other boys relating to SC, BC groups from Class VI to VIII are eligible for the scheme	Project officer, RVM (SSA)
04	Civil Works 1) Construction of Class Rooms 2) Construction of Kitchen sheds	100%	For every 40 students one ACR will be sanctioned and the school which is having more than 30 strength is eligible sanction kitchen shed	Project officer, RVM (SSA)
05	RVD Scholarship	100%	All the SC students belonging to BPL families from class V to X and ST, BC students of Classes IX and X are eligible scheme.	Deputy Director Social welfare.

13.2 DESCRIBE THE MANNER OF EXECUTION OF THE SUBSIDY PROGRAMMES

S.NO	NAME OF PROGRAMME/ ACTIVITY	APPLICATION PROCEDURE	SANCTION PROCEDURE	DISBURSEMENT PROCEDURE
01	Implementation of MDM Scheme	MEO, PARCHUR	District Educational officer	Through Bank
02	Supply of free Text Books	MEO, PARCHUR	District Educational officer	Through Bank
03	Supply of free JVK MATERIAL(Uniform,Belts,Shoes,Notes,bag)	MEO, PARCHUR	Project officer, RVM (SSA)	By hand
04	Civil Works 1. Construction of Class Rooms 2. Construction of Kitchen sheds	MEO, PARCHUR	Project officer, RVM (SSA)	Through Bank
05	RVD Scholarship	MEO, PARCHUR	Deputy Director Social welfare.	Through Bank

CHAPTER – 14

PARTICULARS OF RECIPIENTS OF CONCESSIONS,PERMITS OR AUTHORIZATION GRANTED BY THE PUBLIC AUTHORITY [SECTION 4(1)(D)X111]]

14.PROVIDE THE NAMES AND AGRESSES OF RECIPIENTS OF BENEFITS UNDER EACH PROGRAMME/ SCHEME SEPARATELY IN THE FOLLOWING FORMAT:

INSTITUTIONAL BENEFICIARIES & INDIVIDUAL BENEFICIARIS

SL NO	NAME OF PROGRAMME/ SCHEME	NATURE/QUANTUM OF BENEFIT GRANTED (2024-25)	NO.OF BENEFICIRIES PER YEAR (2024-2025)
01	Implementation of MDM Scheme	Rs.40,89,747/-	2534
02	Supply of free Text Books	42115	2534
03	JAGANANNA VIDYA KANUKA	Rs. 53,41,550/-	2534

CHAPTER – 15
INFORMATION ABVALIBALE IN ELECTRONIC FORM
[SECTION 4(1)(B)(IV)]

15.1 PLEASE PROVIDE THE DETAILS OF INFORMATION RELATED TO THE VARIOUS SCHEMES OF THE DEPARTMENT WHICH ARE AVAILABLE IN ELECTRONIC FORMATS (FLOPPY,CD,VCD, WEB SITE OR INTERNET ETC)

Sl .No.	ELECTRONI C FORMAT	DESCRIPTION(SITE ADDRESS/LOCATION WHERE AVAILABLE ETC.)	CONTENTS OR TITLE	DESIGNATION AND ADDRESS OF THE CUSTODIAN OF INFORMATION (HELD BY WHOM?)
	Nil	Nil	Nil	Nil

5.2 DESCRIBE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION INCLUDING THE WORKING HOURS OF A LIBRARY OR INFORMATION CENTER OR READING ROOM MAINTAINED FOR PUBLIC USE WHERE INFORMATION RELATING TO THE DEPARTMENT OR RECORDS /

DOCUMENTS ARE MADE AVAILABLE TO THE PUBLIC.

Nil

CHAPTER – 16

PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION
16.2 DESCRIBE THE PARTICULARS OF INFORMATION DISSEMINATION MECHINISMS IN PLACE/
FACILITIES AVAILABLE TO THE PUBLIC FOR ACCESSING OF INFORMATION.

Sl.No	FACILITY	DESCRIPTION	DETAILS OF INFORMATION MADE AVAILABLE
01	Citizen Charter	Staff Increments, Pension Proposals, PF Loans Grants released etc.	Mandal Education office, Parchur
02	Public Relations & Protocal	Regarging Public Relations & Protocal	Mandal Education office, Parchur

CHAPTER -17

ASSISTANT PUBLIC INFORMATION OFFICER DESIGNED FOR VARIOUS OFFICES/ADMINISTRATIVE UNITS AND APPELLATE AUTHORITY/ OFFICERS FOR THE PUBLICAUTHORITY IN THE FOLLOWING FORMAT :

S.NO	NAME OF OFFICER /ADMINISTRATIVE UNIT	NAME & DESIGNATION OF PIO	OFFICE TEL : RESIDENCE TEL: FAX:	EMAIL
1	MEO,PARCHUR	M.V.SATYANARAYANA,MEO-I	9160049389	mrcparchur@gmail.com

ASSISTANT PINFORMATION OFFICERS (S)

S.NO	NAME OF OFFICER /ADMINISTRATIVE UNIT	NAME & DESIGNATION OF PIO	OFFICE TEL : RESIDENCE TEL: FAX:	EMAIL
1	MEANDAL EDUCATIONAL OFFICE,PARCHUR	K.VIJAY KUMAR	8977491619	mrcparchur@gmail.com

S.NO	NAME OF OFFICER /ADMINISTRATIVE UNIT	NAME & DESIGNATION OF PIO	OFFICE TEL : RESIDENCE TEL: FAX:	EMAIL
1	DISTRICT EDUCATIONAL OFFICE ,BAPATLA	S.PURUSHOTTAM,D.E.O	9618903779	deobapatla2022@gmail.com

MANDAL EDUCATIONAL OFFICER,
PARCHUR

