**CREDO HIGH SCHOOL**

**MEETING OF THE BOARD OF DIRECTORS**

**April 14, 2026**

**Credo High School, 1300 Valley House Drive, Suite 100, Room 1, Rohnert Park, CA**

**5:30 PM**

## Zoom Viewing

**Credo High School ("School") welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the School's business in public. We value your interest in our school community and your respectful participation. The public comment portion of the meeting is set aside for members of the public to make comments or raise issues that are not specifically on the agenda. The board cannot, by law, respond or take action on any issue not specifically on the agenda. While government code allows speakers to criticize the district's policies, procedures, programs, services, and/or employees, the school does have a policy specific to complaints against employees. Should comments from the public pertain to a specific school employee, the Board requests that the complaint first be submitted, in writing, following the General Complaint Policy for investigation.**

**All members of the public wishing to speak should sign up on the 'Public Comment Sign-up sheet" prior to the start of public comment or the agenda item related to the public comment.**

**To ensure meetings run efficiently, fairly, and in compliance with the law, please follow these guidelines:**

**1. Agenda Access: Meeting agendas are posted on the School's website at Credohigh.org. Copies are also available at the meeting.**

**2. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each. To ensure all who wish to speak are heard, the Board President may reduce per-speaker time if there are many requests. If needed, public comment may be continued later in the meeting to allow everyone a reasonable opportunity to participate.**

**3. Public Comment on Agenda Items: Comments on agenda items will be taken at the time the item is considered. Each speaker is limited to three (3) minutes.**

**4. Speaking Procedures: Please state your name (and, if you wish, your city of residence) before speaking. Adhere to the time limits. Time may not be transferred ("ceded") to another speaker.**

**5. Virtual and Written Comments: Public comment will be accepted in person only; there is no Zoom comment option. Written comments received prior to the Board meeting will be distributed to all Board members and included in the meeting minutes. Written comments will not be read aloud during the meeting.**

**6. Standards of Conduct: Comments must be addressed to the Board as a whole, not to individual members, staff, or other attendees. Personal attacks, profanity, or disruptive behavior will not be allowed. The Board President may rule speakers out of order for failing to follow these guidelines.**

# AGENDA

# PROCEDURAL:

### A. CALL TO ORDER (5:30) ***Call to order 5:31pm***

### B. ROLL CALL

| | Abbreviation | Present/Remote | Absent |
|---|---|---|---|
| Karna Dawson, President | (KD) | ***Present*** | |
| Josh Kizner | (JK) | ***Present*** | |
| Robert Curtis | (RC) | ***Present*** | |
| Craig Allender | (CR) | ***Present*** | |

### C. ADJUSTMENT OF AGENDA (5:35)

***Consent Agenda item moved to end of meeting.***

# OPEN SESSION (5:35)

### PUBLIC COMMENT

This is an opportunity for members of the public to address items not on the agenda. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Refer to the front page of the agenda for more information.

***Public Comment - None.***

## 1. Items Scheduled for Information and Discussion (5:40)

A. Student Reports – ***Alima Koniak provided student report, including recent and upcoming activities.***
B. Finance Report – ***Jason from Charter Impact provided February update of 2nd Interim; ADA decreased by 3.7; year end projected surplus $215k, 2.4% fund balance; ERC received; LOC balance paid in full***
C. Fundraising Report - ***Andrea reported fundraising goal $525k, $175k remaining; auction was a huge success, net $50k***

D. Facilities/Operations Report - ***Jessica reported all rooms occupied after HVAC flooding; black box flooring replacement underway; kitchen designer retained for 2-phase kitchen install***

E. Executive Director's Report - ***Andrea reported attendance trending at 94% (1% below budget); enrollment at 480 (down from 485); 128 rising $9^{th}$ grade enrolled; college acceptances stellar; WASC accreditation through 2029***

F. Board Reports - ***KD met with Allison Baker; RC met about CTE grants***

## 2. Consent Items (6:15)

### *Public comment, if any.*

A. Minutes of Meeting March 9, 2026

B. Check Register for February, 2026

C. Resignation of Board Member Justin Flake as of March 9, 2026

D. Updated Comprehensive Safety Plan with Instructional Continuity Plan addition

***Public Comment* – None.**

Staff recommendation: Approve consent items.

Motion: ***Approve Consent Agenda***

| | | | |
|---|---|---|---|
| Moved By | ***JK*** | Actions: | ***Approve*** |
| Seconded By: | ***CA*** | Ayes: | ***4*** |
| | | Nayes: | ***0*** |
| | | Abstain: | ***0*** |

| **VOTE** | Aye | Naye | Abstain | Notes |
|---|---|---|---|---|
| Dawson | ***X*** | | | |
| Kizner | ***X*** | | | |
| Curtis | ***X*** | | | |
| Allender | ***X*** | | | |

## 3. PRESENTATION: Delta Managed Solutions (DMS) Business Services Provider (6:20)

***Joanne Felton and Debbie Howard from Delta Managed Solutions (DMS) presented on back-office support services (Finance and Accounting, Accounts Payable and Purchasing, Payroll and Retirement, compliance).***

### 4. DISCUSSION: Youth Truth Data 2026 (6:40)

*Public comment, if any.* ***None***

***Andrea and RC presented Youth Truth survey results (student, family, staff) and highlights/lowlights***

### 5. DISCUSSION: Community Town Hall Planning (7:00)

*Public comment, if any.* ***None***

***Andrea discussed plans for upcoming Town Hall presentation to community.***

### 6. DISCUSSION/ACTION: Consider approving Contract for Business Services Provider for 2026-27 through 2028-29 (7:15)

*Public comment, if any.* ***None.***

*Discussion:* ***staff requests that Board delegate the final decision to Admin team; discussed budget impacts and impact on Charter Renewal.***

Motion – ***Board authorizes the Admin team to make the final decision on the contract for business services, with the caveat to report the planned decision to the Board's finance sub-committee (JK and CA) prior to signing the contract.***

| | | | |
|---|---|---|---|
| Moved By | *JK* | Actions: | *Motion to Approve* |
| Seconded By: | *CA* | Ayes: | *4* |
| | | Nayes: | *0* |
| | | Abstain: | *0* |

| VOTE | Aye | Naye | Abstain | Notes |
|---|---|---|---|---|
| Dawson | *X* | | | |
| Kizner | *X* | | | |
| Curtis | *X* | | | |
| Allender | *X* | | | |

## 6. DISCUSSION/ACTION: Proposal for Executive Director Evaluation Process (7:25)

*Public comment, if any.* ***None***

*Discussion –* ***Board needs a format and direction for ED evaluation, including a calendar and rubric; Board goal is to approve this by end of this school year***

Motion – ***no action***

| | | | | | |
|---|---|---|---|---|---|
| Moved By | | | | Actions: | ***No action*** |
| Seconded By: | | | | Ayes: | |
| | | | | Nayes: | |
| | | | | Abstain: | |
| **VOTE** | Aye | Naye | Abstain | Notes | |
| Dawson | | | | | |
| Kizner | | | | | |
| Curtis | | | | | |
| Allender | | | | | |

## 7. DISCUSSION/ACTION: Consider Approving Declaration of Need for Fully Qualified Educators (7:30)

The Declaration of Need for Fully Qualified Educators is a requirement by the State of California that allows the school to employ teachers on emergency, intern, or other provisional credentials if necessary. Approval of this declaration does not indicate current staffing gaps, but ensures that we have the flexibility to hire strong candidates in hard-to-fill areas, particularly where subject matter expertise and alignment with our program are both essential. This is a routine compliance item that supports timely hiring and continuity of instruction. Staff recommends board approval of the Declaration of Need for the 2026–27 school year.

*Public comment, if any.* ***None.***

*Discussion –* ***Andrea described that this is a prefunctory declaration to allow Credo more hiring flexibility.***

Motion – ***Approve Declaration***

| | | | | | |
|---|---|---|---|---|---|
| Moved By | | *JK* | | Actions: | *Approve Motion* |
| Seconded By: | | *RC* | | Ayes: | *4* |
| | | | | Nayes: | *0* |
| | | | | Abstain: | *0* |
| **VOTE** | Aye | Naye | Abstain | Notes | |
| Dawson | *X* | | | | |
| Kizner | *X* | | | | |
| Curtis | *X* | | | | |
| Allender | *X* | | | | |

## D. Future Agenda Items for Consideration

***Early College Program Proposal/Declaration***

## E. Adjournment

***Adjourn – 8:36pm***

**Next Board meeting: May 11, 2026**