

## New Employment Application

### Applicant Information

Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt/Unit #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Date Available: \_\_\_\_\_

Role Applying For: \_\_\_\_\_ Industry Experienced In: \_\_\_\_\_ Desired Wage: \$ \_\_\_\_\_/hr.

Are you a citizen of the United States (U.S.)? Y / N

If no, are you authorized to work in the U.S.? Y / N

Have you ever worked for this company before? Y / N If yes, when? \_\_\_\_\_

### Education

High School: \_\_\_\_\_ From (Year): \_\_\_\_\_ To (Year): \_\_\_\_\_ Did you graduate? Y / N

College: \_\_\_\_\_ From (Year): \_\_\_\_\_ To (Year): \_\_\_\_\_ Did you graduate? Y / N

Other: \_\_\_\_\_ From (Year): \_\_\_\_\_ To (Year): \_\_\_\_\_ Did you graduate? Y / N

### References

*Please list three (3) professional references.*

1. Full name: \_\_\_\_\_ Relationship/Company: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Full name: \_\_\_\_\_ Relationship/Company: \_\_\_\_\_ Phone: \_\_\_\_\_

3. Full name: \_\_\_\_\_ Relationship/Company: \_\_\_\_\_ Phone: \_\_\_\_\_

### Previous Employment

*Please list three (3) most-recent positions held.*

• Company: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Key Responsibilities: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Starting Pay: \$ \_\_\_\_\_ Ending Pay: \$ \_\_\_\_\_

Employed From (Date): \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

• Company: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Key Responsibilities: \_\_\_\_\_

# B&B Custom Fabrication

"Striving For Excellence"

Supervisor: \_\_\_\_\_ Starting Pay: \$ \_\_\_\_\_ Ending Pay: \$ \_\_\_\_\_  
Employed From (Date): \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

- Company: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Key Responsibilities: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Starting Pay: \$ \_\_\_\_\_ Ending Pay: \$ \_\_\_\_\_  
Employed From (Date): \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

## Military Service

Branch: \_\_\_\_\_ Served From: \_\_\_\_\_ To: \_\_\_\_\_ Rank at Discharge: \_\_\_\_\_  
Type of Discharge: \_\_\_\_\_ If other than honorable, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Job Skills & Qualifications

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Disclaimer & Signature

*I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_