

CONSTITUTION AND BY-LAWS
of the
CENTRAL DISTRICT (#6)
MISSOURI MUSIC EDUCATORS ASSOCIATION

CONSTITUTION

ARTICLE I

Name and Purpose

Section I: Name. The name of the organization shall be the “Central District Missouri Music Educators Association”, hereinafter designated as CDMMEA.

Section II: Purpose. The purpose of this organization shall be “the extension and improvement of music education in the Central District of Missouri.”

Section III: Applications. This organization shall function as the official Central District music educators’ affiliate of the Missouri Music Educators Association and the National Association for Music Education.

Section IV: Relationship. This organization shall maintain a cooperative relationship with the South Central Missouri State Teachers Association (designated South Central MSTA Department of Music), the MSTA, the Missouri State High School Activities Association (MSHSAA), the Missouri State Department of Elementary and Secondary Education (DESE), Missouri Bandmasters Association (MBA), Missouri Chapter of American Choral Directors Association (MoACDA), and the Missouri Unit of the Missouri Association of Jazz Educators (MOAJE), and with other organizations who share the goal of “promoting and improving music education” in South Central Missouri.

Section V: District Boundaries. The boundaries shall include the following counties for CDMMEA: Camden, Cole, Crawford, Dent, Gasconade, Iron (Viburnum only), Maries, Miller, Osage, Phelps, and Pulaski.

ARTICLE II

Membership

Section I: Regular Membership. The Membership shall consist of current music educators in Central District 6 of the MMEA.

Section II: Sustaining Membership. Any individual firm or institution desiring to contribute to the support of the educational activities of the association may become a Sustaining Member upon approval of the CDMMEA executive board.

Section III: Retired Membership. Retired music educators in the CDMMEA may request

non-voting membership through board approval.

ARTICLE III

Officers and Committees

Section I: Legislative Power. The legislative power of this association shall be invested in the membership and the Executive Board.

Section II: Officers. The officers of this association shall consist of a President, President-Elect, Past President, Vice-Presidents (one each for High School Instrumental, High School Vocal, High School Jazz, Jr. High/Middle School Instrumental, Jr. High/Middle School Vocal, Elementary, College/University, and Secretary/Treasurer.

Section III: Executive Board. The Executive Board shall consist of the officers named in Section II and the immediate Past President. The MoACDA District Director shall also serve as a member of the executive board. This member will be elected or appointed to this position in accordance with the Constitution of the respective organization.

Section IV: Committees. The President with the approval of the Executive Board shall appoint standing and special committees of this association.

Section V: Elections. The officers of this association shall be elected to a term of two years. The office of President is filled by automatic succession as described in Article IV and shall assume duties at the conclusion of the annual MMEA convention in even numbered years.

ARTICLE IV

Duties of Officers

Section I: Executive Board. The Executive Board shall have general power of administration as the officers of the CDMMEA, with the authority to act and to enact legislation except as contrary to this constitution or as hereinafter expressly provided. The Executive Board shall monitor all financial expenditures of the fiscal year through the approval of a yearly projected budget and a review of expenditures through the financial report at the August and January meetings.

Section II: President. The President shall preside at all meetings of the association and of the Executive Board, have authority to call special meetings, shall appoint and be ex-officio member on all committees and shall serve in the state organization as designated in Article IV, Section 7 of the MMEA Constitution.

Section III: President-Elect. The President-Elect shall automatically succeed the President at the end of his/her term or earlier if the necessity arises. He/she shall assist the President in carrying out the duties of his/her office and shall serve as the editor of the CDMMEA social media outlets and website. The President-Elect shall also annually update and maintain the District Personnel Database.

Section IV: Vice-Presidents. (As listed in Article III Section II) Vice-Presidents shall assist in all

general items of business of the association and shall aid specifically in matters pertaining to their own areas. They may designate committees to plan clinics, performances, and other activities within their specific disciplines. Vice-Presidents will be responsible for obtaining the necessary MSHSAA approval for all events under their supervision. Vice-Presidents should work closely with the District Jazz-Coordinator and MoACDA District Director in the planning and coordination of shared activities.

Section V: Secretary/Treasurer. The Secretary/Treasurer shall keep the minutes and records of the association and shall be the custodian of the funds of the association. In conjunction with the executive board, the treasurer will create both a financial recap of the past year's budget and a projected budget before the June board meeting. All records shall be turned over to his/her successor.

ARTICLE V

Meetings

Section I: Voting Meetings. Regular voting meetings shall be held at the state MMEA meetings designated by the convention committee as well as the annual fall meeting held on a Monday as early in the school year as possible to be set by the executive committee.

Section II: Area Meetings. Area meetings of the association shall be held on the date of the respective events as called by the presiding vice president.

Section III: Executive Board Meeting. The Executive Board shall meet annually in June as called by the president of the Central District.

ARTICLE VI

Legislation

Section I: Any proposed legislation shall be presented to the Executive Board thirty days before the annual meetings.

Section II: With the approval of the Executive Board, legislation may be passed by a majority vote of the members present at the annual meeting. Without such approval, it shall require a two-thirds majority vote of the members present.

ARTICLE VII

Elections

Section I: The Executive Board shall serve as a nominating committee and shall present a slate of officers prior to the annual January meeting in odd numbered years. Nominations may be made by the membership by contacting a member of the Executive Board prior to the January meeting of the CDMMEA.

Section II: Election Procedure. Election shall be determined by ballots cast from members in attendance at the January meeting in odd numbered years. Candidates receiving the most votes shall be elected.

ARTICLE VIII

Vacancies

Section I: The President, with the consent of the Executive Board, may make appointments as required to fill any vacancy.

ARTICLE IX

Amendments

Section I: The Constitution may be amended at any regular meeting by a majority vote of the membership present, provided that the proposed amendment or amendments shall have been submitted to the Executive Board at least thirty days prior to such a meeting, and notification that such an amendment is to be considered be included in the notice of the regular meeting.

BY-LAWS

ARTICLE I

Membership Dues

Section I: CDMMEA members must be current NAFME and MMEA members and teach within the CDMMEA.

ARTICLE II

Amendments

Section I: The by-laws may be altered or amended in the same manner as that provided in Article IX of the Constitution.

ARTICLE III

Parliamentary Procedure

Section I: Robert's Rules of Order (revised) shall govern parliamentary procedure of business meetings.

ARTICLE IV

Annual Awards

Section I: A bi-annual award will be presented in even years to one outstanding music educator of the central district during the January meeting at the MMEA convention and workshop.

- a. Nominations will be made through a link on the CDMMEA website and/or social media outlets.
- b. The executive board will narrow the nominees to the top 3 in November.
- c. Voting by the general assembly will be done through electronic media in December to determine the Outstanding Educator of the CDMMEA
- d. The award will be presented at the CDMMEA business meeting at MMEA
- e. Any current member of the CDMMEA with the exception of the Executive Board Officers are eligible for this award.
- f. The President will oversee this process