ST. FRANCIS COLLEGE

P. B. No. 3417, 8th Main, 3rd Block, Koramangala, Bengaluru - 560034
Permanently Affiliated to Dr. Manmohan Singh Bengaluru City University
Recognized by Govt. of Karnataka, Approved by AICTE
Recognized under section 2(f) of the UGC Act, 1956
NAAC Accredited with B++ Grade

SC/ST/OBC & MINORITY CELL

The SC/ST/OBC & MINORITY CELL of St. Francis College was set up on 23/09/2022 under the chairmanship of Dr. R N Subba Rao. It constitutes one coordinator and 3 executive members. The primary aim of establishing the SC/ST/OBC & MINORITY CELL at St. Francis College, as outlined in the X Plan profile of Higher Education in India under Para 10.B2, is to facilitate the successful execution of the reservation policy concerning admissions, recruitment, and addressing grievances of the socio-economically disadvantaged communities. Additionally, the cell is designed to support SC/ST/OBC & MINORITY students in enhancing their academic achievements and maximizing their personal and social growth.

VISION:

To be an assisting institution of encouragement to the progressive works of Scheduled Caste, Scheduled Tribe, Other backward classes and minority Students of our institution to the changing social realities through the development and application of knowledge towards creating a people-centered and ecologically sustainable society that promotes wellbeing and uplift humanity.

MISSION:

In pursuance of its vision, INSTITUTION organizes teaching, orientation, workshops and other supportive programmes to facilitate the development and competency among Scheduled Caste, Scheduled Tribe, Other Backward Classes and Minority Students.

OBJECTIVES:

- To ensure a prompt disposal of representations and grievances of SC/ST/OBC/MINORITY students.
- To aware the SC/ST/OBC/MINORITY students regarding various scholarships program of state and central government.
- To implement the necessary follow-up actions aimed at fulfilling the objectives and targets established by the Government of India and the University Grants Commission (UGC).
- To arrange for special opportunities to enhance the carrier growth.

KEY FUNCTIONS:

- The key function is to disseminate the decisions made by the Government of India and the Commission, as well as to gather information annually concerning course-specific admissions for candidates from Scheduled Castes and Scheduled Tribes, Other Backward Classes and Minorities in various Universities and Colleges. This information should be collected in the prescribed formats by a designated deadline, and necessary follow-up actions should be undertaken as needed.
- The Commission is tasked with gathering reports and information pertaining to the Government of India's directives on various facets of education, training, and employment for candidates belonging to Scheduled Castes and Scheduled Tribes, Other Backward Classes and Minorities with the aim of developing new policies or amending current policies.
- The objective is to operate as a Grievances Redressal Cell dedicated to addressing the concerns of SC/ST/OBC & MINORITY students and employees within the institution, providing essential assistance in resolving both academic and administrative issues they may encounter.
- Any additional tasks assigned periodically to enhance higher education within these two communities experiencing economic, social, and educational disadvantages.

GRIEVANCE REDRESSAL:

The SC/ST students and employees are encouraged to contact the SC/ST/OBC & MINORITY Cell for the resolution of any grievances they may have, whether related to academic, administrative, or social issues. The Liaison Officer of the Cell is responsible for addressing these complaints, engaging with the relevant students and staff to comprehend the issues at hand, and taking appropriate measures or providing necessary guidance and assistance to resolve the concerns.

PROCEDURE TO FILE A COMPLAINT:

- A formal complaint can be directed to the Liaison Officer of the SC/ST/OBC & MINORITY Cell. This facility is available to all students and employees of the institute, including those on contractual, casual, or temporary assignments.
- The SC/ST/OBC & MINORITY Cell will acknowledge the complaint and commence an investigation under the supervision of the Principal and Director.
- A thorough and unbiased investigation will be carried out, and appropriate measures will be implemented in accordance with the results obtained.
- Both the complainant and the accused shall be afforded a just opportunity to articulate their respective cases.
- A strict and necessary action will be taken to uphold the fair justice.

SCOPE:

It shall apply to,

- All students enrolled in undergraduate and postgraduate programs in institution.
- All faculty members, administrative staff, and other employees of the institution.
- Visitors, guests, and external stakeholders engaging with the institution.

MONITORING & REPORTING:

The cell meets twice in a year to ensure the effective implementation of various schemes and to collect reports and information regarding the govt of India and Karnataka on various aspects of education, training of SC/ST, OBC and Minority student community in the college. Since its inception it has been publishing and giving updates about number of schemes and programmes of the marginalized communities at regular intervals and has been operating successfully.

1. The SC/ST/OBC & MINORITY Cell is tasked with providing an annual report to the college administration, which will outline its activities, accomplishments, and any matters that necessitate attention.

2. The Cell will also furnish and maintain the data related to the scholarship availed by the state and central government.

THE CONSTITUTION AND COMPOSITION OF

SC/ST/OBC & MINORITY CELL -2022-2023

The SC/ST/OBC & MINORITY CELL of St. Francis College was set up on 23/09/2022 under the chairmanship of Dr. R N Subba Rao. It constitutes one coordinator and 3 executive members.

Sl. No.	Name & Designation	Position
1	**Dr. R N Subba Rao** Principal	Chair Person
2	**Ms. Chandrakala V** Assistant Professor, Department of Commerce	coordinator
3	**Ms. Nikitha Thomas** Assistant Professor, Department of Commerce	Member
4	**Ms. Prameela R** Assistant Professor, Department of Arts	Member
5	**Mr. Ahmed Athoq Sazzath A** Assistant Professor, Department of Science.	Member

THE RECOMPOSITION OF SC/ST/OBC & MINORITY CELL -2023-24

The SC/ST/OBC & MINORITY CELL of St. Francis College was revised on 12/10/2023 under the chairmanship of Dr. R N Subba Rao. It constitutes one coordinator and 4 executive members.

Sl. No.	Name & Designation	Position
1	**Dr. R N Subba Rao** Principal	Chair Person
2	**Ms. Chandrakala V** Assistant Professor, Department of Commerce	coordinator
3	**Dr. Pushpalatha P** Assistant Professor, Department of Commerce – Post Graduation Studies	Member
4	**Ms. Marry Stella,** Assistant Professor, Department of Computer Applications.	Member
5	**Mr. Ahmed Athoq Sazzath A** Assistant Professor, Department of Science.	Member
6	**Ms. Athira Alex,** Assistant Professor, Department of Science	Member

THE COMPOSITION OF SC/ST/OBC & MINORITY CELL -2024-25

The SC/ST/OBC & MINORITY CELL of St. Francis College comprises the following members under the chairmanship of Dr. R N Subba Rao. It constitutes one coordinator and 4 executive members.

Sl. No.	Name & Designation	Position
1	**Dr. R N Subba Rao** Principal	Chair Person
2	**Ms. Chandrakala V** Assistant Professor, Department of Commerce	coordinator
3	**Dr. Pushpalatha P** Assistant Professor, Department of Commerce – Post Graduation Studies	Member
4	**Ms. Marry Stella,** Assistant Professor, Department of Computer Applications.	Member
5	**Mr. Ahmed Athoq Sazzath A** Assistant Professor, Department of Science.	Member
6	**Ms. Athira Alex,** Assistant Professor, Department of Science	Member

THE COMPOSITION OF SC/ST/OBC & MINORITY CELL -2025-26 – ODD Sem

The SC/ST/OBC & MINORITY CELL of St. Francis College comprises the following members under the chairmanship of Dr. R N Subba Rao. It constitutes 2 coordinators and 2 executive members.

Sl. No.	Name & Designation	Position
1	**Dr. R N Subba Rao** Principal	Chair Person
2	**Ms. Chandrakala V** Assistant Professor, Department of Commerce	coordinator
3	**Dr. Sharath Kumar Y** Assistant Professor, Department of Commerce	coordinator
4	**Ms. Divya G** Assistant Professor, Department of Commerce	Member
5	**Ms. Bhavya C** Assistant Professor, Department of Commerce	Member

THE COMPOSITION OF SC/ST/OBC & MINORITY CELL -2025-26 – Even Sem

The SC/ST/OBC & MINORITY CELL of St. Francis College comprises the following members under the chairmanship of Dr. R N Subba Rao. It constitutes one coordinator and 2 executive members.

Sl. No.	Name & Designation	Position
1	**Dr. R N Subba Rao** Principal	Chair Person
2	**Ms. Chandrakala V** Assistant Professor, Department of Commerce	coordinator
3	**Ms. Divya G** Assistant Professor, Department of Commerce	Member
4	**Ms. Bhavya C** Assistant Professor, Department of Commerce	Member