



Kids Camp

Parent and Camper Informational Guide

Campus Recreation and Well-Being

www.valpo.edu/rec-well | 219-464-5211 | recreationalsports@valpo.edu

WELCOME

Welcome to Valpo Rec Kids Camp! We are excited to continue with this annual offering to children in the Valparaiso community, whether you are signing up for Spring Break or Summer Camp, all activities will take place on the beautiful Valparaiso University campus, utilizing the same facilities and green spaces that students at Valpo enjoy. Every activity at Kids Camp will promote teamwork, encourage sportsmanship, and help participants recognize their unique abilities and explore their interests. We look forward to hosting your child(ren) to create incredible memories and excitement!

OUR STAFF

- Chris Smith, Camp Director
- Natalie Muskin-Press, Camp Director
- Contact:
 - recreationalsports@valpo.edu
 - 219-464-5211
- Camp Counselors consist of Valparaiso University students or alumni

CAMP LOCATION

Campus of Valparaiso University

A map of campus can be found here: <https://www.valpo.edu/about/maps-directions/>

DATES/TIMES OF CAMP

Spring Break Camp: March 23 - 27; Mon – Fri only; 7:00AM – 6:00PM

Summer Camp: June 1 – Aug 7; Mon – Fri only; 7:00AM – 6:00PM; no camp on July 3rd

DROP OFF & PICK UP INFORMATION

- Daily drop off will be from 7:00am - 9:00am
- Daily pick up will be from 4:00pm - 6:00pm

Drop off and pick up will take place at (location TBA)

Campers may only be picked up from the camp by the camper's legal guardian or the legal guardian's designee. Any designees should be listed in the camper's initial registration.

***Late arrivals should bring the camper to the camp room, sign in their camper, and call the lead counselor's phone number to coordinate the drop off*

***If alternate arrangements need to be made, please contact the Campus Recreation office at 219-464-5211 or by emailing recreationalsports@valpo.edu*

DAILY CAMP SCHEDULE

- 7:00am – 9:00am: Camper Drop Off/Free Play
- 9:00am – 9:30am: Indoor/Outdoor Activity
- 9:30am – 10:00am: Snack (must pack own snack)
- 10:00am – 11:00am: Indoor/Outdoor Activity
- 11:00am – 12:00pm: Indoor/Outdoor Activity
- 12:00pm – 1:00pm: Lunch (must pack own lunch)
- 1:00pm – 2:00pm: Indoor/Outdoor Activity
- 2:00pm – 3:00pm: Indoor/Outdoor Activity
- 3:00pm – 3:30pm: Snack (must pack own snack)
- 3:30pm – 4:00pm: Indoor/Outdoor Activity
- 4:00pm – 6:00pm: Camper Pick Up/Free Play

WHAT TO BRING

All personal belongings should be clearly labeled with the camper first and last name

- Lunch (we have fridges to store lunches)
- Snacks (two per day)
- Water bottle
- Backpack
- Athletic shoes
- Swimsuit, towel, and goggles (goggles only on weeks when pool is available, we will occasionally have water games outdoors, so please plan accordingly)

- If sunscreen is needed, (spray or stick only can be given to the counselors on duty to keep in their first aid slings)
- Additional change of clothes (accidents happen!)

WHAT NOT TO BRING

- Personal items: toys from home, trading cards, electronic devices (cell phones can be left in the camper's backpack or in the counselor room)
- Valuables
- Weapons

LUNCH/SNACK

We do not provide lunch and snacks. Coolers/fridges will be available to store lunches.

REGISTRATION & PAYMENT

Camp cost is \$190/week + \$11.50 fee. All registration will be run through [Ryzer](#).

A partial or full payment option is available. If you wish to register for the entire summer and do not want to pay in full, you are able to pay a percentage at the time of your initial registration. Full payment will be due the Wednesday before the week of camp.

Max of 32 kids registered per week (Spring Break Camp is a max of 20). A waitlist is available through [Ryzer](#).

REFUND & CANCELLATION POLICY

A full refund, minus a \$15 cancellation fee, will be given if the Camp Directors are given at least one week notice. All refunds are processed through Ryzer and are subject to a \$15 cancellation fee. Contact recreationalsports@valpo.edu to modify or make changes to your schedule.

MEDICATION/ALLERGIES

Medication: If a camper will require a prescription medication during camp, the parent, guardian, their designee, or a healthcare provider must control it and provide it to the camper. If the University is their designee, the designation must be in writing and the University must assure the administration of the medication is within the scope of the

University's control when not administering. A camper or staff counselor may carry and utilize an asthma inhaler or epipen if permitted and provided by the parent/guardian.

Allergies: It is the parent's responsibility to include any known allergies that a camper may have in their initial registration form. If updates need to be made to a registration form, please contact the camp staff. When the camp staff is made aware of an allergy, we will do our best to ensure your child does not come into contact with the allergen.

CAMPER CODE OF CONDUCT

Our goal is to provide a safe, fun, and successful camp for every participant. Please assist us in maintaining a safe and enjoyable environment by reviewing the code of conduct below, with your camper(s):

As a camper, I will:

- Learn and follow the rules.
- Be respectful of the feelings and properties of others. Show others courtesy and treat them the same way that we want to be treated.
- Show respect to the staff and cooperate with their instructions and rules.
- Communicate with others in an appropriate manner. We will not use foul words, vulgarity, or harassing language.
- Never verbally or physically harm other participants and/or staff.
- Understand that any form of violence, including pushing, kicking, hitting, biting, or fighting is unacceptable and will not be tolerated.
- Respect privacy. Using cameras, imaging, or digital recording devices is prohibited near showers, restrooms, or other areas where privacy is expected.
- Use equipment and supplies in an appropriate manner.
- Stay in safe areas. Don't leave the building or areas designated by your program supervisor or staff. When moving across campus and crossing streets, only cross in the designated crosswalks.
- Tell a camp counselor if you or someone else is hurt or injured.
- Stay until it is time to go. Participants are to remain in designated areas on campus for the duration of the program unless program activities require otherwise. If a participant needs to leave campus for some reason, the program administrator must receive written permission from the parent or guardian and grant specific permission.
- Be fully responsible for our actions and understand the consequences of any inappropriate actions.

- Hazing, bullying, or teasing will not be tolerated.