

COVINGTON STUDENT HANDBOOK NEED TO KNOW

The staff at Covington Middle School wants all students and their families to feel welcomed and included in our Covington community. The following is key information from the student handbook.

Principal: Lynnette Sundstrom

Associate Principals: Ian Lefebvre (L-Z) & Michelle Crowston (A-K)

Dean of Students: Jasper Onuaha

Counselors: Todd Kalbrener 6th grade, Liz Broderick 7th grade, Andrea Martin 8th grade

Please log on to Family Access for access to current student information including grades, assignments and lunch account information. For assistance with Family Access, please contact the main office at (360) 604-6300.

To contact any staff member by email: firstname.lastname@evergreenps.org

ATTENDANCE: You have 3 days to excuse an absence. An absence of 5 days or longer requires a doctor's note to be excused. Call (360) 604-6305, send a note or email attendance_covington@evergreenps.org to excuse an absence.

DRINKS: Drinks other than water are not allowed at school. This includes soda, coffee and energy drinks.

DRESS CODE: The District Dress Code policy applies.

[https://go.boarddocs.com/wa/esd114/Board.nsf/files/CFMTW9795173/\\$file/Policy%203224%20-%20Student%20Dress.pdf](https://go.boarddocs.com/wa/esd114/Board.nsf/files/CFMTW9795173/$file/Policy%203224%20-%20Student%20Dress.pdf)

CELL PHONES/ELECTRONICS: Cell phone use is only allowed before school and after school. See the [full cell phone policy](#).

HALLWAYS: Use your indoor voice, keep your language clean and keep your hands and feet to yourself.

AFTER SCHOOL: Students should be off campus by 4:15pm unless they are participating in an official school activity.

ILLNESS: Students may not come to school if they are exhibiting any symptoms of illness. They must be symptom free for 24 hours before returning to school. You can excuse their absence by calling (360) 604-3805 or emailing attendance_covington@evergreenps.org.

MEDICINE: No medication may be carried at school without medical authorization on file. That includes aspirin, vitamins, cough drops and topical medications such as Neosporin..

RESTROOMS: During the school day, students will follow the teacher's process for leaving the class to use the restroom. Students will go directly to the restroom and return within four minutes. There are to be no more than three students in a restroom at a time. Students will not be let out of class to use the restroom during the last ten minutes of class. Use of cell phones is prohibited in the restroom. (See [cell phone policy](#).) These expectations are designed to maximize safety and student learning time.

**The Student Handbook can be found on the Covington Middle School website:
www.evergreenps.org/schools/middle-schools/covington**