Format for giving consent and bank details on letter head	
Date:	

To,

M/s Indian Oil Corporation Limited Shimla Divisional Office, SDA Complex, Block No-21, Kasumpti Shimla -171009 Himachal Pradesh

Dear Sir

We hereby confirm to remit the fuel or any other payments to IOCL/receive payment from IOCL-from/to the below mentioned bank account through "NEFT / RTGS / Electronic Mode".

The desired bank details are given below:

1	SAP Code allotted by IOCL in SAP
2	Beneficiary Name
3	Name of Beneficiary Bank (To which the payment should be sent)
4	Branch Name
5	Address of the Branch
6	STD Code & Telephone no of the branch
7	Bank account number (as appearing on the cheque book)
8	Branch Code
9	Branch IFSC Code
10	Account type (SB/CA/CC)
11	Mobile No. of Beneficiary
12	E-mail Id of Beneficiary

A blank cancelled cheque leaf relating to the above bank account is enclosed for verifying the accuracy of the bank account details.

I hereby declare that the particulars given above are correct & complete I agree to receive transactional SMS / E-Mail Alert from IOCL with regard to my bill payment.

SIGNATURE OF ACCOUNT HOLDER SEAL OF THE VENDOR

ENCL: CANCELLED CHEQUE & PANCARD

*** We hereby confirm that the above bank account details of beneficiary are correct in all respects & the account of beneficiary (IOCL Vendor) is maintained at our bank branch.

(NAME OF BANK & BRANCH) AUTHORIZED SIGNATORY

^{****} Verification required only in case vendors name is not printed / appearing on the cancelled cheque leaf being submitted to IOCL Office.