

**THE CITY OF LAKE FOREST SCHOOL DISTRICT 67**  
**And**  
**LAKE FOREST COMMUNITY HIGH SCHOOL DISTRICT 115**

Title: Joint Shared Service Optimization Committee Meeting  
Date: Wednesday, January 6, 2021  
Time: The meeting was called to order at 1:00 pm  
Location: Video tele-conference  
Committee Members present: District 67: Jeff Folker, Suzanne Sands Justin Engelland  
District 115: Dewey Winebrenner, Jenny Zinser  
Administration: Mike Simeck, Rebecca Jenkins, Jennifer Hermes  
Eklund Consulting: Nate Eklund  
Staff/Invitees Present: Richard Chun, Rob Lemke, Alice Le Vert, Jordan Salus  
Approval of Minutes: A motion was made by Suzanne Sands and seconded by Jeff Folker to approve the minutes from the November 17, 2020 meeting. The motion carried.  
Public Comment: None

On Wednesday, January 6, 2021, the Joint District 67/District 115 Shared Service Optimization Committee met via video teleconference with Nate Eklund of Eklund Consulting to review a recommendation on the “Shared Service Optimization” project, provide input on changes/edits, and discuss how the recommendation should be presented to both the District 67 and District 115 Boards. The committee also discussed changing the committee’s name and Charter.

**Changing the Committee’s name to Shared Service Optimization Committee**

Feedback from the community indicated that people were confused as to the mission of the Joint Compensation Committee given the committee’s name. People asked if this committee was dealing with Shared Service compensation decisions, and if this committee was the same as the JSSC (which DOES deal with Shared Service compensation issues). At the same time, members of the community who were trying to find out more about the Shared Service project had difficulty discerning which Board committee was responsible for this work.

As a result, a recommendation was made to change the name of the Compensation Committee to the Shared Service Optimization Committee to better reflect the work being done and the objective of the group.

**New Charter for Shared Service Optimization Committee**

In conjunction with changing the name of the committee, a new Charter was introduced that better describes the work of the committee. The committee unanimously approved the revised Charter and it will be voted on at the January District 67 Board meeting and the February District 115 Board meeting.

**Shared Service recommendation discussion**

Nate Eklund took the committee through a very rough draft of a recommendation to be presented at a Joint Board meeting in mid-January. The committee, along with invited guests, discussed the recommendation and provided input and feedback on how to more clearly articulate the committee’s perspective. Nate Eklund, Jeff Folker, Jen Hermes, and Rebecca Jenkins agreed to take the committee’s feedback and flesh out a detailed presentation for the upcoming Joint Board meeting.

Suzanne Sands motioned to adjourn the meeting and Jeff Folker seconded. The meeting was adjourned at 3:05 pm.