



**CVAS**  
Clarence Valley  
ANGLICAN SCHOOL

# Work, Health & Safety Policy

## Work, Health & Safety Policy

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<b>Policy Last Review</b> January 2024	<b>Review Date and Frequency</b> Every two years	<b>Responsible for Review</b> Business Manager
<b>Recommended By</b> School Executive	<b>Approved By</b> School Council	<b>Approval Date</b> 25 June 2024

## INTRODUCTION

Clarence Valley Anglican School (“the School”) recognises it has a responsibility to provide a working environment which is safe and without risks to any individual’s health and welfare. This responsibility extends to all employees, contractors and visitors, including students, parents and volunteers.

The School is committed to providing a safe working environment through the implementation of risk prevention and reduction strategies that are integrated into the School’s daily operations. A consultative approach between employees and management on Work, Health and Safety (“WHS”) issues is encouraged.

### The School aims to:

- comply with WHS related legislation relating to health and safety
- minimise the occurrence of injury and illness in the School through systematic risk identification, assessment and control
- investigate accidents with a view to preventing recurrence
- maintain appropriate WHS documentation
- implement staff health and wellbeing strategies
- assist with the ‘returning to work’ processes

A WHS Committee is established to review and monitor WHS issues throughout the School. The Committee meets at least once each school term.

### Guidelines:

- The Principal and School Council have direct responsibility for ensuring the policy is followed and that the necessary resources are provided to achieve effective implementation
- Staff are required to support this policy to promote their own health and safety and the health and safety of others in the workplace
- Contractors and sub-contractors engaged to perform work on school premises are required, as part of their contract, to comply with this policy

## RELATED DOCUMENTS

- *Cathedral Campus Security Policy*
- *Child Protection Policy*
- *Clarenza Campus Security Policy*
- *Critical Incident Management Policy*
- *Data Breach Policy*
- *Emergency Evacuation Policy*
- *Lockdown Policy*
- *Medication Policy*
- *Privacy Policy*
- [Return to Work Program](#)
- [Risk Register](#)