

**MINUTES OF A REGULAR MEETING AND WORKSHOP  
OF THE BOARD OF EDUCATION  
LAKE FOREST COMMUNITY HIGH SCHOOL DISTRICT 115  
APRIL 5, 2022**

**Call to Order and Roll Call**

A Regular Meeting of the Board of Education of Lake Forest Community High School District 115, County of Lake, State of Illinois, was held on Tuesday, April 5, 2022, and called to order at 5:03 p.m. by Ms. Zinser.

<b>Present:</b>	Dewey Winebrenner, Secretary	Marcus Schabacker, Member (Virtual)
	John Venson, Member	Sally Davis, Vice President
	John Noble, Member	Jenny Zinser, Board President
	David Burns, Member	

**Absent:** None

**Administration Present:**

Matthew Montgomery, Superintendent  
Jeffrey McHugh, Deputy Superintendent  
Jennifer Hermes, Chief Operating Officer/CSBO  
Melissa Oakley, Chief Communications Officer

**Also Present:** Tiana Adams, Board Clerk

**Guests Present:**

**Adjourn to Executive Session:**

**Motion:** A motion was made by Mr. Burns, seconded by Dr. Venson, that the Board adjourn to Executive Session to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 5 ILCS 120/2(c)(1) and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c)(2).

Votes were cast as follows:

**Ayes:** Burns, Davis, Winebrenner, Schabacker, Zinser, Venson, Noble

**Nays:**

**Absent:**

The motion carried unanimously.

**Return to Open Session:**

**Motion:** Mr. Winebrenner moved, seconded by Mr. Noble, that the Board of Education, Lake Forest Community High School District 115 return to Open Session at 6:31 p.m.

Votes were cast as follows:

Ayes: Noble, Venson, Winebrenner, Burns, Schabacker, Davis, Zinser

Nays:

Absent:

The motion carried unanimously.

**Reopen Regular Meeting:**

Ms. Zinser called back to order the Regular Meeting of the of Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois, at 6:32 p.m.

**Board members present at roll call were:**

Jenny Zinser, Board President

David Burns, Member

Marcus Schabacker, Member (Virtual)

John Venson, Member

John Noble, Member

Sally Davis, Vice President

Dewey Winebrenner, Secretary

**Absent:** None

**Administration Present:**

Matthew Montgomery, Superintendent

Jeffrey McHugh, Deputy Superintendent

Jennifer Hermes, Chief Operating Officer/CSBO

Melissa Oakley, Chief Communications Officer

Erin Lenart, LFHS Principal

**Staff Present:** Tiana Adams, Board Clerk  
Michael Sanchez, Business Services Coordinator

**Guests Present:** Ashleigh Malec, Director of Student Services  
Tim Burkhalter, Athletics Director

**Board Workshop:**

Facilities Update

Dr. Montgomery and Dr. Hermes provided an update on the pending facilities projects and the upcoming timeline adjustments. The board held discussion on the facilities projects. Administration will be providing an update next month.

### Board Memo Template

Dr. Hermes discussed the updated template for reports, she received examples of templates from other districts for guidance. Administration would do a trial for coming meetings and see if it meets the board's needs. Topic would be revisited in the August workshop.

### **Pledge of Allegiance**

The Board and members of the community recited the Pledge of Allegiance.

### **President's Report**

Ms. Zinser did not provide a report. She welcomed Dr. Jeff McHugh to his first meeting as Deputy Superintendent, we are grateful to have him and look forward to a long relationship working together.

### LFHS Student and Staff Spotlight

#### **All In Award Recipients**

Ms. Zinser provided an overview of the student and staff spotlight. Shannon Ramirez, Spanish Teacher at LFHS was acknowledged for receiving the Illinois Teacher of the Year award presented by the Illinois State Board of Education, she was unable to be in attendance at the meeting.

### **Student Council Update**

Joey Nassar provided a Student Council report with updates from the current and upcoming activities taking place at the high school.

### **Principal's Report**

Dr. Lenart provided an update on recent and upcoming activities at the high school. ELS Basketball, Foundation Grants of \$190k, TedX, Business Incubator, Student of the Quarter, Summer School Registration, and Spring Sports. On the horizon is NSC Art Show, Prom, Graduation, Pitch Night and Restructuring Overview.

### **Superintendent's Report**

Dr. Montgomery provided an update on his learnings from the Battelle Spring Superintendent Summit that he attended March 16-17 in Phoenix, Arizona. Topics were Aligning the System, Leadership Practices Framework, Leadership Practices, and Moving Forward.

The Board had questions in regards to Dr. Montgomery's learning. Discussion was held on the conference and plans for moving forward.

### **Public Participation**

None

### **Reports/Discussions**

#### Extracurricular Activities Report

Ashleigh Malec and Tim Burkhalter provided a report on the extracurricular activities at LFHS including athletics and clubs. The report included background information, goal, objectives, mission, current offerings, expenditures, and community outreach.

The Board had questions in regards to the data options. Discussion held on extracurricular activities.

## **Board Committees**

### Education Committee

Mr. Winebrenner, Committee Chair, reported that the committee's next meeting will be on April 12th. At this meeting, an action plan for One Lake Forest would be discussed as well as Portrait of a Graduate and how it is progressing.

### Finance and Operations Committee

Mr. Noble, Committee Chair, reported the committee met a few weeks prior to prepare for the financial audit which is later on the agenda. The committee also discussed fees, philosophy and what the direction forward will look like after COVID. Michael Sanchez did nice work on the fees. Next meeting will be in May.

### Policy Committee

Ms. Davis, Committee Chair, reported the committee has not met since the last meeting in February. Committee will meet once PRESS Issue 109 is received, it is expected to release in May.

## **Liaison Reports**

### ED-RED

Mr. Noble provided a legislative update; the house and senate are finishing up some bills that will be submitted to the Governor. The full report can be found linked to the agenda and it has more details on the updates. He has planned to take his learnings from legislation and some initiatives and will create a joint workshop with Districts 65 and 67. The workshop will be on April 20th at West Campus. Representatives from the state, Ed-Red, and Franczek will be in attendance.

### TrueNorth Educational Cooperative 804

Dr. Venson reported that the cooperative met right after the last board meeting. The linked report discusses all issues that were addressed during the meeting. The majority of the meeting was spent discussing the outstanding issues of strategic planning and teaching assistance.

### Parent-Support Organizations

Mr. Burns reported the APT and boosters have not had a meeting since the last board meeting. The foundation meeting was this morning. The next APT meeting is this week and a report of that meeting will be available at the next board meeting.

## **Action Items:**

### Approval of Quest Contract Renewal

**Motion:** Mr. Winebrenner moved, seconded by Mr. Noble, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the Quest Contract Renewal.

Votes were taken by roll call. Votes were cast as follows:

Aye: Schabacker, Winebrenner, Burns, Noble, Zinser, Venson, Davis

Nay:

Absent:

The motion carried unanimously.

Approval of RJB Contract Renewal

**Motion:** Mr. Burns moved, seconded by Dr. Venson, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the RJB Contract Renewal.

Votes were taken by roll call. Votes were cast as follows:

Aye: Noble, Schabacker, Burns, Davis, Zinser, Winebrenner, Venson

Nay:

Absent:

The motion carried unanimously.

Approval of 2022-2023 Board Meeting Calendar

**Motion:** Mr. Burns moved, seconded by Mr. Noble, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the 2022-2023 Board Meeting Calendar.

Votes were taken by roll call. Votes were cast as follows:

Aye: Venson, Davis, Schabacker, Burns, Noble, Winebrenner, Zinser

Nay:

Absent:

The motion carried unanimously.

Approval of 2022-2023 Student Fees

**Motion:** Mr. Noble moved, seconded by Mr. Burns, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the 2022-2023 Student Fees.

Votes were taken by roll call. Votes were cast as follows:

Aye: Schabacker, Noble, Davis, Winebrenner, Zinser, Burns, Venson

Nay:

Absent:

The motion carried unanimously.

Approval of 2020-2021 Financial Audit

**Motion:** Mr. Winebrenner moved, seconded by Mr. Burns that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the 2020-2021 Financial Audit.

Votes were taken by roll call. Votes were cast as follows:

Aye: Winebrenner, Venson, Noble, Burns, Schabacker, Davis, Zinser

Nay:

Absent:

The motion carried unanimously.

Approval of 2021-2022 Tentative Amended Budget

**Motion:** Mr. Noble moved, seconded by Ms. Davis, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the 2021-2022 Tentative Amended Budget.

Votes were taken by roll call. Votes were cast as follows:

Aye: Venson, Davis, Schabacker, Burns, Zinser, Winebrenner, Noble

Nay:

Absent:

The motion carried unanimously.

Approval of Bank Signature

**Motion:** Mr. Burns moved, seconded by Mr. Winebrenner, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the bank signature.

Votes were taken by roll call. Votes were cast as follows:

Aye: Schabacker, Davis, Venson, Burns, Zinser, Winebrenner, Noble

Nay:

Absent:

The motion carried unanimously.

Approval of Edvocate, LLC Contract

**Motion:** Mr. Burns moved, seconded by Mr. Noble, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the Edvocate, LLC Contract.

Votes were taken by roll call. Votes were cast as follows:

Aye: Burns, Venson, Davis, Winebrenner, Noble, Zinser, Schabacker

Nay:

Absent:

The motion carried unanimously.

Approval of Deputy Superintendent Enablement Agreement

**Motion:** Mr. Winebrenner moved, seconded by Mr. Noble, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the Deputy Superintendent Enablement Agreement.

Votes were taken by roll call. Votes were cast as follows:

Aye: Davis, Schabacker, Zinser, Burns, Noble, Venson, Winebrenner

Nay:

Absent:

The motion carried unanimously.

Adoption of Resolution Authorizing Honorable Dismissal of Tenured and Non-Tenured Teachers

**Motion:** Mr. Winebrenner moved, seconded by Mr. Noble, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois adopt the Resolution Authorizing Honorable Dismissal of Tenured and Non-Tenured Teachers.

Votes were taken by roll call. Votes were cast as follows:

Aye: Noble, Davis, Winebrenner, Burns, Schabacker, Venson, Zinser

Nay:

Absent:

The motion carried unanimously.

Approval of Human Resources Report

**Motion:** Mr. Noble moved, seconded by Mr. Winebrenner, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the Human Resources Report, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Burns, Davis, Venson, Noble, Zinser, Winebrenner, Schabacker

Nay:

Absent:

The motion carried unanimously.

Approval of Consent Agenda

Any item may be removed from the consent agenda at the request of a Board Member.

Approval of Release of Executive Session Minutes September 13, 2021 to February 8, 2022

Minutes of a Joint Special Meeting, March 8, 2022

Minutes of an Executive Session, March 8, 2022

Minutes of a Workshop, March 8, 2022

Minutes of an Executive Session, March 8, 2022

Minutes of a Regular Meeting, March 8, 2022

**Motion:** Mr. Burns moved, seconded by Dr. Schabacker that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the Consent Agenda Items, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Zinser, Venson, Burns, Davis, Schabacker, Winebrenner, Noble

Nay:

Absent:

The motion carried unanimously.

### FOIA Requests

Andrea Baldi, Status Complete  
Dan O'Neil, Status Complete  
Gary Janko, Status Complete  
Stephanie Victor, Status Complete  
Cathy Thomas | Healthcare Staff, Status Complete  
Jonathan Fagg | ABC7, Status Complete  
Preston Dedi | Chicagoland Construction, Status Complete  
Nathan Mihelich | IL Retired Teachers Association, Status Complete

### Public Participation:

None

### Announcements

Wednesday, April 6, 2022	Community Conversations - 11:30 a.m.
Thursday, April 7, 2022	Portrait of a Graduate Meeting #2 - 8:00 a.m.
Wednesday, April 20, 2022	Legislative Workshop - 3:00 p.m.

**Tuesday, May 10, 2022**

**Board of Education Meeting – 7:00 p.m.  
LFHS West Campus Board Room**

### Adjournment:

A motion was made by Dr. Schabacker, seconded by Mr. Noble to adjourn the meeting.

On Voice Vote, motion carried.

Ms. Zinser declared the meeting adjourned at 9:11 p.m.

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Jenny Zinser, President

Date

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Dewey Winebrenner, Secretary

Date