

Instructions:

This is **Alberta State Form 450**, replaces the old Supreme Form 450 which was deemed no longer needed when Degree formats changed.

This word template is to be prepared and emailed by the host Council or District Team Captain or his designate.

Red font is the text that should be changed to black when writing the report for the event. After all the information is final, save as a pdf.

Email the pdf as an attachment to the following email addresses:

1. bouvieragency@mail@kofc.org
2. neil.bouvier@kofc.org
3. Dale Hofer, Supreme Regional Growth Director, dale.hofer@kofc.org
4. SD Dave Wilson, sd2025@kofc.ab.ca
5. SS David Asp, ss2025@kofc.ab.ca
6. ST Ian Clark, st2025@kofc.ab.ca
7. State Membership Director Mike Legault, membershipdirector@kofc.ab.ca
8. State Online Membership Chairman John Leszkowicz, online.membership@kofc.ab.ca
9. Field Agent(s) who were in attendance
10. District Deputy (ies) for the Councils who had candidates
11. All Financial Secretaries for the Councils where candidates are being added
12. Executive Secretary, Shauna LaGrange, and State Forms Manager, Adam LaGrange, stateoffice@kofc.ab.ca
13. All Exemplification Team members (optional)

Reminder:

Some of the above names and email addresses will need to be updated after July 1st as roles change in the new Columbian Year. Executive assistant in the AB-NWT State Office in Red Deer can help with updating the template every July.



EXEMPLIFICATION REPORT

KNIGHTS OF COLUMBUS ALBERTA/NWT

List of Newly Exemplified Brothers

Date & Time

Parish Church

city , Alberta (or NWT)

Host: District & Council

	Name & Membership #	Council Name & #	Name of Parish	Cell Phone/Email	Comments	Sponsor
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

EXEMPLIFICATION TEAM CAPTAIN – Contact #/Email -

<name & number of Council> EXEMPLIFICATION TEAM

TEAM CAPTAIN

EXEMPLIFICATION HONOREE
(optional)

PRESIDING OFFICER _____
CHAPLAIN _____
PRESENTER ON CHARITY _____
PRESENTER ON UNITY _____
PRESENTER ON FRATERNITY _____
WARDEN _____
INVESTING OFFICER _____
FINANCIAL SECRETARY _____

Attending:

FIELD AGENT _____
DISTRICT DEPUTY # _____

EXEMPLIFICATION TEAM & NEW MEMBERS

Insert at least this one photo

Highest Ranking Officer ADDRESSING THE NEW MEMBERS
Optional to insert more photos

Other Optional Photo Ideas (Insert if available. Low resolution is fine)

ATTENDING MEMBERS & GUESTS

FIELD AGENT _____

CANDIDATES & ATTENDING MEMBERS & GUESTS ATTENDING MEMBERS & GUESTS

The report should not exceed three pages. Do not submit the instructional page