

NSERVE ADMINISTRATIVE COUNCIL MEETING MINUTES

Friday, March 10, 2023 1:30 p.m.

I. Call to Order

Amy Romito Kastory, NSERVE Executive Director, called the meeting to order at 1:33pm

II. Roll Call

Present

Ms. Samantha Archer
Ms. Sabrina Benjamin
Mr. Jason Boumstein
Ms. Tana Francellno
Ms. Dawn Hall
Ms. Mary Kosiog
Ms. Shannon MacKenzie
Ms. Hope Stovall
Ms. Erica Tuke
Ms. Michelle Vazquez
Ms. Amy Romito Kastory
Ms. Mary Anne Brown

Absent

Mr. Marc Battista
Mr. Ryan Bretag
Ms. Melissa Duffy
Ms. Cindy Nijmeh
Mr. Chris Powell

III. Oakton update

Cindy Nijmeh was unable to attend the meeting but provided a report which was read out by Amy Romito Kastory. The key points of the report were:

- Enrollment for dual credit courses in spring semester of 2022/23 stands at 4,450; a 13% increase on 2021/22
- Information was provided on dates for FY24 course verification and FY23 course withdrawal
- The agenda for the Annual Early College meeting will be sent out this week
- The 8-credit hour Emergency Medical Technician Basic Certification will begin in spring 2024. The course will be over two semesters and will be offered two evenings a week, 5:00-9:30 pm at the Skokie campus. Students must be at least 17 years of age.
- Oakton is working with Maine D207 to offer EDN 101 (Intro to Education - 3 credits) as a concurrent enrollment course this summer from June 13-July 27. The course will be offered to rising seniors and current graduates. There is a possibility of using some Perkins grant funds held at Oakton for the cost of the course
- Students enrolled in the EDN101 course will also be offered the COL 101 (College Success - 1 credit) at no cost. It is an 8-week course that introduces students to college setting and the competencies needed to be a successful college student. Students will also receive a \$431 stipend halfway through the course. There are 15 spots available

Sam Archer expressed concern that she was not familiar with the plan to offer EDN 101 with Maine students this summer. Amy Romito Kastory explained that the plans were still in the early stages and that she would provide more information as plans progressed.

IV. Approval of the Administrative Council Meeting Minutes – February 3, 2023

A motion was made by Mary Kosiog and seconded by Hope Stovall to approve the minutes of the Administrative Council meeting of February 3, 2023. All were in favor.

V. Collaboration Time

Sabrina Benjamin asked the group about their practice of paying clinical instructors for the CNA course. Hope Stoval volunteered that for their health science class which is commencing next school year, the teacher will be paid by Oakton.

There followed a discussion about what hiring needs each district has for the next school year. All districts have a variety of positions to fill. Jason asked if each district could share the candidates that they are not able to hire with other districts. Amy Romito Kastory confirmed that there is a listing available for schools to review candidates looking to be hired through Lake and North Cook County.

Jason shared that New Trier is anticipating a good number of retirements in the coming year and are looking to hire teachers with around 5 years experience in the hope that they will stay at New Trier for 20 plus years.

Hope Stoval expressed her concern that Evanston is facing budgetary constraints that might limit the number of sections that the school is able to provide and therefore limit the choices of their students. Dawn Hall shared that Glenbrook had had some success in finding candidates through virtual job fairs

VI. FY23 Grants Update

Amy Romito Kastory reported that the 2nd quarter Perkins reimbursement payments went out to districts in February.

Amy asked that schools complete their Elementary STEM Mini Grant application and Work Based Learning Mini grant applications as soon as possible. If a school is not going to participate in the mini grants, they must inform Amy by April 1st so that the funds can be redistributed to the other schools. Amy shared that there will be additional funds coming to the districts before the end of this school year. The money consists of extra funds from ISBE plus some of the NSERVE budget since costs were lower than anticipated. Amy will let the district know a firm number as soon as it is available.

There is an opportunity for one educator to participate in the free Workplace Experience course this summer. This course is the replacement for the coop ed credential. Amy will send more information out after the meeting

ISBE would like to have school districts' industry partners complete a survey to gather information on the preferred industry credentials for their prospective employees. The document that ISBE distributed to achieve this goal was cumbersome, inaccurate and not user friendly. Mary Anne Brown took the information, made corrections and compiled it into a series of Google forms for industry partners to complete. Mary Anne explained the forms to the group. The forms are for each different career pathway such as FBS and HST, but with the METT section subdivided further into Construction, Automotive, etc. The forms' questions are mostly multiple choice making the form quick and easy for industry partners to complete. NSERVE will share the results of the survey once data is received.

Amy reported that at IACTE there was news from ISBE about two new competitive grants in Education and METT. Amy will bring more information as it becomes available.

Amy shared that there will be a second Lake/Cook Leaders Retreat at the Chicago High School for Agricultural Sciences on April 25, 2023 and encouraged all the districts to participate. There will be a tour of the Ag facility and CPS will be talking about their career advisory and police and fire academy. A flier with the information will be sent out shortly.

VII. NSERVE Regional Team-Based Challenges

Following Jason Boumstein's suggestion at the last Administrative Council meeting, Amy met with Jason and they began the planning for a regional team-based challenge. The first event will be in the area of METT since all districts have courses in that pathway. At this stage, Amy is forming a planning committee and hopes that leadership and faculty from each district will consider joining the committee. New Trier has offered to host the event.

Amy also shared that there is a team-based challenge workshope this spring being offered by ISBE free of charge. Amy attended a meeting in Kane county recently where she learned a lot about their region's team-based challenge efforts.

Amy also advised that ISBE has confirmed that the expert needed for a team-based challenge need not be an industry professional; a post-secondary faculty member could also fulfill the role.

VIII. Oakton ECE and 1-12 Education Career Transfer Fair

Amy Romito Kastory reported that she was able to attend the Oakton ECE and 1-12 Education Career Transfer Fair and that Niles D219 were the only school district that sent their students to attend. Amy shared that Cheryl Joseph from Oakton is keen to understand what would make the event more appealing for other schools to attend with their students. The event offers connections with many postsecondary partners and education based employers who are looking to hire summer workers. Amy asked that the group should send any suggestions or feedback to her or direct to Cheryl at Oakton.

IX. District Data

Amy Romito Kastory reminded those present to review the District Data Record for FY23, to please complete the information requested and therefore turn their red boxes to green.

X. Other Item for Consideration

Amy Romito Kastory shared the following:

- Lake/Cook CTE Teacher List
- ACTE Best Practices Conference, 9/27-9/29, Salt Lake City, Utah
- CTE Summer Professional Development Calendar 2023
- PWR Sample College and Career Pathways Endorsement Application
- ISBE Office Hours for CCPE
- Populace Insights: Purpose of Education Index
- NOCTI Pilot Test for Opportunity to Earn Certification
- ICATT Business Apprenticeship
- ISBE Student Survey request

Hope Stoval mentioned that the Career Pathways Network event at Harper College in June could be added to the CE Summer Professional Development Calendar. Amy confirmed that it would be added. Amy also asked those present to indicate if they wanted a grant writing template for creating their FY24 grant application. Amy advised that the district grant application should be based on FY23 grant allocation numbers and there is a possibility that there may be more funds.

XIII. Adjournment

The meeting was adjourned at 2:35pm