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July 12th, 2024

Dr. Heather Rife
Owner
Veterinary Associates
222 Main Street
East Haven, CT 06512

Dear Dr. Heather Rife,
I have always had a soft spot for animals. I am a very humane and thoughtful college graduate who would make an outstanding addition to Veterinary Associates. I am applying for the veterinary technician job.

During my second year of college, I volunteered to walk and take care of pets in my neighborhood. The owners of the pets trusted me and came to me whenever they needed someone to watch their animals. I walked the animals, fed them, played with them, trained them, and cared for the animals as if they were my own. I mostly took care of dogs, cats, hamsters, rabbits, and ferrets. I am very responsible and caring. I always complete my duties and I never fail to give the animals a good time. This will benefit me as a veterinary technician because I will definitely be expected to treat and take care of animals.

I am very organized and outgoing. I love to try new things, and I am always up for a challenge. I truly love animals, and I know that I have what it takes to become a veterinary technician. My workspace is always clean and safe for the animals. This will definitely benefit me as a veterinary technician because I will be expected to maintain my area clean.

Thank you Dr. Heather Rife for your time and consideration. I will be calling you in a few days to make sure that you received my cover letter and resume. I hope that we can set up an interview, and I hope to become a part of your wonderful team. You can contact me via phone or email during business hours.

Sincerely,

Angel Rovira

Enclosure: Resume