

Town of Richey Council Meeting
Final Minutes
Tuesday, May 13, 2025—Town Office/Fire Hall
6:00 p.m.

Open Meeting and Pledge of Allegiance: Meeting called to order at 6:00 PM

Roll Call of the Council Members and Guests: Mayor Brown, Councilmember Clinton, Councilmember Ulrich, Councilmember Barnhart, Clerk/Public Works Chance Senner, Jodi Rogers (League of Cities and Towns) *attended via microsoft teams*

Consent Items*: Mayor Brown called for approval of items on the consent agenda. Motion made by Councilmember Barnhart to approve consent items. Seconded by Councilmember Clinton. All in favor, motion carried. See attached voting record.

- Approval of Minutes of the Previous Meeting(s)
- Monthly Bank Reconciliation
- Monthly Payroll, Claims, and Journal Entries

** **Consent Items** are those upon which the presiding officer considers no discussion should be necessary. However, at the beginning of each meeting, any Council Member may request one or more items to be removed from the consent agenda for the purpose of discussion prior to a separate vote on the item(s). The presiding officer shall schedule such discussion and vote immediately following adoption of the consent agenda.*

Correspondence:

Sheriff's / Dispatch Report

Myrna Gilbertson thank you letter.

Public Comment for items not on the agenda: None

Mayor's Report: Mayor Brown informed Council of municipal trainings nearby and expressed that the trainings would present valuable information pertaining to administration.

Council Reports and Concerns:

Committee Reports:

Public Works / Clerk's Report: Public Works Chance Senner updated the council on recent on-going activities such as, completing 811 locate requests coming in due to summer projects, curb stop & fire hydrant replacements in town, attending Montana Municipal Clerks & Finance Officers Conference for training, maintenance at the Little Royal Park, and performing routine summer season jobs such as mowing & weed spraying.

Finance Officer Report: Jodi Rogers updated the town council meeting on the audit, notifying them that it is completed and the Town of Richey is in compliance, therefore the Town of Richey will be able to keep SLIPPA funds.

Old Business:

1. Audit updates.

Mayor Brown reinstated that the audit was completed and the SLIPPA funds are safe.

2. Discussion and action of resolution for Rural Fire District Interlocal Agreement with Town of Richey.

Mayor brown updated to the council that Rural Fire agreed with the interlocal agreement, all that was left to do was for council to sign the agreement and make a motion to approve the resolution. Motion made by Councilmember Barnhart to approve the final resolution for the Rural Fire District Interlocal Agreement with the Town of Richey. Motion seconded by Councilmember Ulrich. All in favor. Motion carried. See attached voting record.

3. Discussion and possible action of resolution for Interlocal Agreement between Town and County for Ambulance Services.

Mayor Brown updated Council that attorney Brett Irigoien is working on an interlocal agreement between the Town of Richey and County. Mayor Brown further reinstated how

the Ambulance funds currently work, being the Town of Richey's Ambulance service having a separate ambulance bank account, and when purchases are made, the Town of Richey's General fund is charged. The Town of Richey's General fund is then manually "paid back" through online banking. Ideally speaking, it was discussed that it would be much more streamlined for the accounts to merge, and the Ambulance department would have their own separate fund. Council further discussed the importance of ambulance runs being reported for them to be paid runs. Also discussed was the usage of a mileage book inside of the ambulance to help assure that when ambulance runs were done they were being properly reported and recorded. Mayor Brown asked for a motion to approve an amount to set for reimbursement to the Town of Richey from the County in the interlocal agreement. Motion made by Councilmember Ulrich to approve the amount of \$2100.00 for reimbursement and approval of the Interlocal Agreement between the Town of Richey and the County. Motion seconded by Councilmember Barnhart. All in favor, motion carried. See attached voting record.

4. Discussion for income survey and letter administered by Midwest Assistance Program (MAP) Town Hall meeting set for May 21 at Richey Senior Center at 6 p.m. to qualify for the CDBG grant funding for Phase 3 Water Main Replacement.

Mayor Brown state that a representative from MAP will be in Richey May 21st to discuss the income survey and express it's importance to qualify for CDBG funding. Mayor Brown is working on finalizing a list of residents to send the income surveys out to. It was also noted that the Town of Richey does not see any of the results written on the income surveys. No action taken on this item, discussion only.

5. Muni-code ordinance recodification update.

Mayor Brown updated the council that everything regarding the muni-code ordinance has been sent in, and the Town of Richey is waiting on a finished product to be delivered back.

6. Discussion and updates to the Spring paving project contracted with Wharton Asphalt.

Mayor Brown further reinstated that the Town of Richey has their SLIPPA funds, and it is projected that Wharton Asphalt LLC will be in Richey the last week of May for paving, the priority streets being 2nd Street West and 2nd Street East.

New Business:

7. Mayor recommendation to appoint Tammy Clinton as Ambulance Department Head with Council approval.

Motion made by Councilmember Barnhart to accept the Mayor's recommendation to appoint Tammy Clinton as Ambulance Department Head. Seconded by Councilmember Ulrich. Councilmember Clinton abstains. Motion Carried. See attached voting record.

8. Action to close Town Ambulance account and move funds to Town Ambulance Fund to streamline accounting.

Motion made by Councilmember Clinton to close the Town Ambulance account and move funds to Town Ambulance Fund to streamline accounting. Motion seconded by Councilmember Barnhart. All in favor. Motion carried. See attached voting record.

9. Update to Ward positions open for 2025 election, following MCA appointed officials guidelines.

Mayor Brown notified council that according to the MCA, Councilmember Barnhart and Councilmember Ulrich's positions would be up for election due to the fact that the positions were appointed. An updated alert is to be sent out.

10. Curbstops and fire hydrant replacement on the north side of town. Addressing inoperable main valve on Deer Avenue East.

Contractor Adam Brandt replaced two curb stops in town and will replace a dangerous fire hydrant in the second week of May. Motion made by Councilmember Ulrich to move forward with the replacement of the curbstops & fire hydrant on the north side of Richey, and the potential to replace a main valve located on Deer Avenue East. Motion seconded by Councilmember Barnhart. All in favor, motion carried. See attached voting record.

11. Updates and correspondence from County Sanitarian about nuisance properties.

Correspondence from one of the receivers of a nuisance complaints, stating that they never received the letter. The property owner was followed up with and the letter was received.

12. Discussion and possible action to move forward with funding on portable generator for emergency situations with possible grant funding from the Glendive Masons.

Councilmember Ulrich updated the council that he needs to gather further information before presenting to the council options for a portable generator.

13. Discussion and possible action on selling the Town of Richey's current riding mower and purchasing a new larger mower.

Motion made by Councilmember Barnhart to act on selling the current riding mower with authority of price negotiation going to Mayor Brown and Public Works Chance Senner, waiting to sell until the Town of Richey sources a new mower. Seconded by Councilmember Ulrich. All in favor, motion carried. See attached voting record.

Adjournment: Motion made to adjourn the meeting by Councilmember Barnhart, seconded by Councilmember Clinton. All in favor, motion carried. See attached voting record. Meeting adjourned at 8:46 PM.

Public comment is listed on the agenda for individuals to discuss any public matter not otherwise specifically listed on the agenda. If any individual desires to speak about an item specifically listed on the agenda, time will be allowed and identified by the mayor as "Any public comment?" when the item comes up for discussion and/or action.

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ATTEST: _____
Chance Senner, Deputy Clerk

APPROVED: _____
NaDean Brown, Mayor