Private Tuition

This guidance is for staff wishing to undertake separately remunerated work, in a private arrangement with parents on school site premises. We recognize that private tuition can be very positive and valuable in some cases but it would be inappropriate for it to take place within school without the prior approval of the Head / Deputy Head of EYFS and Primary.

Whilst many schools do not grant permission for school staff to carry out private tuition, we acknowledge that there is a demand in Primary and have reached the following decision:

- Private tuition is permitted to begin at 4pm on one day throughout the school week
- Staff wishing to provide more than one private tuition lesson within the week should begin the other lessons from 4.30pm

Staff who are wishing to provide private tuition will be added to **our floor plan for clubs.**

It is important that we know when and where private tuition lessons are taking place for the following reasons related to **safeguarding:**

1. Evacuation Protocol and knowledge of who is on site and premises
2. Health Safety and Child Protection of staff colleagues working 1:1 in classrooms with children
3. Collection and pick up knowledge for staff on supervision

Please add your initials, time, child's name and class in the table found here.

If you have any questions or would like to discuss this further then please get in contact.

Kind regards,



Mr Joe Eyles

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