

Magellan Charter School

Board Meeting

December 17, 2024

6:00pm

Board members in attendance: Jessica O'Donovan (non-voting), Sean Witty, Jim Nowak, Jessica Leggett, John Esham

Visitors: Jarius Dolfi, Becky Green, Katie Popowski, (Sheri Regan, Morgan Milholen and 3rd grade students and parents)

The meeting was called to order by J. Nowak at 6:00pm. No conflicts of interest relating to the agenda were declared.

An unbelievable presentation by 3rd grade team that included a bioluminescent underwater art installation as a conclusion of their non-fiction ocean studies unit. The 3rd grade students gave great presentations (shared poetry) with amazing eye contact and public speaking skills. Special thanks to the collaboration between Sheri, Morgan, Nicole and Jaris for providing materials and support for bringing this incredible vision to life.

Approve Minutes by J. Nowak @ 6:13pm

- J. Esham moved to approve the November 19th board meeting minutes. S. Witty seconded and the motion passed unanimously.

MaP Update, Booster Update by J. Holt, K. Moffat @ 6:15pm

- No updates

School Updates by J. O'Donovan @ 6:15 pm

- Still waiting to hear if the safety grant submission will be approved. In the meantime, have gotten quotes replacing glass door panels. The quote is around \$15,000 and could be part of the capital campaign if the grant is not approved.
- Close to getting the cameras installed with Raleigh Connect (law enforcement will be able to access cameras in case of an emergency)
- Lanyards for lunch volunteers have been developed with evacuation plans during an emergency. Each grade level was shown the evacuation plan if students are at lunch/recess during a lockdown.
- Administrators met with the Finley YMCA staff to discuss a step-by-step organized process and reunification plan during a lockdown.

- Staff are in the early stages planning a new voyage for 7th grade and have put together a possible itinerary for Charlotte and Greensboro NC. Staff are working with Holbrook to determine pricing and if this is a viable option
- Staff are discussing parent commitment on voyages and will enforce a 30-day cancellation policy (if a parent volunteer cancels their participation in a voyage within 30 days of the event, refunds will not be available). There have been more last-minute parent cancellations which adversely affect the funding of the voyage and chaperones needed.
- The last few weeks of school leading up to winter break have been busy and filled with a lot of joyful moments

Staff Update by K. Popowski @ 6:25 pm

- Thanks to the board for greeting teachers this week and for the gift cards
- Teachers appreciate the ways we are trying to keep the school safe
- Feb 18th date for mid-year check-in meeting date is ideal (morning block) – MCS board will pencil in 8-11am.
 - o BOARD ACTION Get sign-up sheet out by our next board meeting for Mid-year check-in

Financial Update by B. Green 6:38pm

- The projected surplus has increased from \$13k to \$18K based on the last push from IUTU. We will utilize \$14K of this projected surplus to pay the additional salaries of our two new National Board-Certified Teachers.
- Wake County continues to pay above our projected \$315 per student per month, although it is slightly less each month. We will look at this closer when we do the amended budget.
- Working on quotes for outdoor heaters for the lunch area. When we have the numbers finalized, will be sharing with the original donor of Phase 1 to see if they are interested in supporting Phase 2 of the project.
- Looking at parking lot repair estimates, as the Reserve Study pointed out, there is a need for fairly immediate repairs. Two companies have reviewed the repairs needed yet have differing opinions.
 - o The first, who did the work last time, recommends resealing every five years and significant repairs (as does the reserve study).
 - o The second says that resealing is not effective. They recommend restriping and some minor repairs. Also recommended is increasing the concrete pad by the dumpsters to stabilize the area, but didn't think it was urgent. We are working on a third opinion before a decision is made.
- The parts for the playground equipment repair have been ordered along with a shade structure. The pieces for the playground will be here in January and the repairs should be done at that time. The shade structure is approximately another month out. Peggs Recreation, who originally installed the playground structure, will be doing these projects.

Committee's Update 6:47 pm

- ***Academic Excellence***
 - J. O'Donovan has scheduled a meeting to discuss the findings of the climate survey 1/8/25
 - J. Esham is exploring possible charter mission revisions with a resource to further learn about how assessment scores could impact admissions policies.
- ***Governance***
 - Corporate sponsorship research continues
 - Staff Handbook Policy updates forthcoming for 2025-2026 (drug free workplace section)
- ***Finance***
 - Working on putting together 5-year financial plan projections (January 2025)
 - Pulling information to send to the foundation for our funding request
- ***Strategic Planning & Development Committee***
 - ***Capital Campaign***
 - We will update the website or do some communication for anyone interested in doing a capital campaign year-end gift
 - ***Land Subcommittee***
 - Appointment with Tri-properties 1/10/25 @ 10am
 - DCI is another company to review for a possible interview
- ***HOS evaluation***
 - Committee will schedule a mid-year check-in

Old Business @ 7:31 pm

- Teacher Mid-Year Meetings with Board Members being scheduled for 2/18
- Academic excellence – Climate Survey findings meeting scheduled

New Business and Action Items 7:35 PM

- Get Sign-up sheet out for the Feb 18th mid-year check-in meetings before the next board meeting
- School Admission tours are coming up – please consider signing up to co-lead a tour

Closed Session 7:38pm

On proper motion by J. Nowak and seconded by S. Witty, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(6) to discuss a personnel issue.

On proper motion by J. Leggett and seconded by J. Esham, the board unanimously approved to leave Closed Session.

Next board meeting is scheduled for January 21, 2025.

J. Leggett moved to adjourn, and S. Witty seconded. The meeting adjourned at 7:41 pm.