

CUPA-HR Northern/Central California Chapter  
Board Meeting Minutes (Conference call on 1/15/2020)

The one-hour call/meeting took place at noon on Wednesday (1/15/2020) afternoon

**Meeting Agenda:**

- **Roll call & Check In**
- **Approval of minutes for previous meeting (October, November)**
- **Budget and Expense Report**
- **Sponsorship**
- **Event and Project Planning**
  - **Upcoming Events**
    - **Spring Webinar or Half-Day Conference**
    - **June 11, 2020 Full-Day Conference**
- **Outstanding Business**
  - **T-Shirts**
  - **Vacancies**
  - **2020 CUPAHR 2020 Spring Conference**

Board Members present: Marlene Denham, Christine Lovely, Vivian Lee, Emma Gordon, Amy Shuman, Bob Ficken, Julie Johnson

Board Members not present: Shanice Whittaker, Holly Lindley, Vickia Brinkley

**Roll Call & Check In**

Each member shared a New Years Resolution.

**Approval of the minutes (October, November)** –The board motioned and approved the October and November 2019 minutes.

**Budget and Expense Report**

- Checking Balance: \$11,282.56
- Savings Balance: \$414.32
- Revenue: \$2,500
- Expense: negligible

**Sponsorship**

Nonstop Wellness renewed their \$2,500 sponsorship. There have been inquiries on the date of the spring half-day. Amy also needs the fall conference attendance sign-in sheet.

**Event and Project Planning – Spring Webinar or Half-Day Conference**

The board discussed whether to do a webinar or a half-day conference. Board motioned and voted on doing a webinar as the spring event and focus resources on the full-day conference. Christine suggested that the board members receives a preview. Of the content to ensure

alignment of learning objectives and to get all requirement materials for HRCI/SHRM accreditation approval.

The board is aiming for the webinar to occur mid- to end of March 2020 and the content to be focused on best practice implementation on code of ethics.

The registration goal is 200 attendees.

### **Event and Project Planning – June Full-Day Conference**

The Full Day Conference is planned for June 11, 2020. The committee is looking for a new location due to capacity needs. The registration goal is 200 members. The focus of the conference will be Employee Retention and Recognition to align with the Chapter's 5 year celebration.

The committee is aiming for 2 keynotes and 5-6 breakout sessions. Pre-registration will begin at \$15.

### **Outstanding Business**

The board discussed ordering new board shirts, the various board vacancies, and the upcoming CUPA-HR 2020 Spring Conference in Minnesota.

**Next Meeting:** February 12, 2020 at noon

Adjourned at 12:57pm