

Regular Meeting of the Trustees of the Hill Library

April 22nd, 2026

Call to order at 6:09pm

Present

Trustees: Betsy Cozine, Teri Shakal (absent: Betsy Schaefer)

Alternates: Sharon Omand, Liza Witonis

Director: Larisa Molloy

Public: none

1. Approval of previous Meeting Minutes - approved

- a. Procedure change: please email minutes to all trustees & Larisa once they are complete

2. Review and Approval of Treasurer's Reports - approved

- a. Accounts at TD Bank have been closed - yay!!!
- b. Teri is working on the paperwork to open a new 12 month CD at FSB and a 5k savings account for Jody Hamilton money and to add Betsy Schaefer as a signer for all accounts.
- c. March CD at FSB automatically rolled over into another 3-month CD - need to talk to them about emailing us before CDs roll over so we can decide what to do with money.

3. New Correspondence - none

4. Trustee New Topics for Discussion:

- a. SLA Donation from Redmond Family
 - i. \$7,000 to SLA "for greatest need"
- b. Review 5 Year Plan
 - i. Communication: adding new library updates to newsletter, communication sub-committee attending board of selectmen meetings as relevant
 - ii. Outreach: Larisa has been talking to local groups
 - iii. Expansion: haven't built a new library yet, but there's a committee working on it (or changing existing space).
 - iv. Staffing: staff received cost of living raises, Melissa may work extra hours during some summer programs.

- v. Collection: someone wants to donate a spinning wheel; need more space for a “library of things”.
- vi. Technology: added internet to 2026 town budget; would like IT person to come in for one-time help, maybe talk to Strafford School about using theirs during the summer, talk to Coe-Brown to see if they have any resources.
- c. Building interior/exterior preventative maintenance list
 - i. Larisa is keeping up with this.
 - ii. Lindsay will help get the solar water pump going next month.
 - iii. We should paint the side of the building by community garden this year - Larisa will reach out to Gary for a quote, including inspection, paint, trim, shingles.
 - iv. What can we do about the carpet in the children's room? The strip is pulling up and keeps getting worse - add a stripe with carpet? Redo all carpet? Larisa will get a couple of quotes.

5. New Library Updates:

- a. Updates from April Subcommittee Meetings
 - i. Fundraising subcommittee met with a fundraising expert last night, no update.
 - ii. Space & design subcommittee met in early April, using ChatGPT to help figure out needs.
 - iii. Betsy C stepping down from new library building committee - trustees will still be represented by Sharon & Betsy S.
- b. Discuss response to email from Landowners
 - i. We feel that we are not in a position to commit to the land at this time.
 - ii. We would like to meet with selectmen to see how they feel about committing to the land to make sure we're all on the same page.
- c. Do we meet again with the Selectmen?
 - i. May 12 - Larisa will email to get on agenda.

6. Director Updates and Items:

- a. Memorial Day Parade
 - i. Not this year, maybe next year.
 - ii. Library kids could decorate a float.
- b. Update on Health Grant with SLA
 - i. Going well, no major updates.

- c. Staff Updates - none.
- d. Holly is unable to commit to being an alternate trustee - Larisa has updated town hall.
- e. Liberty cleanup day is Friday, May 8 from 9am - 2pm.
 - i. Balance class already cancelled.
 - ii. Open library at 3pm (pay scheduled staff if they are working at cleanup).
- f. Marilyn Roderick's funeral is Wednesday, May 13 at 11am in Rochester.
 - i. Close library from 11-1 (unpaid) so staff can attend.
- g. CLH Grant is looking for updates on how we are spending money.

7. Odds and Ends:

- a. Reimburse Betsy S for cost of NHLTA conference (\$75).

8. To Do List:

- a. Larisa - look into carpet solution; talk to Gary about paint; email selectmen about getting on agenda for May 12.
- b. Teri - finish bank stuff.
- c. Betsy C - email landowners (after May 12 BOS meeting).

9. Confirm Next Meeting Date: May 20, 2026 (changed from May 27).

*June 24, 2026 - July 22, 2026 - August 26, 2026 - *September 23, 2026 -
October 28, 2026 - November 18, 2026 - *December 16, 2026

Adjourn Meeting: 7:27pm