Regular Meeting of the Trustees of the Hill Library

April 22nd, 2026

Call to order at 6:09pm

Present

Trustees: Betsy Cozine, Teri Shakal (absent: Betsy Schaefer)

Alternates: Sharon Omand, Liza Witonis

Director: Larisa Molloy

Public: none

1. **Approval of previous Meeting Minutes - approved**
    a. Procedure change: please email minutes to all trustees & Larisa once they are complete
2. **Review and Approval of Treasurer's Reports - approved**
    a. Accounts at TD Bank have been closed - yay!!!
    b. Teri is working on the paperwork to open a new 12 month CD at FSB and a 5k savings account for Jody Hamilton money and to add Betsy Schaefer as a signer for all accounts.
    c. March CD at FSB automatically rolled over into another 3-month CD - need to talk to them about emailing us before CDs roll over so we can decide what to do with money.
3. **New Correspondence - none**
4. **Trustee New Topics for Discussion:**
    a. SLA Donation from Redmond Family
        i. $7,000 to SLA “for greatest need”
    b. Review 5 Year Plan
        i. Communication: adding new library updates to newsletter, communication sub-committee attending board of selectmen meetings as relevant
        ii. Outreach: Larisa has been talking to local groups
        iii. Expansion: haven’t built a new library yet, but there’s a committee working on it (or changing existing space).
        iv. Staffing: staff received cost of living raises, Melissa may work extra hours during some summer programs.

v. Collection: someone wants to donate a spinning wheel; need more space for a “library of things”.
vi. Technology: added internet to 2026 town budget; would like IT person to come in for one-time help, maybe talk to Strafford School about using theirs during the summer, talk to Coe-Brown to see if they have any resources.

c. Building interior/exterior preventative maintenance list
   i. Larisa is keeping up with this.
   ii. Lindsay will help get the solar water pump going next month.
   iii. We should paint the side of the building by community garden this year - Larisa will reach out to Gary for a quote, including inspection, paint, trim, shingles.
   iv. What can we do about the carpet in the children's room? The strip is pulling up and keeps getting worse - add a stripe with carpet? Redo all carpet? Larisa will get a couple of quotes.

5. **New Library Updates**:
   a. Updates from April Subcommittee Meetings
      i. Fundraising subcommittee met with a fundraising expert last night, no update.
      ii. Space & design subcommittee met in early April, using ChatGPT to help figure out needs.
      iii. Betsy C stepping down from new library building committee - trustees will still be represented by Sharon & Betsy S.
   b. Discuss response to email from Landowners
      i. We feel that we are not in a position to commit to the land at this time.
      ii. We would like to meet with selectmen to see how they feel about committing to the land to make sure we’re all on the same page.
   c. Do we meet again with the Selectmen?
      i. May 12 - Larisa will email to get on agenda.
6. **Director Updates and Items:**
   a. Memorial Day Parade
      i. Not this year, maybe next year.
      ii. Library kids could decorate a float.
   b. Update on Health Grant with SLA
      i. Going well, no major updates.

c. Staff Updates - none.
d. Holly is unable to commit to being an alternate trustee - Larisa has updated town hall.
e. Liberty cleanup day is Friday, May 8 from 9am - 2pm.
    i. Balance class already cancelled.
    ii. Open library at 3pm (pay scheduled staff if they are working at cleanup).
f. Marilyn Roderick's funeral is Wednesday, May 13 at 11am in Rochester.
    i. Close library from 11-1 (unpaid) so staff can attend.
g. CLH Grant is looking for updates on how we are spending money.

7. **Odds and Ends:**
    a. Reimburse Betsy S for cost of NHLTA conference ($75).
8. **To Do List:**
    a. Larisa - look into carpet solution; talk to Gary about paint; email selectmen about getting on agenda for May 12.
    b. Teri - finish bank stuff.
    c. Betsy C - email landowners (after May 12 BOS meeting).
9. **Confirm Next Meeting Date:** May 20, 2026 (changed from May 27).

*June 24, 2026 - July 22, 2026 - August 26, 2026 - *September 23, 2026 - October 28, 2026 - November 18, 2026 - *December 16, 2026

Adjourn Meeting: 7:27pm