

School Rules & Expectations

General Rules

1. Students are to act in a respectful manner to other students and adults. Students need to follow the school-wide rules of: **Be Safe, Be Respectful, and Be Responsible**
 - a. Students will not use inappropriate language or gestures.
 - b. Students are to refrain from activities that physically or verbally hurt others (chasing, pushing, name calling, spitting, threatening, etc.).
 - c. Students are to follow the directions of **ALL** adults in the school.
2. Rough play, play fighting, throwing rocks, and possession of dangerous or disruptive objects/weapons, and possession of alcohol/drugs are suspendable offenses and will not be tolerated.
3. Students will respect all school property and the property of others. Graffiti may result in a financial obligation for parents.
4. Students are to remain under the supervision of an adult at all times.
5. Students are to walk quietly in all areas of the school.
6. Students are not to bring or chew gum or sunflower seeds at school.
7. Students should keep all personal toys at home.
8. Students are not allowed to climb or hang off any railings, balconies or stage, or climb trees.

Physical Safety

- We are a **“hands to yourself”** school. Pushing, kicking and other forms of physical interaction will not be tolerated.
- Drills: We have regularly scheduled safety drills to prepare for emergencies such as fire, earthquake, shelter-in-place, lockout, lockdown and disasters. Drills are required by law and prepare both students and staff for a variety of events.

Discipline Steps for Most Cases

- Level 1 - A warning, restatement of school rules, conflict resolution with peer(s) and/or Think About It Sheet. Parents are not notified at this level.
- Level 2 – Think About It Sheet and/or conflict resolution with peer(s), notification of parents, possible Behavior Chart, possible parent conference, loss of privilege.
- Level 3 - Notification of parents, increase in loss of privilege or partial loss of recess, behavior chart or contract, referral to principal, possible referral to Student Study Team (SST), SCIP counselor or School Psychologist.
- Level 4 - Parent conference, increased behavior contract, and increase in Level 3 loss of privilege, referral to principal.

Consequences

Students are expected to follow all school rules to ensure a safe, respectful, and responsible environment in which to learn. Various strategies will be utilized by teachers, supervisors, and administrators to remediate inappropriate behavior.

Example consequences that may be used when school rules have been violated include:

- a. Denial of a Privilege: Lost privileges may include loss of playtime during recess, time out, exclusion from classroom activities, assemblies or field trips, etc.
- b. Individual Assignment: Students can be asked to complete a written assignment related to the infraction.
- c. Community Service: Students may be asked to pick up trash around the school (gloves are provided) and/or any other community service assigned by an administrator.
- d. Parent Contact: Phone calls, letters and/or conferences will be utilized to inform parents of concerns and possible solutions. It is expected that parents will discuss the problem with his/her child and institute a consequence at home when appropriate. Written notices are to be signed by the parent/guardian and returned the following day in order to avoid an additional consequence.
- e. Suspension: Please see the [MDUSD Board Policy on Student Conduct and Discipline](#).
- f. Restitution: Students who lose or willfully deface, destroy, or steal school property (texts, library books, etc.) or property of others, may be expected to clean up, repair, replace, and/or pay for the item(s) involved.

Hallway Rules

1. Students must walk in the halls at all times – running is never allowed.
2. Students should always stay to the right in the hallway when passing.
3. No eating of any kind in the hallways.
4. Students should always use “inside” voices in the hallways.
5. Students should walk outside the yellow line to avoid open doors.

Recess/Snack Rules

1. Students are to walk quietly to the designated area in an orderly manner and sit in assigned areas.
2. Students are responsible for cleaning their own area after eating.
3. Students are to bring food and/or appropriate drink items in plastic or metal containers only. Glass containers are not allowed as they pose a safety hazard.
4. Food must stay in the designated area and may not be brought out on the playground.
5. Students must throw their trash away.

**Students who need more time need to work with school staff to make special arrangements.*

PLAYGROUND RULES, PLAY SKILLS, AND GAME RULES

Playground Rules

1. SAFETY FIRST! Use common sense when playing. If you think you or someone else might get hurt, do not continue to play in that manner.

2. Students are expected to be courteous with adults and other students. Inappropriate language is not permitted on our campus.
3. Students are to play in a safe manner with all playground equipment.
4. Students should never climb trees, swing from tree branches or play with tree branches or sticks.

Play Structures

1. Play with SAFETY in mind at all times.
2. Students always walk in the play structure areas.
3. Tag games are prohibited in and around play structures.
4. Students never throw balls in and around the play structure.

Fence Line

1. Students should always stay back from the parking lot fence and behind the red line and away from the bike rack.

Swings

1. Students face the blacktop while swinging.
2. Students swing in a forward and backward direction.
3. One student on a swing at a time.
4. Remain seated while on the swing.
5. Students waiting for a swing: Line up a safe distance behind one of the swings.
6. After 30 swings (back and forth) students must let the next person in line have the swing.
7. Students do not jump off when dismounting.
8. Students do not run under the swings.

Slides

1. One person at a time on a slide.
2. Stand clear of the slide and do not climb on the supporting legs of the slide.
3. When sliding down, sit up and face forward.
4. Stay away from the slide when people are sliding down.
5. Do not stand on top of the slide.
6. Students will not climb up the slide.

Grass Area

1. Students must stay in sight of an adult supervisor at all times and on the field side of the walking track away from the trees.
2. Body-contact games are prohibited (wrestling, for example). Slide tackling and tackling to the ground is never allowed.
3. Cooperate with your friends. If a conflict arises, attempt to resolve the situation with a compromise. If you are unsuccessful, find an adult to help you.

Play Skills

These suggestions will help students learn the rules to common games played at recess during school. They will also help students understand the social skills

of being a good sport. Knowing the rules and being a good sport are equally important for students during play. When students know the rules and play cooperatively, friendships can develop. Play skills improve with motivation and repeated practice (e.g. weekly play dates with classmates, friends or relatives; practicing these skills at home, in the park or community).

Sometimes students have trouble agreeing who should start the game first. This can be easily and fairly decided by chance. Some examples of chance are:

- Rock-paper-scissors or any game like it.
- Flipping a coin and guessing heads or tails.
- Writing a number from 1-10 on a piece of paper and having the students guess the number; the closest guessed number goes first.

The Social Skills of Sportsmanship

How to be a good sport:

- Smile
- Be positive
- Be honest
- Play fair
- Play by the agreed upon rules
- Cooperate with others
- Try your best
- Use problem-solving skills to resolve issues
- Be a humble winner
- Learn from your losses
- Remember, it's only a game. **The most important thing is that everyone has fun!**