

Website Design Agreement

AGREEMENT FOR PRODUCTION OF WEBSITE

1. DEFINITIONS

1. **The Client** {company name}: _____
operating at {business address}: _____
- {business telephone number}: _____
2. **Client Contact**: {single named individual}: _____
- {contact telephone number}: _____
3. **The Designer**: S.E.O Tropolis
4. **Designer Contact**: Zachary E. Isaacson, 419-290-9153

2. TERMS OF REFERENCE

- a. This contract covers the production of a website by **The Designer** for **The Client** covering the business case of {business case/requirement of website}. The detailed specifications of the website will be detailed in an associated consultation document.
- b. The estimate included here covers only the work described in this contract and the associated consultation document. **Additional work will result in additional charges.**
- c. Additional work:
 - Addition of pages, graphics, or any significant features.
 - Any graphic, page design template or page design requiring more than three rounds of revision
 - Revisions to text content provided ready for publication
 - Changes to finalized elements
 - Significant changes in plan, scope or direction of the project

3. TIMELINE

- a. Time is of the essence in this contract. **The Client** will provide all necessary digital content before work can begin. After receiving all necessary items for the website build work will begin immediately after. The amount of time given for this business case is: _____ Making the project due on ____/____/20____

4. PROCESS

- a. It is up to **The Designer Contact** to work with **The Client** on getting the desired results. **The Designer Contact** will be in open communication with **The Client Contact** to ensure the final product is done properly for **The Client**.

- b. **The Designer** may use qualified subcontractors under supervision for any or all work on this contract. In such a case, **Designer Contact** will remain as the single point of contact

5. DESIGNER CREDENTIALS

- a. **The Designer** is entitled, but not obligated, to place an unobtrusive credit in the footer of each page on the website. The format of the credit will be a text-only link in the manner of "Website Design & Development By {Designer}".
- b. **The Designer** is also entitled, but not obligated, to reproduce samples of **The Client's** website in **The Designer's** print and online portfolios and in any marketing materials. In the event that the website is being designed by **The Client** as a third-party supplier to another client, this clause is null and void.

6. PAYMENT

- a. **The Client** agrees to pay 50% of the total sum of the contract upfront and the remainder at the end of the designated work period for the project. {Client's Name} agrees to charge his or her credit/debit card for \$ _____. On ____/____/20____ for this business case. The remainder of the charge will be processed on ____/____/20____ for \$ _____

Each party represents and warrants that on (date) _____ 20_____, they are authorized to enter into this agreement in entirety and duly bind their respective principals by their signature below:

Client Full Name & Signature

The Designer's Full Name & Signature