

Parent/Student Handbook Erma B. Reese Elementary 2026-2027



Roadrunners ROCK!

Responsible, Organized, Cooperative & Kind

Welcome to Erma B. Reese Elementary Home of the Roadrunners



1800 W. Elm Street, Lodi, CA 95242

Office Hours: 7:00 AM - 3:30 PM

Office Phone Line (209) 331-7424

<https://reese.lodiUSD.net/>

Dear Reese Families,

The Staff at Erma B. Reese Elementary believes that a strong partnership between home and school makes a great impact on the academic and social success of our Roadrunners. We make it our priority to work together with our families as a caring and compassionate learning community with professionalism and teamwork. We look to our families to be positive partners with us in our journey of ensuring the academic and social success of all Reese students.

As we look forward to the start of the school year, we encourage your family to read and discuss each section of this handbook together. It is our hope the general information shared in our Parent/Student Handbook will provide guidance to our daily expectations and routines. Please use this handbook to reference throughout the school year.

Our Reese Team values and appreciates the input from our families. Please feel free to reach out to us or any member of the Reese staff via email or phone. You are also welcome to schedule an appointment to discuss any concerns or ideas you have to enhance this school year for our Roadrunners!

Thank you for entrusting your child's safety, education and social development to our dedicated Reese staff.



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Principal

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Erma B. Reese Elementary's Vision, Mission & Goals

School Vision:

Erma B. Reese Elementary strives to provide a safe and nurturing environment that inspires academic excellence, develops strong character, and motivates every student to achieve their fullest potential.

Mission:

At Erma B. Reese Elementary, our mission is to cultivate a welcoming and secure community where every child feels valued and empowered. We are committed to providing rigorous, engaging instruction and fostering a culture of respect, integrity, and perseverance. Through strong partnerships among students, families, and staff, we nurture each student's academic, social, and emotional growth, preparing them to become lifelong learners and compassionate leaders who confidently pursue their dreams and contribute positively to our world.

History of Erma B. Reese Elementary School

Erma B. Reese Elementary School opened at 1800 West Elm Street in Lodi on February 10, 1958. Its opening came during a period of rapid growth in west Lodi, when the city's population had recently surpassed 20,000 residents. The school predates the formation of today's Lodi Unified School District, which was created in 1967 when local elementary districts merged with the Lodi Union High School District.

Who was Erma B. Reese?

The school was named for Erma Berry Reese, a respected local educator and school administrator.

Erma Berry Reese began teaching near Acampo in 1918 and became principal of Woods Elementary School in Woodbridge in 1927. After the school burned in 1933, she arranged for 219 students to continue classes in a local packing shed. Known for supporting teachers and public education, she served until 1947 and was later honored with Erma B. Reese Elementary School and recognition on the Lodi Women's History Trail.

Team Reese Goals for the 2026-2027 School Year



Our goals for this year are grounded in evidence-based practices, collaboration, and a shared commitment to excellence. Together, we will make every moment count for our students, our staff, and our community.

1. Academic Achievement

Maximizing Tier 1 & 2 Support: Evidence-Based Interventions

- **Goal:** Ensure every student receives timely, effective academic, behavioral, and social-emotional support.
- **Action Steps:**
 - ★ Continue implementing proven Tier 1 routines, including our core reading program and a protected, meaningful ELD schedule.
 - ★ Utilize targeted Tier 2 academic and behavior interventions.
 - ★ Increase the use of scheduled team collaboration time to analyze data and refine our practices.
- **Why it Matters:** A Multi-Tiered System of Support (MTSS) leads to better student outcomes when decision-making is data-driven and intervention is systematic (Center on MTSS, 2022).

Embedding Visible Learning Practices

- **Goal:** Make learning intentions and success criteria explicit across writing instruction and PBIS systems.
- **Action Steps:**
 - ★ Clearly communicate what success looks like in every lesson.
 - ★ Strengthen the use of student-friendly language and exemplars.
 - ★ Implement student self-assessment so students take ownership of their learning journey.
- **Why It Matters:** Visible Learning strategies, such as those identified by John Hattie, empower students and accelerate achievement by clarifying goals and feedback.

Reaffirming Our iReady Math Agreements

- **Goal:** Foster a collaborative and growth-oriented approach to mathematics for all learners.
- **Action Steps:**
 - ★ Consistently implement our Reese math instructional agreements.
 - ★ Strengthen differentiated, hands-on math instruction and reduce screen time.
 - ★ Collaboratively analyze student progress and adjust instruction as needed.
- **Why It Matters:** Consistency in math instruction and team alignment lead to higher student achievement and confidence in mathematics.

Celebrating Academic Growth & Attendance

- **Goal:** Recognize all student progress in academics, attendance, and social-emotional learning.
- **Action Steps:**
 - ★ Celebrate milestones, big and small, in classrooms and school-wide.
 - ★ Share successes with families and the community.
 - ★ Hold trimester awards ceremonies celebrating academic, attendance, and social-emotional growth.
- **Why It Matters:** Recognition boosts student motivation, builds self-esteem, and fosters a sense of belonging.

2. Student Safety

Building on PBIS Success: Aiming for Platinum

- **Goal:** Strengthen our Positive Behavioral Interventions and Supports (PBIS) framework to earn Platinum status.
- **Action Steps:**
 - ★ Maintain consistency in teaching and reinforcing school-wide expectations, beginning in TK.
 - ★ Standardize behavior supports and recognition systems.
 - ★ Engage students and staff in shared accountability for a positive school culture.
- **Why it Matters:** Effective PBIS reduces disciplinary incidents, improves school climate, and increases student engagement (Sugai & Horner, 2020).

Prioritizing Attendance & Well-Being

- **Goal:** Create a clean, safe, and welcoming environment where students feel supported and eager to attend school.
- **Action Steps:**
 - ★ Monitor attendance data and reach out proactively to families.
 - ★ Increase social-emotional learning support into daily classroom schedules.
 - ★ Increase mental health and counselor visibility in and out of the classroom.
 - ★ Provide resources and interventions for students requiring additional support.
- **Why It Matters:** Regular attendance is directly linked to student success, and a focus on well-being ensures all students are ready to learn.

3. Future Readiness and Success

Planting Seeds for College & Career Readiness

- **Goal:** Inspire students to envision themselves as future college graduates and skilled professionals.
- **Action Steps:**
 - ★ Incorporate college and career awareness into classroom activities and school-wide events.
 - ★ Highlight diverse career pathways through guest speakers, including parents and local community professionals.

- ★ Develop ambitious student goals built on student interest, beginning in the primary grades.
- **Why It Matters:** Early exposure to college and career options raises aspirations and opens doors for all students.

4. Employee Success

Celebrating Staff & Building Strong Relationships

- **Goal:** Strengthen our staff community through recognition, collaboration, and unity.
- **Action Steps:**
 - ★ Celebrate staff achievements, birthdays, and milestones through a dedicated staff recognition team.
 - ★ Organize regular team-building, social activities, and staff appreciation week.
 - ★ Foster a culture of appreciation and support where staff share experiences and laughter.
- **Why It Matters:** Connected, supported staff are more effective, resilient, and committed creating a thriving school environment for everyone.

5. Community Engagement

Community Engagement

- **Goal:** Build strong partnerships between home, school, and the community to support every student's success and strengthen the Reese school community.
- **Action Steps:**
 - ★ Create welcoming and meaningful opportunities for families to participate in learning, volunteering, Parents Club, and school-wide events.
 - ★ Communicate consistently through one primary platform and ensure all families have access.
 - ★ Grow new partnerships with local organizations and businesses to enrich learning.
- **Why It Matters:** Strong partnerships between home, school, and community improve student achievement, increase attendance, strengthen school culture, and create a shared commitment to every child's success. When families and schools work together, students are more likely to thrive both academically and socially.

Team Reese Moving Forward Together!

Let's continue to champion our collective vision, support each other, and make Erma B. Reese Elementary a place where everyone can learn, grow, and succeed. Our journey is one of continuous improvement, shared leadership, and celebration of every success along the way.



Lodi Unified's Strategic Plan: Our Next Chapter

Erma B. Reese Elementary is proud to be part of the Lodi Unified School District. In 2026, our district launched Our Next Chapter, a five-year strategic plan (2026–2031) shaped by input from students, families, staff, and community members that guides our shared work on behalf of every student.

Lodi Unified School District | Our Purpose Statement:

Partnering together to build strong foundations, cultivate intentional learning, and create successful futures.

CORE VALUES

Belonging: Every student, family, and staff member deserves to feel welcomed, respected safe, and valued. We cultivate inclusive environments where diversity is celebrated and every voice matters. A strong sense of belonging is essential for learning and well-being.

Collaboration: We commit to collaboration across students, staff, families, and the community. Every member of our school community deserves clear, open, and ongoing communication to understand goals, roles, and contributions. Strong connections and collective effort foster trust, shared responsibility, and a sense of belonging. Together, through purposeful partnerships and teamwork, we create learning environments where all students can thrive and succeed.

Perseverance: We embrace persistence and steady effort in the face of challenges. As learners and communities grow, our determination must remain unwavering. We support individuals in developing resilience and focus through strategies and resources that reflect current knowledge, practical tools, and the demands of today's world.

Innovation: We embrace growth and continuous improvement. As students and society evolve, our teaching practices must also evolve. We support educators with professional learning and resources that reflect current research, technology, and the needs of today's generation.

Commitment: We commit to unwavering dedication across students, staff, families, and the community. Every member of our school community takes ownership of their role in learning and growth, embracing accountability and responsibility for actions and outcomes. By honoring our commitments, we build trust, model integrity, and ensure that every student has the support and opportunities needed to achieve lasting success.



Lodi Unified School District Strategic Plan

OUR NEXT CHAPTER: CHAPTER 2

FOCUS AREA OVERVIEW

The following focus areas were decided upon after gathering input and feedback from students, staff, and families throughout Lodi Unified School District. Input was gathered through digital surveys and in-person discussions held on each school campus and within each department. Each focus area was then assigned priority initiatives that will drive the district for the next five years. These initiatives were derived from collaboration between students, staff, families, and community members during a two-day strategic workshop.

FOCUS 1: ACADEMIC EXCELLENCE

By focusing on academic excellence, Lodi USD is committed to providing equitable access to the highest quality of instruction and learning opportunities for all students. We will provide consistent opportunities that build our students' academic skills, promoting student success and future readiness.

FOCUS 2: STUDENT SAFETY AND WELL-BEING

An environment where students feel a sense of safety and belonging is essential for student success. Lodi USD is committed to providing learning environments that are up-to-date, safe, and well-maintained while also fostering a culture that promotes social-emotional health, connectivity, and support.

FOCUS 3: FUTURE READINESS AND SUCCESS

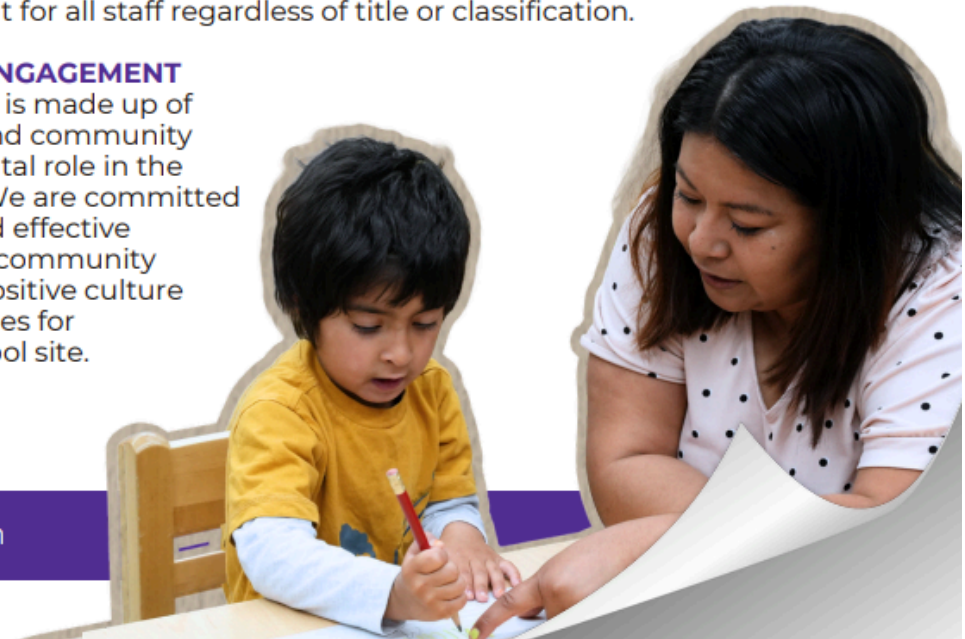
Lodi USD recognizes that it is imperative for students to be equipped with the knowledge and skillsets that will be applicable to their lives no matter their post-secondary path. With this in mind, we are committed to providing College and Career Readiness resources to all students, with a focus on hands-on, real-world application in and out of the classroom.

FOCUS 4: EMPLOYEE SUCCESS

Student success starts with our employees. Lodi USD is committed to recruiting and retaining highly qualified staff members, while ensuring staff well-being, collaboration, and ongoing development for all staff regardless of title or classification.

FOCUS 5: COMMUNITY ENGAGEMENT

The Lodi USD community is made up of students, staff, families, and community partners, each playing a vital role in the success of our students. We are committed to maintaining strong and effective communication with our community members, promoting a positive culture and providing opportunities for involvement at every school site.



GENERAL INFORMATION

Absences

Our district receives funds for each day of student's attendance. Student absences must be verified. Please call the school office on **each** day of your child's absence, before 9 am (331-7424). When you report your child's absence please state: child's name, teacher's name, date of absence, and reason for absence. Our attendance records cannot be adjusted after 10 days following an absence. Attendance is an important piece to the academic and social success of our Roadrunners. We encourage you to try and schedule your child's doctor and dental appointments after school hours or during vacation time. Students who have morning appointments are encouraged to attend class first and then be checked out of class to attend the appointment.

Independent Study

Families may request an independent study contract if their child will be gone for 5-20 school days.

- Parents are to notify their teacher two weeks in advance for a five to twenty day Independent Study request.
 - ★ Independent Study does not apply for absences from one to four days. These absences will not be excused unless the student is sick.
- In order to receive full credit. All work is due upon the day of return from Independent Study. Late or incomplete work will result in unexcused absences for the length of the contract.
- If the student does not return within 20 days, they will be unenrolled from their school.

Access to the Campus

Reese Visitor & Safety Protocols

Student safety is our primary focus at Reese. To ensure our students' safety, we have several components to our policy to keep students safe:

- All gates for access to the school remain locked. Access is available only through the front gate. Visitors push the button by the gate to be granted access to the office.
- Front gates open from 7:40 to 8:09 to allow students access to the campus and 2:20pm-2:35pm for dismissal. All parents or visitors must remain outside the gates unless checking into the office.
- All parents and visitors must check in at the office and get a visitor pass before moving about campus.
- TK and Kindergarten parents will be allowed on campus to walk their children to their classrooms for the first week of the school year. After that, they must say their goodbyes at the front gates.

After School Policies

For the sake of student safety, students must be picked up in front of the school and cannot remain at school or in front of the school unattended. **Parents must make arrangements for after school child care.** In the event that a student is not picked up by 3:15 PM, the City of Lodi Police Department may be contacted to take your child home. Students enrolled in the After School BRIDGE Program are to go directly to the program when dismissed. Bikes, skateboards, scooters and rollerblades should never be ridden around the buildings. Signs are posted in accordance with Lodi Municipal Code regulations.

After School BRIDGE Program

All programs are designed with a focus on developing the academic, social, emotional, and interests of students through hands-on, engaging experiences.

Lodi USD in partnership with various Community-Based Organizations help staff Expanded Learning & Bridge Programs adequately at a 1:20 staff to student ratio. All employees working with students meet the same federal, state, and district qualifications required to work with students by regular school day instructional support staff.

<https://www.lodiUSD.net/families/bridge>

Arrival & Departure Information

Students may arrive on campus beginning at 7:40 AM. They may choose to eat breakfast in the cafeteria or wait in the supervised hallway until the playground opens. Playground supervision begins at 7:55 AM.

For the safety of our Roadrunners students are not to arrive on the school grounds before 7:40 AM as there is no supervision before 7:40 AM.

Once children have arrived at school, they are **not permitted to leave the school grounds without being signed out at the office**. If it is necessary for you to take your child out of class early, you must stop by the office **first** to sign your child out. For your child's safety, your child will only be released to someone listed on his/her emergency card.

Students are expected to go home directly after school is dismissed. They are not to remain at school on the playground, quad area, or in the classrooms as there is no supervision after school. Meetings, after school instruction and conferences are going on after school.

Attendance/Tardy/Truancy Policy

All children are expected to be in attendance each day unless they are ill or a family emergency arises. Please call the school office if your child is absent. It is important that students arrive at school on time. After the 8:09 AM bell, all students must report to the office for a late slip.

Truancy is an absence without consent of the school or notification from a guardian. The provisions of the California Education Code

Section 48260 state: *Any pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without valid excuse for three days or tardy in excess of 10 minutes for three days in one school year, or any combination thereof, is a truant and shall be reported to the attendance supervisor or to the school district.*

The State of California considers a student with 3 days or more days of unexcused absences as a habitual truant. Truancy may affect student grades and result in communications from the District's department of Child Welfare & Attendance (CWA).

Awards

Reese students are celebrated and recognized for academic and social growth throughout the year. Some of those awards include: outstanding life skills, math growth, Reading growth, and academic achievement. Criteria for Intermediate Academic Achievement: **High Honors** are earned by students who achieve 3s, and at least one (1) or more 4 in the subjects of math, reading, or writing, as well as one (1) or more four in any other subject area.

Honors are earned by students who achieve all 3s or above on their report card for the trimester.

Bicycles

Students in grades 3-6 may ride their bicycles to school. Bicycles should be licensed and walked on to the school grounds. Bicycles must be locked in the bike rack where they will remain during the school day.

Reminder: California Vehicle Code states that children up to age 18 **must wear helmets** when using skates, scooters or bikes. Please make sure your child wears a helmet when riding their bike or scooter to school.

Skateboards, roller blades, and roller shoes are prohibited on campus.

Birthdays/Classroom Parties

Birthday/holiday celebrations may be permitted in classrooms with prior approval of the teacher. In order to preserve instructional time, teachers or students do not distribute invitations to home parties while on school grounds. Due to confidentiality, school personnel cannot address, mail or give out any personal information about students. We also ask that students do not plan parties for teachers or other school staff. By state law, homemade food may not be served at school; all food items must be store bought. Please purchase nut free treats.

Parents who wish to send treats to school must make prior arrangements with the classroom teacher. If you choose to send treats, we strongly recommend non-edible treats. Donating a book, board game, pencils, erasers, crayons, or color pencils to the classroom in honor of your child's birthday is an excellent alternative to treats and provides a permanent remembrance. Birthday balloons must be left in the school office until after school.

Breakfast and Lunch Program

Universal free meals will be offered at no cost to any student enrolled in the Lodi Unified School District, when they are in attendance. The California Universal Meals Program will provide students access to breakfast and lunch during each school day free of charge regardless of their income or eligibility. No application is needed for meals, but we do request that you complete a Household Family Survey or Parent Data confirmation in Aeries to help qualify your school for supplemental program funding. Lodi Unified participates in the National School Lunch and Breakfast Programs, as well as the Child and Adult Care Food Program for after school meals. For additional information about our programs, menus, special diet forms, P-EBT eligibility, nutrition education and fundraisers please visit <https://www.lusdnutrition.org>.

Cell Phones, Smartwatches or Electronic Devices

Student cell phone Smartwatch or electronic device use is prohibited on school campuses. When students arrive at school, all cell phones and Smartwatches must be turned off and placed in their backpacks. Students who have documented needs (e.g., health monitoring apps, communication accommodations) deemed necessary by a licensed physician will be supported with appropriate exceptions as outlined in their Medical Plan, 504 Plan or IEP. Please work with your school's administration and health office to coordinate this. [Cell Phone Policy - Lodi Unified School District](#)

If the student forgets to turn off their electronic device and the device goes off in class, the student will be given a reminder to shut off their device each day before entering campus.

If the cell phone or smartwatch is turned on or used on campus, the student will be directed to turn it off and take it to the front office where it will be stored safely until a parent can pick it up from the office.

If a student repeatedly abuses the cell phone expectations, students will not be able to have the device at school.

Reese School is not responsible for any cell phones or Smartwatches that are lost or stolen. No staff time will be spent investigating instances of missing cell phones or Smartwatches.

The school office phone is available if students need to contact their family or if the family needs to get into contact with their child.

Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person. No student shall be prohibited from possessing or using an electronic device that is determined by a licensed physician to be essential for the student's health and the use of which is limited to purposes related to the student's health.

Changes of Address, Telephone or Employment

Please notify the office if you change your address (**Lodi Utility bill is required**), telephone number or employment so that we can keep our records current. Local emergency contact phone numbers are REQUIRED.

Chromebooks

Each LUSD student is assigned a chrome book at the beginning of their tenure in LUSD that follows them until they leave the district. This 1:1 program is for all students in grades K-12 in the LUSD. The device is assigned to the student as a textbook, and it will be the student's responsibility to be accountable for their own device. If any student's device is damaged or lost, it will be the responsibility of the student / parent to pay for the repair or replacement of the device. The devices may be taken home if parents sign their permission. Insurance is available through the district for \$25 per year. More information is available on the LUSD website regarding the policy and potential costs involved.

Common Planning/Assessment Collaboration/Minimum Days

Students will be on the Minimum Day schedule on designated Wednesdays, as well as on the Tuesday through Friday of Parent Conference week in September. Minimum days provide our staff with essential time to disaggregate student assessment data, plan engaging instruction, collaborate with colleagues, and communicate with families. Middle schools and high schools may not have the same minimum day schedule as the elementary schools. Common Planning, Assessment Collaboration, and other minimum days are designated on the [LUSD Calendar](#) which is available on the LUSD website.

Classroom Deliveries

Parent deliveries to the classroom are not allowed as they interrupt valuable instruction time. If you are dropping off lunch, supplies, homework, etc., please leave items in the office.

The teacher/student will be notified of the item(s) left at the front office. We are asking for all parents/guardians assistance and cooperation.

Discipline

School policy does not allow a student to enter the classroom when a teacher is not present.

It is necessary that children learn to develop self-discipline in order to further their learning. We ask that you discuss with your child the importance of good behavior, good attitude and following our Reese Expectations while at school. The staff at Reese Elementary implement PBIS. PBIS is a school-wide proactive approach system of support that includes strategies for defining teaching and supporting appropriate student behaviors to create a positive school environment. This positive behavior continuum is implemented to make problem behavior less effective, efficient, and relevant, and desired behavior more functional. Students directly learn how to create this positive school climate through classroom community building strategies, the direct teaching of the school-wide positive expectations, and positive behavior reinforcement rewards.

PBIS at Reese Elementary:

- Fosters respectful, supportive relationships among students and staff
- Reinforces positive academic and social behavior
- Provides an opportunity for positive student/teacher interactions
- Provides intervention appropriate to student need

We will not tolerate fighting, bullying, disrespect towards others, obscene language, or destruction of school property. Students may be disciplined, suspended or expelled if the conduct is related to school attendance or any school-related activity. Ed Code jurisdiction for disciplining misconduct, which may occur at any time, includes, but is not limited to:

1. While on school grounds.
2. While going to or coming from school.

3. During the lunch period on or off the campus, or while going to or coming from lunch off campus.
4. During or while going to or coming from a school sponsored activity.

Students of the Lodi Unified School District are expected to follow and comply with school and District conduct rules. If a student chooses to break the rules, he/she will be subject to various consequences that may be assigned by any school official designated for such responsibility. Some of the possible consequences are listed below, and the level of discipline imposed will depend on various factors including the frequency and the seriousness of the violation:

1. **Warning**
2. **Parent contact/Conference**
3. **Classroom Consequence**
4. **Writing Reflections or apologies**
5. **Referral to the Office**
6. **Social Probation:** student is prohibited from attending or participating in school extra curricular activities.
7. **Community service on school grounds.**
8. **Behavior contract**
9. **On-Campus Intervention**
10. **At-home suspension**
11. **Expulsion from all schools in the District.**
12. **Notice to law enforcement**

Disciplinary actions/interventions shall be applied progressively based on the nature and frequency of the violations.

LUSD Board Discipline Rule and Policy [Rule: 5144 - Discipline](#)

[Education Code 48911 Suspension of Students](#)

[Reese 23 House System](#)

[Reese Positive Behavior Intervention Matrix](#)

[Reese School-wide Systems of Positive Behavioral Supports](#)

[Reese Positive Behavior Support Pyramids](#)

[Erma B. Reese Detailed Progression of Discipline](#)

[Dress Code](#)

Title 5, Section 302, of the California Administrative Code provides:

"A student who goes to school without proper attention having been given to personal cleanliness or neatness of dress, may be sent home to be properly prepared for school, or shall be required to prepare himself/herself for the school room before entering."

Students must comply with the Dress Code Policies set forth by the Lodi Unified School District and Reese Elementary School on every school day. These policies maintain that all students wear athletic shoes and well-fitted clothes, void of gang insignia, pro-sport team logos, obscenities, alcohol or substance abuse messages or other inappropriate messages, including slogans, advertisements, or endorsements.

[Erma B. Reese Elementary Dress Code](#)

Dress codes are in place to ensure the safety and emotional well-being of our Roadrunners as well as support students to concentrate on their academics. Students are encouraged to always **DRESS FOR SUCCESS!**

[Shoes](#)

- Students must wear athletic or tennis shoes with rubber soles that fit securely. Rain boots are permitted only on rainy days.
- Students who do not wear athletic shoes will not be allowed to participate in recess or PE.
- Socks must be worn at all times. Open-toed shoes, open-heeled shoes, light-up shoes, roller shoes, boots, sandals, ballet slippers, and Crocs are not allowed at school.

[Clothes](#)

- Students should wear clothing that fits well, avoiding extremes of tightness or looseness.

- **Shirts, blouses, and sweatshirts** should adequately cover the midriff when arms are raised overhead.
- **Tank tops** are permitted as long as the straps are 2 inches or more wide.
 - Crop tops, spaghetti straps, halter tops, bathing suit tops, backless shirts, see-through shirts, and shirts with plunging necklines are not allowed at school.
 - Loose fitting armholes must be paired with a shirt underneath.
- **Shorts and skirts** must be of adequate length to ensure full coverage of all private areas when sitting or engaging in activities such as physical education or recess.
- **Pants** Pants should fit students appropriately:
 - overly baggy styles are not permitted.
 - Leggings must be paired with a shirt that adequately covers the backside.
 - No items may hang from belts, pants, shorts, or skirts (rags, bandanas, or chains).
 - Pants, shorts and skirts should not drag on the ground, have excessively large holes, or expose skin in the pocket areas.
- **Underwear** must be fully covered at all times, which includes avoiding visible bra straps and boxers.
- **Pajama-style clothing** is not permitted in school, except during school-sponsored events.
 - Clothing featuring explicit language or graphics is not allowed, including messages related to alcohol, tobacco, drugs, violence, skull designs, inappropriate figures, or gang-related themes.

Hats & Hoodies

- Hats and visors may be worn on the playground only, and only for protection against cold or sun, in accordance with California Ed Code 35183.5.
 - Hats are not permitted inside any school building.

→ When wearing caps, the bills must face forward.

- Hoods may be worn outdoors for warmth but are not allowed inside school buildings.

Accessories

- Earrings must be of the post type; hoop earrings and those that hang below the earlobe are not allowed for safety reasons.
- Due to allergy concerns, the use of perfume, cologne, hairspray, scented hand sanitizer and other aerosol products is prohibited at school.

Consequences

Violation of the dress code expectations will result in the following:

Violation 1: The teacher will review the Dress Code Expectations with the student and send communication to parents to ensure they are familiar with these guidelines.

Violation 2: The teacher will have the student use the office phone to contact home for a change of clothes. If parents are unable to provide clothing, the student may borrow items from our Reese Clothes Closet. Additionally, the teacher will follow up with a phone call to parents to review and discuss the Dress Code Expectations.

Violation 3: The Principal or Vice Principal will assist the student in contacting home for a change of clothes. If parents are unable to provide clothing, the student may borrow items from our Reese Clothes Closet. A consequence will be applied, and the Principal or Vice Principal will reach out to parents to address ongoing dress code concerns and review the Dress Code Expectations.

Violation 4: The Principal or Vice Principal will have the student call home for a change of clothes. If parents are unable to provide clothing, the student may borrow items from our Reese Clothes Closet. A consequence will be implemented, and a meeting will be arranged with the parents, teacher and Principal or Vice Principal to discuss the Dress Code Expectations in detail.

Emergency Information/Sick or Injured Child

Each student must have emergency information on file with the school office. **It is imperative that the school is able to reach you in case your child is sick or injured.** In addition to the home phone number, it is important that several different numbers be listed in case of an emergency, including any cell phone number that you may have. ****Your child will only be released to someone listed in that child's emergency information.** Instructions on how each parent submits the information for their child is included in the first day packet or from the school office. For everyone's well-being, please do not send your children to school when they are ill. Students should be free of fever and/or not vomiting for 24 hours before returning to school. We cannot keep seriously ill children at school. Our office staff members are not trained medical personnel.

Study Trips

Study trips and celebration trips are planned by the classroom teachers. Board policy neither mandates nor prohibits these activities. Study trips support curriculum and enhance understanding through first-hand experiences that can't be provided in school settings.

The majority of the funding needed for study trips is paid for from money earned by the Parent Club fundraisers and the students. **At times it may be necessary to ask for a donation for study trip costs. Money will not be refunded if a student is unable to attend a study trip as individual costs have been determined prior to the field trip and fees and/or transportation has already been prepaid.** Completed Study trip permission forms must be on file for any Study trip students plan to attend.

Parent volunteers may be needed to assist with groups of students on study trips. **Since parents will be responsible for students and duties to perform, siblings/chaperones under the age of 18 are not allowed on the study trip. Volunteer Fingerprint Clearance Forms and/or Driver**

Certification Forms must be on file for any parent / guardian who is a "Designated Volunteer" or transports students. Parents may be required to attend a study trip if their child has a history of concerning behavior or certain medical conditions. If deadlines are not met, students and parents will not be able to attend.

All students are encouraged to use district-provided transportation to and from the destination and stay with the class throughout the field trip. Parents who wish to assume responsibility for their child's transportation home must complete a transportation form that is available in the office prior to the trip per District Policy 3541.6.

Students unable to attend their class field trip are still required to attend school. They will be assigned to another classroom for that time.

Fire Drills and Emergency Procedures

Fire drills and emergency procedures are essential for the safety of students and staff. Fire drills are held monthly; lockdown and earthquake drills are held 4 times each during the school year. Everyone on campus should know the specific directions for reaching a point of safety from those areas of the school building in which he/she may be.

Head Lice (Pediculosis)

The occurrence of head lice is a common problem in all schools today. Parents can help by routinely checking their own children. Students found with active, adult head lice will be excluded from attendance. District rule 5141.33 does not allow students to be readmitted to school until the student is treated at home, and checked by the school nurse or designee. Any student sent home with pediculosis will be considered unexcused and truant unless they are brought in daily for a head check and clearance for class.

Holidays/Modified Traditional Breaks

Please refer to the Academic District Calendar or our monthly Reese Roadrunner Calendar.

Homework Policy

The Lodi Unified School District Homework Policy will be followed at Reese School. The policy states:

“Students should be expected to spend an average of thirty (30) minutes on homework at the primary level (grades 1-3) and an average of forty-five (45) minutes at the intermediate level (grades 4-6) four days a week. Classwork not completed in school may be considered in addition to homework. In addition, students may be required to engage in independent reading, 20-30 minutes nightly depending on the grade level.”

Additionally, the policy states: “Students may be required to complete classwork not completed at school in addition to the specific homework assignments.”

Reese House System

Eight Houses, One Reese Family!

Reese School has adopted the Ron Clark “House System”. Students and staff are integrated into eight collaborative groups across grade levels in order to provide for a school-wide connection between all students and staff. The houses create opportunity for comradery across the campus, and allow students of various ages to get to know other Roadrunners. Each “house” has unique colors, mascots, and symbols which are worn to house meetings and rallies.

House meetings are once a month where students engage in “House Lessons/Activities” that are designed around social emotional curriculum, lifeskills, friendship building and “The Reese 23” (rules to live by at school and in life).

House Rallies are eight times a year where all eight Houses come together to celebrate all the Houses as a family and participate in some friendly and fun competitions.

House shirts are issued to new students on their first day of school. Additional House shirts may be purchased online.

Injuries

If your child is injured at school, we will make him/her comfortable and call you immediately if a serious injury has occurred. If you cannot be reached, we will attempt to contact an emergency number that you listed on the above-mentioned emergency card. For this reason, we request that parents inform us IMMEDIATELY IF THERE IS A CHANGE IN ADDRESS OR PHONE NUMBER. In case of an accident requiring the services of a doctor, every attempt will be made to contact the parent or guardian before the child is taken to the doctor. 9-1-1 will be called immediately for any serious accident or illness.

Our office staff are not trained medical personnel.

We must have a note from a doctor detailing an injury and necessary restrictions of all students with breaks, fractures or sprains.

Insurance

School District insurance will not cover a student who might suffer an injury while at school. For this reason, we encourage parents to provide their own student accident insurance. Information about one such plan, a district approved low-cost policy, will be sent home at the beginning of the school year.

Kindergarten/Transitional K Registration

A child who will be five years of age on or before September 1 is eligible to enter Kindergarten for the new school year. Kindergarten registration dates will be posted on the District Website. To enroll a child during Kindergarten registration time:

- log on to lodiUSD.net
- Click on Resources at the top right of the page
- Click on Enrollment

- Have with you: Proof of student's age, proof of residence within the district (Lodi Utility bill), immunizations record, & Home Language Survey (this can be picked up and filled out at the school)

Children who will turn 5 years old on or before September 1st should register for Kindergarten. Children who turn 4 years old on or before September 1 are eligible to register for Transitional Kindergarten (Universal TK).

Children who turn 6 years old on or before September 1st should register for 1st grade.

Children already attending Lodi USD traditional Kindergarten are automatically registered for first grade.

Children who attend transitional Kindergarten will automatically be registered for Kindergarten at their neighborhood school.

Library

All K-6 students have an opportunity to check out books at the Reese School Library with their class for a regularly scheduled library time. Grades K & 1 may check out one book and Grades 2-6 may have two books if there are no overdue books for that student. **Students will be billed for lost or damaged books. The fees for all paperback books are \$5.00 per book. The fees for all hard-covered books are \$20.00 per book.**

If a student transfers from another LUSD school and owes books to that school, Reese is not allowed to give the student privileges in our Library until the books have been returned to the prior school. Library checkout privileges are suspended until all books are either returned or paid.

Lost and Found

All items of clothing such as jackets, coats, sweaters, etc. should be marked so that they may be identified when lost. Reese has a Lost & Found in and by the cafeteria where children or parents may claim items. At the end of each break, unclaimed items are donated to charities. Small items such as jewelry or money may be claimed in the Office.

Meals & Recess Snacks

Universal free meals will be offered at no cost to any student enrolled in the Lodi Unified School District, when they are in attendance. The California Universal Meals Program will provide students access to breakfast and lunch during each school day free of charge regardless of their income or eligibility. No application is needed for meals, but we do request that you complete a Household Family Survey or Parent Data confirmation in Aeries to help qualify your school for supplemental program funding. Lodi Unified participates in the National School Lunch and Breakfast Programs, as well as the Child and Adult Care Food Program for after school meals. For additional information about our programs, menus, special diet forms, P-EBT eligibility, nutrition education and fundraisers please visit <https://www.lusdnutrition.org>

Recess Snacks

Snacks are to be **healthy** and in "snack size" bags (Takis, Flaming hot Cheetos, chips, and candy are not allowed).

Healthy snack examples: fruits, vegetables, breakfast bars, pretzels, & popcorn

Home packed student lunches may include a snack size bag of chips (no hot chips) and a small individual sweet treat.

Water Bottles: Water bottles must contain water only (energy and flavored drinks are not allowed).

For safety reasons: suckers, hard candy and gum are not allowed on campus.

Medication

It is illegal for over the counter medications to be carried by students at any time. We cannot administer any medicine until a signed medical form is on file. This includes over-the-counter items like aspirin or cough drops. Students who need to take prescribed medication during school hours must have the "Medication Dispensed in Schools of San Joaquin County" form (available in the office) signed by the physician and parent before the medication can

be brought to school. The medication and form are to be left in the office. For the safety of our students, all medications must be brought to and taken from school by the PARENT, not the student. Students may not carry medications in their backpack EXCEPT if there is a medication form on file authorizing the student to carry this medication. Medication needs to be picked up in the office by the parent at the end of the school year. Please remember that our office staff members are not trained in the medical field. They do not diagnose illness or give medical advice.

Parent Volunteers

Parent volunteers are encouraged to help in the classrooms and library. **Parents are not allowed to bring siblings when they are helping in their child's classroom or chaperoning a field trip.** Additional children increase the number to be monitored and often take the parent's attention away from their responsibilities. Chaperones must be at least 18 years of age. According to Board Rule 1240, any person volunteering to work directly with students ONE OR MORE DAYS A WEEK, or LIKELY TO BE ALONE WITH ONE OR MORE STUDENTS is required to have a fingerprint clearance. Parents will not be allowed to volunteer weekly until the office has received a fingerprint clearance.

Volunteer Fingerprint Request and Clearance forms are available in the office. Volunteering parents must make an appointment at the District Office and take a form signed by an administrator to the District Office Personnel Department. There is a fee payable to Lodi Unified School District by money order only. Yearly renewals are not necessary after a clearance has been approved.

Parent Club

The Reese Parents' Club is an organization made up of parents and staff members who work together for the benefit of the children at Reese. Parents are encouraged to join the Parents' Club and support its activities by attending the monthly meetings and events throughout the year. The Reese Parent Club sponsors fundraising events and spirit sales.

Money from the Reese Parent' Club goes to assist in paying for school programs such as: field trips, books for the library, classroom materials, playground equipment, computers, House System and special assemblies or events. We invite you to become a member and attend Parent Club events to support your child's education.

Parent Conferences

Communication is an essential part of the education program and we feel it is very important for parents to keep in close contact with their child's teacher concerning his/her progress. Although the teacher schedules a yearly conference, parents are encouraged to contact the teacher at any time during the school year for questions or concerns you may have. Teachers often have meetings and/or tutor students before or after school. For this reason, it is important that you request a conference in advance so we may arrange a time that is convenient for all (before or after school, during teacher planning periods, etc.).

Parking Lot/Bus Loading Areas

The Reese Parking Lot in front of the cafeteria is a staff parking area. As a courtesy, please do not park in the lot before school time so that the staff may park and make their way onto campus for their work.

Buses use the cut-away north of the office and Kindergarten wing. Please do not park in this area. There is also no parking in the white-curbed loading zone in the front of the school. The City of Lodi Police Department may ticket unoccupied cars parking in these two loading zones.

The two lanes of the drive-through near the cafeteria are for pick-up and drop-off only. They are not parking places. **PLEASE DO NOT LEAVE YOUR CAR UNATTENDED IN THESE LANES.** At dismissal time, on-duty staff will escort your child to you while you remain in your car. We would appreciate your refraining from being engaged in cell phone conversations during pick-up time. Our parking lot is frequently

congested and your full attention will help ensure the safety of our children.

Rainy Days

When inclement weather prevails, children become confused as to transportation arrangements and the school office encounters significant student traffic. When possible, make transportation arrangements before your child departs for school. Students are to report directly to the cafeteria as normal on rainy days. At 7:55 AM students will be dismissed to their classrooms. Students are NOT to wait outside their classrooms.

Report Cards

Report cards will be issued to students three times throughout the year and will contain information about academic progress and effort. Teachers will schedule parent conferences one time a year.

Additionally the AERIES Grade Book is also accessible for intermediate parents daily from home to provide information on their students' progress throughout each trimester.

School Facilities

Our facilities may be used by local organizations. Proof of insurance must be provided. Annual Facilities Use applications are required and available in the School Office.

Student Activities

Pupils at Reese School have an opportunity to participate in various extra-curricular activities: Cafeteria Helpers, Tutors, Student Government, Flag Salute Leaders, House Leadership, Fund Raising, Math Olympiad, Science Olympiad, Running Club, and Homework Club.

Telephone Use

All students will need a phone pass from their teacher before coming to the office to use the phone, except in case of an emergency. In case of EMERGENCY, parents may leave a message with one of our secretaries and they will be glad

to forward it to your child. **Students may not be called from class to take telephone calls.**

Students will not be allowed to call home regarding forgotten items. Students learn to be responsible by "living without" items they forget. We will support you in this endeavor to increase your child's responsibility skills.

Please make arrangements for picking up your child on minimum days before your child leaves for school so that there is no confusion as to what your child is to do after school. Children should also make plans prior to school about visiting friends after school. Children are allowed to use the telephone in case of an EMERGENCY only.

Please do not call teachers on the phones in their classrooms. This is very disruptive to the student's instructional time. Room phones are primarily for teachers to call out in emergency situations.

Tobacco and Alcohol

Students shall not be allowed to possess or use tobacco, nicotine products or alcoholic beverages on school premises, in school buses or at school sponsored events. Students violating this policy will be subject to disciplinary procedures that may result in suspension from school. (See Student Conduct Code and the Tobacco statement at the end of this document) [Statement on Tobacco](#)

Toys / Personal Items

Students are not to bring toys, balloons, balls, sports equipment, electronic games or devices, stuffed animals, Pokemon or other collector cards, etc. to school. In rare cases, the child's teacher may give special permission for such an item to be brought to school for a class project. **UNDER NO CIRCUMSTANCES MAY ANY CHILD BRING ANY TYPE OF KNIFE, WEAPON, OR TOY WEAPON TO SCHOOL.** Staff is required by law and Board of Education policy to take serious action. (See Student Conduct Code)

In addition, students may not bring any item that causes a disruption to the educational

process; such items do not belong in the school environment and will not be tolerated.

Please assist your child and make certain that only appropriate items come to school in their backpacks and pockets. No staff time will be taken to investigate contraband items that are missing.

Transfers

If you are moving and are withdrawing your child from school, please call or come by the office a few days prior. This will give ample time to complete the necessary paperwork. Be sure to return all textbooks and electronic devices. Your cooperation is always greatly appreciated by our Reese School staff!