

Department of Botany

Bhairab Ganguly College

Good Conduct Guidelines

Online Classes

Academic integrity is very important for the Department of Botany, Bhairab Ganguly College and we seek to uphold it in case of both traditional and online mode of teaching. All stakeholders are required to uphold standards of academic integrity:

- Your answers to homework, assignments, MCQ, and exams must be your own work (except for group assignments).
- All homework, assignments, MCQ, and exams must be completed on time and submitted within the due date.
- You may not share your solutions to homework, assignments, MCQ, or exams with anyone else unless explicitly permitted by the teacher.
- You may not engage in any other activities that will dishonestly improve your results or dishonestly improve or damage the results of others.
- **Plagiarism**
 - Plagiarism is when you copy words, ideas, or any other materials from another source without giving credit. Plagiarism is unacceptable in any academic environment, and is a serious violation of Good Conduct Guidelines.
 - If some or all of your assignment is identified as plagiarism, you may lose all marks you received for the assignment.
- As a learner on Bhairab Ganguly Learning Management System, you are part of a diverse learning community. While using the online learning system you must follow the basic ground rules as in traditional classrooms. Please help us create a healthy learning environment by respecting the following standards.
- Be polite.
- Treat your fellow students with respect.
- Insulting, condescending, or abusive words will not be tolerated.
- Do not harass other students.

- Polite debate is welcome as long as you are discussing the ideas and not attacking the person.
- Be sensitive.
- Remember students in Bhairab Ganguly College come from many different cultures and backgrounds.
- Be kind, thoughtful, and open-minded when discussing sensitive topics since others may have differing perspectives.
- Post only appropriate and relevant content. Content that violates the Good Conduct Guidelines is not permitted.
- Do not post content unless explicitly instructed by teachers to do so.
- Do not post copyrighted content.
- Do not spam the forums with repetitive content.
- Students who repeatedly break these rules may be removed from the course and/or may lose access to the Botany Department, Bhairab Ganguly Learning Management site.
- **Report abuse**
 - If someone is violating the Good Conduct Guidelines, you can report them by contacting the In-charge of Botany Department.
 - Report plagiarism and misconduct: To report fill the form available at the Department of Botany website. Link of the form: [Misconduct or Plagiarism Report Form](#)