

WH Semester 1 Group Contract

Your group's task is to complete the contract below with the following information:

Group Roles: Each member of the group should be assigned a specific role, with specific responsibilities, as spelled out below. However, **all group members are responsible for the quality of the entire group website**. Grading will be done as a group as well as individually. Please note that:

- If you have more than 6 people in your group, two people (one from each school) should share the "Overall Editor" role
- If you have fewer than 6 people, the entire group will share the "Attachment Page" editor role
- Every student in the group must create their own individual "Invention Page."

1. The "Overall" Editor:

Make sure that spelling and grammar are correct throughout the entire website, that all pages have a similar style, that facts are valid, and that overall guidelines for the website have been followed.

2. The "Entrance Page" (AKA "Home Page") Editor:

Make sure that all required elements listed above are on the Entrance Page, including the timeline, images, and general historical overview, and that all navigation links are active and well-organized. **All Group members are responsible for contributing** content, images, timeline development, and links. The Editor just confirms and styles the page)

3. The Map Page Editor:

Make sure that all required elements are in the Map Page, that all map pins are active, contain valid information and are well-organized. **Every group member must contribute at least two sites on the Map Page.**

4. The Graphic Design Editor:

Make sure that all pages have consistent appearance, that fonts are consistent and easy to read, that overall appearance and graphics of the website are appealing and relevant to the topic, and that all images/media have captions.

5. The "Works Cited" Editor:

Make sure all cited works, references, and images are listed alphabetically and in correct format under each section on the "Bibliography" page and that all spelling and grammar are correct. **All Group members are responsible for contributing their citations correctly.** The Editor just confirms they are there and styled correctly.

6. The "Attachment Page" Editor:

Make sure that all group members have attached all required info to the Attachment Page.

Group Roles:

Student (First Name ONLY)	School	Invention	Role
Vera	Fluvanna	Mathematics	Map Page Editor
Ariana	Fluvanna	Plumbing	Graphic Design Editor
Izabella	Orange	Textiles	Entrance Page Editor
Michael	Orange	Architecture	Overall Editor
noemi	Orange	Literature	Attachment page
Emma	Fluvanna	Medicine	Works Cited Editor

Group Norms - How will group decisions be made, what will be done by what date, what are the standards of behavior that group members need to follow, etc?

Norm 1 - Important Dates

1. As a group look at the Project Dates page and review the Nov and Dec dates - discuss anything that the group needs to keep in mind.
2. How will the group handle deadlines? Will the group have internal deadlines before the final deadlines?
 - Aim to turn things in before due dates
 - November 7th invention page - 5th
 - Nov 14th website check - 12th
 - 21st pier reviews -19th
 - Dec 5th final - 2nd
3. Is someone in charge of sending out reminder emails to the group?

Yes, Vera

Norm 2 - Communication: *Groups should always communicate by using their assigned group email or BRVGS Google Meets.*

1. How often?
Monday, wednesday, friday
2. What will you communicate about?
How far along we are, deadlines, questions, things we need to add, recommendations, comments etc.
3. How will you treat each other in your communications?
Respectfully and professionally

Norm 3 - What will the rest of the group do if a group member fails to respond or participate?

Step 1: have a group discussion about it, talk in person with them if you're in school with them.

Step 2: Someone takes over the absent persons part or we evenly distribute the work

Step 3: Notify the following adult(s): Both of the group's teachers

By writing their full name below, each group member promises to abide by the terms of this Group Contract.

1. Ariana Carter
2. Vera Green
3. Noemi Hix
4. Michael Cobb
5. Izabella Sharkey
6. Emma Puccinelli