

CTE/ROP Advisory Committee Overview

A CTE Advisory Committee is essential to the future success of our students as well as the workforce. In our CTE programs we are preparing our students today, as tomorrow's future business and community leaders. It is vitally important that we understand the ever-changing knowledge and skills needed in the world of work. Local business and community professionals can support our students by sharing their expertise with us through the Advisory Committee. The future success of our students is not only essential to themselves, but to the local, state and national economy. Organizing and maintaining an effective advisory committee will give our students a unique advantage as they enter post-secondary schools and the workforce.

Advisory Committee Member Role:

Advise: Advisory Committee members advise educators and students as to the skills, knowledge, tools, technology and tasks needed in today's careers. They can share information about education, conferences, workshops, visits to local businesses, equipment, curriculum, safety, resume, and interview skills for a particular career.

Advocate: Advisory Committee members advocate to sustain local CTE programs in their schools. They can meet with school administration to stress the importance of the skills and knowledge students' gain in CTE programs. Furthermore, they can advocate locally, within the state and nationally to share their experiences by preparing students for the world of work.

Support: Advisory Committee members can support teachers and students through the meetings, networking events, visits to local businesses, donations of equipment, tools or supplies which would benefit students as they learn the skills and knowledge needed for a particular career. Participation in CTE Career and Technical Student Organizations (CTSO) competitions, meetings or events as well as visiting classrooms would also support students.

Teacher Role within the Advisory Committee:

As a CTE teacher you will be required to develop and sustain an Advisory Committee for your CTE department. Your CTE Advisory Committee must meet at least twice a year. In addition, if your CTE department is looking to create a new CTE course, then an Advisory Committee should assist you with the development of the new course or CTE program.

It is important that after a year or less of your CTE Advisory Committee operating, that you reflect and evaluate the effectiveness of the committee. Review all the notes, events and activities from the past. Have you accomplished your goals? Could anything be improved to ensure an activity or event was more successful or meaningful? Does anyone have recommendations for meetings, invitations, communication or events? Everyone from the committee should be heard in regards to the evaluation of the committee. Are we effectively instructing students and offering them learning experiences as well as many opportunities to gain the skills and knowledge for post-secondary and careers?