



MG REMOTE OFFICE SOLUTIONS

Date: 10/10/2026

Notice No.: MGROS/HR/10/10/2026-001

OFFICIAL NOTICE

Internal Safety, Risk Management & Restricted-Area Review

Subject: Internal Safety Measures and Restricted-Area Review for Company Operations.

This notice is issued to protect the safety, security, professional interests, confidential information, and business operations of MG Remote Office Solutions, including its management, employees, trainees, candidates, and business associates.

Management has identified the following locations for internal risk assessment and review in connection with reported concerns regarding alleged misconduct, suspected corruption, and potential risks to company operations and team members.

Locations Under Review:

1. **Taluka Palghar, District Palghar, Maharashtra, India**
2. **Taluka Pathardi, District Ahilyanagar, Maharashtra, India**

Management Directives

1. All company-related activities involving the above locations must undergo appropriate risk assessment and management review.
2. Remote communication and online operations should be preferred wherever practical.
3. No employee, trainee, candidate, or business associate is authorized to make unofficial payments or disclose confidential company information.
4. Any incident involving harassment, threats, suspected fraud, corruption, or financial irregularities must be reported to management with available supporting evidence.
5. Management may impose appropriate project-specific, access-related, or engagement restrictions after reviewing the circumstances and available evidence.
6. All allegations must be handled fairly, confidentially, and in accordance with applicable laws and company procedures.

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Shirasathwadi, Pathardi, Ahmednagar, Maharashtra – 414102

Mobile: 7507417643 | Email: mangeshghule1994@gmail.com

Website: <https://www.mgremoteofficesolutions.online>

Udyam Registration No.: UDYAM-MH-01-0302302



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Important Clarification

This notice establishes an internal risk-review measure for company safety. It does not constitute a verified finding of wrong doing by all residents, businesses, or individuals in the locations mentioned. Any restrictions must be based on documented risks and individual circumstances. All concerned team members are instructed to follow these guidelines until further written instructions are issued by management.

Issued in the interest of company safety, professional conduct, and operational security.

Yours faithfully,

Mangesh G.

Chief Operating Officer (COO)

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A handwritten signature in black ink, appearing to read 'M G', is placed over a light gray rectangular background.

Signature:

Date: 10 October 2026