



Melissa Jones, D.O.
Department of Dermatology
Saint Louis University

March 18, 2025

I would like to substantiate my request for promotion to Associate Professor on the Clinical Educator, non-tenure track. As background, I attended medical school at the University of Missouri and went on to complete my dermatology residency at the same institution. I came to St. Louis to pursue a fellowship in Mohs surgery, and after fellowship, I was in private practice for three years. I left private practice to pursue an academic career at Saint Louis University in 2018, and I have been in the position of Assistant Professor since that time. After six years, I would like to highlight my contributions to the areas of teaching, research, clinical service and service/administration.

I meet criteria for clinical excellence as demonstrated by...(not applicable if non-clinical faculty)

I meet criteria for teaching excellence as demonstrated by...

I meet criteria for scholarship excellence as demonstrated by...

I meet criteria for service to the academic medical center as demonstrated by...

I have a regional reputation for "X" as demonstrated by...

I have a national reputation for "X" as demonstrated by...

In closing, my application for promotion to the position of Associate Professor on the Clinical Educator track has been growing since my first day at Saint Louis University. If you have any further questions, do not hesitate to contact me.

Sincerely,
[signature]
Melissa Webb, D.O.