COLLABORATION

TEAM PLAYER

- Understands that collaborating with a diverse team, in person or remotely, benefits everyone.
- Can identify the process of completing a shared goal by identifying resources, timelines, objectives, and team members' skills to meet the shared goal successfully.
- Shares leadership and responsibilities with team members, offers help when needed, and involves team input to generate new ideas.
- Finds positive ways to deal with conflict on the team; sees setbacks as a way to learn.

OREGONEMPLOYABILITYSKILLS.ORG

An Industry & Education Collaborative

OVERVIEW & PURPOSE

To help students identify how to work with others as a team in order to reach a shared goal, while also learning how to see conflict as a learning experience in a larger process.

OES STANDARDS, click here for:
Career Technical Education:Statewide Framework Employability Skills, (Senate Bill 3: HECPS & PFE), Health, Social Studies, ELA (11/12), Science, Math (HS), AVID (12), TSEL, MBSS-School Counselors, STEM-Engineering Design

📹Standards Tutorial

Incorporating the Oregon Employability Skills (OES) into your subject area empowers students to apply essential employability skills within academic contexts, enriching their learning experiences and preparing them for real-world challenges. By integrating these skills across various disciplines, educators can foster a more holistic, resilient, and engaged student body, ultimately enhancing academic outcomes and equipping students with the tools they need for lifelong success.

Curriculum Resources:
-OES Notebook
Your students will need to make their own copy. You can simply send them this link through their email.

Document Note:
Remind graduating students to migrate their school Google Drive contents, like reflections and interview practice, to a personal drive. This will help them use their "Tell Your Story", job seeker's toolbox, and other documentation (workbooks, etc.) to showcase in the future as needed.

Oregon Employability Skills curriculum is part of a free and open access resource for educational purposes only.Funded by the Oregon Department of Education, in partnership with Higher Education Coordinating Commission and endorsed by the Workforce and Talent Development Board.

For more information and training visit our website at oregonemployabilityskills.org

OREGON EMPLOYABILITY SKILLS: Collaboration

SKILLS CONNECTION

TRAITS

- ☐ Understands that collaborating with a diverse team, in person or remotely, benefits everyone.
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GUIDE AND DEFINE

Collaboration means working together with one or more people to make something or achieve something.

Why is such a simple skill so important to employers and success in the workplace?

RELEVANT TERMS

Shared goal: A clearly defined outcome that unites a team to reach it together
Teamwork: When a group of people work together to make a project better and to reach a shared goal
Common ground: When two or more people share the same ideas, skills, or purpose
Brainstorm: Process of generating ideas in order to solve a problem or reach a goal
Delegate: To share the tasks you need to complete to reach the goal rather than doing them all by yourself
Morale: The mental state of a group or individual when they need to complete a task
Setback: something that delays or prevents a process or goal from developing
Dispute resolution: A method of fixing a problem between two or more people

I CAN

1. I can approach conflict between team members with a positive attitude that allows the whole team to learn from setbacks.
2. I can respect different viewpoints and suggestions my team members offer to reach a shared goal.
3. I can lead my team members toward a common goal by

- delegating responsibilities to them,
- encouraging them to share their ideas, and
- helping them out when there is a problem.

4. I can approach conflict between team members with a positive attitude that allows the whole team to learn from setbacks

PRE-ASSESSMENT

Pre-assessments for each OES skill are available to you through Google Forms. To access and distribute the form, please use the link below which will force a copy. Your responses will be available to you or whomever you give access to.

Pre-Assessment Link

ESSENTIAL QUESTIONS

- How can I be a team player to help my team reach our shared goal?
- How can I use the traits my team members and I have to reach our goal while showing respect for the ways we are different?
- How can I lead a team by including all its members in order to use their strengths to achieve our shared goal?

TRAIT 1

Understands that collaborating with a diverse team, in person or remotely, benefits everyone.

Essential Question:
How can I be a team player to help my team reach our shared goal?

Content Summary:
Collaboration involves working together with diverse team members to achieve a common goal. It benefits everyone by leveraging different skills, experiences, and backgrounds.

Industry Skills/Overview:
Example: Team vs. Group video
Example: How To Build Inclusive Teams

Workplace Connection:
Example: Salem Health: How does Rachael use teamwork, collaboration, and problem-solving

in nursing?
Activity: Collaboration via Teamwork, handout based activity, learners will explore how collaboration and seeking support can help overcome barriers and achieve success.

Tell Your Story:

- Tell about a time when you noticed a difference between being part of a team and just being part of a group. How did this difference impact your approach to collaboration?
- Tell about a time when you demonstrated being a good team player. What actions did you take to support your team?

Career Connected Learning: Job Seeker's Toolbox
Activity: Add a heading to your resumé labeled "Additional Experience." List clubs, organizations, and committees you've been a member of, and the skills you used or developed.

TRAIT 2

Can identify the process of completing a shared goal by identifying resources, timelines, objectives, and team members' skills to meet the shared goal successfully.

Essential Question:
How can I use the skills my team members and I have to reach our goal, while showing respect for the ways we are different?

Content Summary:
Successful collaboration requires identifying a common goal, knowing each member's skills, and organizing resources and timelines. Respecting diverse backgrounds and experiences is key.

Workplace Connection:
Example: Cascade Columbia Distribution: How does the team work together?
Activity: Discuss teamwork and stages in team formation. Complete an activity on collaboration and planning a class fundraiser.

Tell Your Story:

- Tell about a time when you noticed the talents and skills of your team members. How did you use these strengths to reach your team's goal?
- Tell about a time when you were part of a team that had a clear common goal. How did this goal influence what you did to help the team?

Career Connected Learning: Job Seeker's Toolbox

Activity: Add teamwork as a skill on your resumé. Provide examples that show you collaborate well.

TRAIT 3

Shares leadership and responsibilities with team members, offers help when needed, and involves team input to generate new ideas.

Essential Question:
How can I lead a team by including all members and using their strengths to achieve our shared goal?

Content Summary:
Effective leadership involves sharing responsibilities, offering help, and encouraging team input. Good leaders recognize the skills of their team members and delegate tasks accordingly.

Workplace Connection:
Example: Salinas Tamales: How does Eric use collaboration to reach goals? Why does collaborating with others matter for the success of your business/team?
Activity: Discuss effective strategies for team success and participate in a collaboration activity focusing on teamwork.

Career Journey:
Example: Daniel Garcia's Story: What are the characteristics of a team leader?
Activity: Watch the video and think about the difference between a leader and a boss.
Activity: Teacher Led Activity (Stop, Collaborate & Listen), will get your group up and moving around while they work to collaborate on a question and a final answer.

Industry Skills/Awareness:
Activity: Leadership skills personal examination handout/discussion.

Tell Your Story:
- Tell about a time you exhibited leadership. What was your role and how did you use your leadership to ensure collaboration?
- Tell about a time when a goal wasn't reached because of a lack of leadership or collaboration. What did you learn from that?

Career Connected Learning: Job Seeker's Toolbox
Activity: Add "Collaborator" to your resumé. Provide an example of how you demonstrated collaboration.

TRAIT 4

Finds positive ways to deal with conflict on the team; sees setbacks as a way to learn.

Essential Question:
How can I deal with conflict on the team in a manner that allows us to learn from setbacks?

Content Summary:
Handling conflicts and setbacks positively is crucial for effective collaboration. Teams need to address problems constructively and learn from their experiences to improve.

Workplace Connection:
Example: NIC Industries: How does Brian handle conflict and focus on shared goals?
Activity: Discussion. Think of a time when you worked through a conflict. How did it feel and how did you manage it?

Career Journey:
Example: EJ's Story: How does collaboration play a vital role in customer service?
Activity: Share a time when trouble collaborating led to a learning opportunity.

Tell Your Story:

- Tell about a time when having a clear plan helped you overcome problems and keep a project moving. How did you create and use this plan?
- Tell about a time you had to solve a conflict in your team. What did you do to fix the situation, and how did it help the team?

Career Connected Learning: Job Seeker's Toolbox

- Activity: Add "valuable team player" to your resumé. List other skills you use as a team player, such as facilitating or researching.