

Director of Advancement & Philanthropy

Organizational Overview:

New Mexico Youth Rugby (NMYR)/Rugby New Mexico is a statewide 501(c)(3) nonprofit organization dedicated to expanding access to youth rugby across New Mexico. Governed by an active, working Board of Directors, NMYR emphasizes hands-on leadership, strategic planning, and community engagement. Board members serve as change agents committed to growing the sport and its impact through collaboration, accountability, and service.

Position Summary:

The Director of Advancement & Philanthropy leads all fundraising, sponsorship, and donor engagement efforts to sustain and expand NMYR's impact across the state.

Strategic Context (Line of Effort):

This position falls under the **Financial Line of Effort**.

Core Responsibilities:

- Manage Sponsorship, Fundraising, Donation, and Grant Committees.
- Cultivate relationships with donors and sponsors.
- Identify and pursue new funding opportunities.
- Collaborate with grant writers or write grants directly.
- Partner with the Treasurer to ensure financial accountability.

General Expectations:

- Attend weekly operations meetings (Tuesdays at 7:00 PM MT) and bi-monthly governance sessions.
- Provide committee oversight and support.
- Participate in fundraising efforts through outreach or donor engagement.
- Maintain USA Rugby "Youth & High School Administrator" registration.
- Uphold ethical standards and complete annual Conflict of Interest Disclosure.

Qualifications & Skills:

- Experience in fundraising, donor relations, or nonprofit development.
- Excellent communication and relationship-building skills.
- Familiarity with grant writing and sponsorship outreach.
- Strategic mindset and commitment to youth empowerment.

Term Length & Commitment:

One-year renewable term, subject to Board review and approval. Weekly meetings and additional time as needed to fulfill responsibilities.

Reporting Structure:

Reports directly to the President and collaborates with the Treasurer and fundraising committees.

Benefits & Impact:

Support youth rugby through philanthropy, gain nonprofit advancement experience, and contribute to statewide impact.

Application Instructions:

To apply or inquire further, contact: admin@rugbynm.org.