



Chemical and Oil & Gas Engineering Student's Society

**University of Calgary
Chemical and Oil & Gas Engineering Students' Society**

Club Charter & Constitution

Article 1 - Name and Abbreviation

The official name of the club shall be the University of Calgary Chemical and Oil & Gas Engineering Students' Society, hereinafter referred to as the Society. The official abbreviation of the Society shall be CESS.

Article 2 - Vision Statement

2.1 Fundamental Purpose

CESS represents the undergraduate Chemical and Oil & Gas Engineering students in the Schulich School of Engineering at the University of Calgary to the Engineering Students' Society, school, community, and the engineering profession. CESS is also the student chapter of the Canadian Society for Chemical Engineering (CSCHE), the Institution of Chemical Engineers (IChemE), and the University of Calgary. CESS also serves as a liaison to the American Institute of Chemical Engineers (AIChE) Student Chapter, and serves to promote other chemical engineering clubs.

2.2 Mission

CESS aims to enhance the undergraduate experience, and provide professional development for students enrolled in the Chemical and Petroleum Engineering Department through various academic, industry, and social activities, and initiatives.

Article 3 – Membership

There shall be two recognized membership statuses: Active, and Non-Active.

3.1 Non – Active Memberships

Non-Active Members will consist of all undergraduate Chemical and Oil & Gas Engineering students enrolled in the Schulich School of Engineering for the given academic year. They will be entitled to representation by CESS, are the focus of CESS'



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fundamental purpose, and will have a vote in the annual election of CESS's Executive Officers.

3.2 Active Memberships (Optional)

Active Memberships are open to all part time, and full-time undergraduate students at the University of Calgary. A valid annual membership shall be recognized from the beginning of Fall Semester to the end of Winter semester of the same academic year for a fee decided upon by the current council. Active members shall have access to the following:

- a) Be given discounted rates, and priority for all CESS events;
- b) Be given access to any additional promotions offered to CESS members;

Article 4 – Officers of the Society

4.1 Executive Officers

The Executive Officers of CESS shall be elected by all Non-Active members, and Active members as defined in Section 3.1, , and 3.2. They shall consist of:

- a) President;
- b) Vice President Academic;
- c) Vice President Communications;
- d) Vice President Events;
- e) Vice President External;
- f) Vice President Finance;
- g) Vice President Internal;

Each Executive Officer must continue to meet the eligibility requirements outlined in Section 7.2 (d) throughout their term.

4.2 Appointed Officers

The Appointed Officers of CESS shall be appointed by the incoming Executive Officers. The Appointed Officers will be selected at the discretion of the Executive Officers and can consist of:

- a) Academic Commissioner;
- b) Communications Commissioner;
- c) Events Commissioners;
- d) External Commissioner;
- e) Finance Commissioner;
- f) Internal Commissioner;
- g) 4th Year Representative;



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- h) Internship Representative;
- i) 3rd Year Representatives;
- j) 2nd Year Representatives;
- k) 1st Year Representatives
- l) ENGG Week Director

Not all Appointed Officer positions must be filled annually , and will be filled on a per application basis following the Executive Officer elections. Positions may hold additional Officers for that year if deemed necessary by the Board of Directors.

4.3 The Board of Directors

The Board of Directors (hereinafter referred to as BoD) shall make up the voting portion of the CESS Council for meetings outlined in Section 6.1, and shall consist of the Executive Officers of CESS.

Each of the Executive Officers shall have one (1) vote. If one of the above cannot attend a meeting, they shall proxy their vote to someone within their portfolio, communicated to the President no earlier than 24 hours prior to the meeting in question.

4.4 Director Positions

Directors may be appointed to CESS Council as seen fit based on council needs, and department interest. Specific tasks should be discussed with the relevant Vice President , and President prior to the selection , and appointment of the director.

4.5 CESS Council

The CESS Council shall consist of all Officers outlined in Sections 4.1, 4.2, and 4.4. Meetings of the Council shall occur as outlined in Section 6.1.

Article 5 – Duties of the Officers of the Society

The following section provides descriptions of the roles of each of the members on CESS council. Council members must be students enrolled in either Chemical or Oil & Gas undergraduate engineering.

5.1 Executive Roles & Duties

The following duties apply to all Executive positions:

- i. Must maintain an effective transition document, to be passed on to the next individual to hold the same position;
- ii. Encourage student participation in CESS activities;



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- iii. Attend, assist, and support CESS events, including council bonding events;
- iv. Attend ENGG Week activities;
- v. Assist, and support the Vice President Events, Events Commissioners, and ENGG Week Committee with organizing ENGG Week;
- vi. Attend council meetings. If they cannot do so, they must send a member of their portfolio as a proxy.
- vii. Must read through the constitution before beginning their term

a) The CESS President shall:

- i. Oversee the affairs of the society, and act as the link between CESS , and the Engineering Students' Society, other department councils, and clubs;
- ii. Serve as the student chapter President of the CSChE , and IChemE;
- iii. Chair meetings, and ensure meetings are on-topic, and on-time;
- iv. Hold council members accountable to the council itself, and to CESS members, and delegate tasks appropriately amongst the council;
- v. Ensure all issues are addressed from students, professors, and industry;
- vi. Submit the annual SU report with support from the Vice President Academic;
- vii. Have financial signing authority, and select a 3rd signing authority with the Vice President Finance out of the remaining Vice Presidents. Vice President External is usually the 3rd signing authority because of the Canadian Chemical Engineering Conference. All cheques must be signed by two of the signing authorities, and the beneficiary of the cheque may not sign their own cheque. If the school year is online, Vice President Finance will have signing authority.
- viii. Establish regular meetings with the Vice President Finance to discuss the financial stability of the Society;
- ix. Attend Engineering Students' Society (ESS) meetings on behalf of CESS. If they cannot do so, they must send a proxy;
- x. Attend meetings for the Chemical and Petroleum Engineering Department's Undergraduate Student Experience, and Recruitment Committee
- xi. Make appropriate grammatical, and spelling changes to the constitution whenever necessary, and notify the CESS Council at the next meeting after doing so. Content changes in the constitution must be consulted, and voted on by the BoD.



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- xii. Attend Presidents meetings organized by ESS for all the societies. If they cannot do so, they can send a proxy at the discretion of ESS.
- xiii. Organize and oversee the Annual General Meeting, and the election process at the end of the designated term.
- xiv. Direct the representatives to make announcements about upcoming events, and ensure announcements are completed;

b) The Vice President Academic shall:

- i. Be responsible for any academic related affairs;
- ii. Collect academic feedback for faculty feedback sessions;
- iii. Address academic related issues between students, and the CPE department;
- iv. Organize student-professor mixers, annual technical elective information, instructional feedback sessions, internship related events, the First Year Fair, and other academic initiatives/events;
- iv. Maintain relationships with the Chemical & Petroleum Engineering Graduates Association (CPEGA);
- v. Establish regular meetings with the Vice President Finance to discuss the financial feasibility of each event or initiative in the Academic portfolio;
- vi. Oversee the Academic Commissioner(s).

c) The Vice President Communications shall:

- i. Be responsible for maintaining the CESS communications, and account passwords;
- ii. Maintain relevant CESS documents/reports;
- iii. Update, and maintain the CESS website regularly;
- iv. Document meeting minutes, and send them to council immediately after the meeting;
- v. Be responsible for public notification of CESS events via Facebook, Instagram, LinkedIn, D2L, posters, email, or other suitable means;
- vi. Be responsible to directing the ESS VP Communications to promote CESS events at the Udderly Informative (UI), and ESS D2L shell;
- vii. Be responsible for responding to messages on social media, and email;
- viii. Establish regular meetings with the Vice President Finance to discuss the financial feasibility of any event or initiative in the Communications portfolio;
- ix. Oversee the Communications Commissioner(s).



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- d) The Vice President Events shall:
- i. Organize, and implement social activities; Activities may include CESS Pool, Membership Drive Event, Movember Kegger. Other activities may include social events , and collaborations with other clubs;
Must win ENGG Week.
 - ii. They will provide help or input to other CESS events as required;
 - iii. Update , and maintain the CESS ClubHub regularly with support from VP Academic if applicable;
 - iv. Establish regular meetings with the Vice President Finance to discuss the financial feasibility of each event or initiative in the Events portfolio;
 - v. Oversee the Events Commissioner(s).
- e) The Vice President External shall:
- i. Be responsible for any external affairs;
 - ii. Be primarily responsible for organizing a delegation to attend the Canadian Chemical Engineering Conference (CCEC), World Congress of Chemical Engineering (WCCE), or other external conferences;
 - iii. Complete Schulich Student Activities Fund (SSAF) Application for any conferences or external travel
 - iv. Act as a liaison to Canadian Society for Chemical Engineering (CSCChE), Institution of Chemical Engineers (IChemE) , or other external organizations;
 - v. Maintain a relationship , and channel of communication with the faculty to ensure collaborative events between CESS, and professional organizations such as CSCChE, IChemE, and AIChE;
 - vi. Maintain relationships with the Engineering Students' Society (ESS), and other external clubs;
 - vii. Assist the Vice President Finance with accountability reports, and funding requests for external events;
 - viii. Establish regular meetings with the Vice President Finance to discuss the financial feasibility of each event or initiative on the External portfolio;
 - ix. Organize industry tours , and mixers;
 - x. Oversee the External Commissioner(s) ,
- f) The Vice President Finance shall:
- i. Be responsible for financial related affairs;



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- ii. Maintain an annual budget for the council, and reimburse for all approved spending;
- iii. Have financial signing authority, and select a 3rd signing authority alongside the President from the remaining Vice Presidents. All cheques must be signed by two of the signing authorities, and the beneficiary of the cheque may not sign their own cheque. If the school year is online, Vice President Finance will have signing authority upon communication with the President, and the third signing authority;
- iv. Responsible for managing any Electronic Fund Transfers incoming, and outgoing from the account at the discretion of the President;
- v. Be primarily responsible for all funding applications, including Student Experiential Learning Fund (SELF), and accountability reports for undergraduate funding sources, and support other VPs with SSAF;
- vi. Work with the President to ensure the financial stability of the Society, as well as other Vice Presidents to ensure the financial feasibility of each event or initiative;
- vii. Work with the Finance Commissioner(s) to successfully secure corporate sponsorship;
- viii. Should work to pursue multiple streams of income for purpose of maintaining the clubs financial longevity;
- ix. Oversee the Finance Commissioner(s).

g) The Vice President Internal shall

- i. Be responsible for internal affairs of the Society;
- ii. Represent the Department of Chemical and Petroleum Engineering on the University of Calgary Engineering Endowment (UCEE) Board of Directors, and the Schulich Student Activities Fund (SSAF) Board of Directors;
- iii. Responsible for creating, and maintaining a list of active members if applicable;
- iv. Organize a Membership Drive with the Vice President Events during the Fall, and Winter semesters if applicable;
- v. Order department sweatshirts, and other merchandise for members;
- vi. Work with the Vice President Finance to ensure financial feasibility of any event or initiative under the Internal portfolio;
- vii. Ensure all transition documents are completed on time, and oversee the transition process at the end of the term of office;
- viii. Organize, and implement council activities; Activities may include council retreats
- ix. Oversee the Internal Commissioner(s).



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5.2 Appointed Roles and Duties

The following duties apply to all Appointed positions:

- i. Encourage student participation in CESS activities;
 - ii. Attend, assist, and support CESS;
 - iii. Assist with ENGG Week activities.
- a) The Academic Commissioner shall:
 - i. Help collect academic feedback for faculty feedback sessions;
 - ii. Help organize student-professor mixers, annual technical elective information, and instructional feedback sessions, the First Year Fair, and other academic initiatives/events;
 - iii. Complete any other tasks outlined by the Vice President Academic.
- b) The Communications Commissioner shall:
 - i. Help maintain any social media accounts CESS owns;
 - ii. Help maintain, and update the CESS website, and CESS Homeroom Calendar;
 - iii. Complete any other tasks outlined by the Vice President Communications.
 - iv. Shall oversee the completion of the weekly newsletter, ensuring all news updates regarding events, and other information is accurately reflected.
- c) The Events Commissioners shall:
 - i. Oversee the organization, and implementation of Frosh , and ENGG Week in conjunction with the ENGG Week Director and the Vice President Events;
 - ii. Focus on engagement of students in the Department of Chemical, and Petroleum Engineering as well as first year students;
 - iii. Help to create, execute , and follow up on all CESS events throughout the year;
 - iv. Complete any other tasks as outlined by the Vice President Events.
- d) The External Commissioner shall:
 - i. Assist the Vice President External with the planning, and logistics of networking, and related external events; planning, and logistics of sending a delegation to the Canadian Chemical Engineering Conference (CSCHE), World Congress of Chemical Engineering (WCCE), and other external conferences;



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- ii. Keep an active channel of communication to students to maintain transparency in the selection , and funding process;
 - iii. Maintain accountability reports with reflections from students after the conferences , and communicating them afterwards;
 - iv. Assist the Vice President Finance, and Vice President External with funding applications, and accountability reports related to the External portfolio;
 - v. Encourage student participation at external events;
 - vi. Help organize industry tours, and mixers, internship related events as well as collaborative professional development events with CSE , and IChemE;
 - vii. Complete any other tasks as outlined by the Vice President External.
- e) The Finance Commissioner shall:
- i. Be responsible for acquiring corporate sponsorship , and maintaining communication with all sponsors;
 - ii. Update the Sponsorship Package as required;
 - iii. Maintain accurate bookkeeping of the cash box , and keep track of float;
 - iv. Complete any other tasks as outlined by the Vice President Finance.
- f) The Internal Commissioner shall:
- i. Be responsible for selecting , and/or designing a department sweatshirt or jacket, as well as any other CESS merchandise;
 - ii. Assist in maintaining a list of active members if applicable;
 - iii. Assist in organizing a Membership Drive in the Fall, and Winter semesters;
 - iv. Assist the Vice President Internal in delegating tasks to the representatives;
 - v. Complete any other tasks as outlined by the Vice President Internal.
- g) The 4th Year Representatives shall:
- i. Represent CESS, and the Chemical and Petroleum Engineering Department of the CPE graduating year on the Graduation Committee, and Yearbook Committee of the Engineering Students' Society, and present any updates at CESS council meetings;
 - ii. Be responsible for the maintenance of the homerooms;
 - iii. Make public announcements about CESS events;
 - iv. Act as the link between CESS, and its fourth year members , and students;
 - v. Represent fourth year students during instructional feedback sessions;
 - vi. Complete any other tasks as outlined by the President



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- h) The Internship Representative shall:
- Act as the liaison between the CESS Council and all students currently on internship;
 - Help organize internship-related events with the Vice President External and Academic Commissioner;
 - Help organize the annual Internship Mixer in the Fall semester in collaboration with the Academic portfolio;
 - Complete any other tasks as outlined by the President.
- i) The 3rd Year Representatives shall:
- Be responsible for the maintenance of the homerooms.
 - Make public announcements about CESS events;
 - Act as the link between CESS and its third year members and students;
 - Represent third year students during instructional feedback sessions;
 - Complete any other tasks as outlined by the President
- j) The 2nd Year Representatives shall:
- Be responsible for the maintenance of the homerooms;
 - Make public announcements about CESS events;
 - Act as a link between CESS and its second year members and students;
 - Represent second year students during instructional feedback sessions;
 - Complete any other tasks as outlined by the President
- k) The 1st Year Representatives shall:
- Be responsible for the maintenance of the homerooms;
 - Make public announcements about CESS events;
 - Act as a link between CESS and the first year engineering students;
 - Represent first year students during instructional feedback sessions;
 - Complete any other tasks as outlined by the President
- a) The ENGG Week Director shall :
- Oversee, and select members of the ENGG Week Committee;
 - Oversee the organization of representatives to attend each ENGG Week event;
 - Oversee Key Clue;
 - Oversee the ENGG Week Movie;



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- v. Report to the Vice President Events.

Article 6 – Meetings of the Society

CESS shall hold four (4) forms of meetings: Council Meetings, the Annual General Meeting, Executive Meetings, and Portfolio Meetings.

6.1 Council Meetings

Meetings of the CESS Council will be held at minimum bi-weekly at the discretion of the President beginning of the Fall Semester and Winter semester in the same academic year. All CESS Council members must attend each meeting or communicate to the President when they cannot attend a meeting no later than 24 hours before the meeting in question. These meetings shall adhere to the following guidelines:

- a) Quorum of these meetings shall consist of one half of the BoD through presence at the meeting or communicated proxy. Quorum must be met for any official business and resolutions to be voted upon, however a meeting may continue without quorum.
- b) All council meetings shall be chaired by the CESS President unless otherwise stated.
- c) Council meeting minutes are available to CESS members upon request and on the CESS Google Drive.

6.2 Annual General Meeting

The Annual General Meeting (AGM) will be held in the month of March each year, and shall adhere to the following guidelines:

- a) Notice of the AGM will be given no later than seven (7) days prior to the set date for the meeting. Notice shall be posted in the homerooms and on D2L, and emailed to all Chemical and Oil & Gas Engineering undergraduate students.
- b) Quorum for the AGM shall consist of minimum three (3) percent of the membership outlined in Section 3.1 and 3.2 (e) either through presence at the AGM or proxy. If quorum is not reached at the time the meeting is called, the chair of the meeting shall adjourn to a future time and place decided by the chair. The quorum at the adjourned time shall be those present at the decided adjourned time and place.
- c) The chair of the AGM shall be the CESS President unless otherwise agreed upon prior to the AGM.



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- d) The Executive Officers of CESS will provide reports during the AGM on their portfolios and what has been accomplished in that academic year. The current year's budget for the Society shall also be presented at this time.
- e) Any motions to be presented at the AGM must be submitted to the chair at the latest seven (7) days before the AGM date. Motions may be presented by anyone outlined in Section 3.1 and 3.2 (e).

6.3 Executive Meetings

The President may call a meeting of the Executive Officers at any time during the academic year. Notice of such a meeting must be delivered to all Executive Officers no later than three (3) days prior to the date of the meeting. Such meetings shall be called in the event the Society has business to conduct that requires a vote of only the Executive Officers. It is up to the discretion of the President if any business meets this description. Any CESS Council member may attend an Executive Meeting, however only Executive Officers may vote. Each Vice President will have one (1) vote, and the President will decide in the case of a tie.

6.4 Portfolio Meetings

Each Vice President may call a meeting of the Officers in their portfolio at any time during the academic year. Notice of such a meeting must be delivered to Officers in that portfolio no later than three (3) days prior to the date of the meeting. Such meetings shall be called to ensure orderly planning and execution of the mandate of their portfolio. It is up to the discretion of the Vice President for that portfolio if any business meets this description. Any CESS Council member may attend a Portfolio Meeting, however only the Officers involved in that portfolio may vote. Each Officer will have one (1) vote, and the Vice President for that portfolio will decide in the case of a tie.

Article 7 - Executive Elections and Terms of Office

7.1 The Chief Returning Officer

The Chief Returning Officer (CRO) shall be appointed at a minimum of seven (7) days prior to the elections. Candidacy and responsibilities shall consist of:

- a) Applicants must be a CPE student and hold an active membership and must not be running for an Executive Officer position for the following year. If no applications are received, the CRO will be appointed by the outgoing CESS President. This role can be held by the outgoing CESS President.
- b) They shall be responsible for the collection of nomination forms, and shall ensure the election process is conducted in an ethical manner.
- c) The CRO will become ineligible to vote in the Executive Officer election that year.



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7.2 Executive Officer Elections

Elections shall be held annually for each of the Executive Officer positions. The elections shall adhere to the following procedure:

- a) Nomination forms shall be presented for the elections (1) day before that year's AGM;
- b) An election will be held for every position. If only one candidate runs for a position, there must be a vote of confidence for the candidate to be ratified into the position in which a majority must approve of the candidate;
- c) If there are no candidates for a position, the new council-elect will appoint a candidate. If a position remains or becomes vacant, including the President position, a candidate may be appointed by council, or the council members may choose to re-distribute the position's duties amongst themselves;
- d) Eligible candidates for executive positions shall meet the following criteria:
 - i. The candidate must be enrolled as an undergraduate in Chemical or Oil & Gas Engineering;
 - ii. The candidate must be enrolled in no more than six (6) half courses per semester for the upcoming academic year;
 - iv. The candidate must not be on internship or co-op during the following school year (September to April). If at any point a candidate or elected executive goes on internship or co-op during this time the BoD must vote unanimously for the elected executive to remain on council;
 - v. To run for the President position, the candidate must have had at least one term of office on CESS.
- e) Eligible voters are all undergraduate Chemical and Oil & Gas Engineering students currently enrolled in the Schulich School of Engineering at the time of the election;
- f) The duration to vote will be a minimum of one day, and a maximum of three days. The current council will determine the date of which nomination forms must be submitted and when the elections will occur. These dates shall be presented at the AGM along with the nomination forms.
- g) In this case of a tie, a re-vote for this position will be held. In the case of another tie, the current BoD will vote. Abstentions are mandatory in the case of a conflict of interest. If the BoD then ties, the President decides the winner. If the President is forced to abstain, the current CESS Council will vote. If this vote ties, the incoming President will make the final decision.

7.3 Appointed Officer Selection

Upon ratification of the Executive Officer elections, interviews shall be conducted for



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Appointed Officer positions as outlined in Section 4.2. 2nd Year Representatives shall be selected at the beginning of the following academic year in September, while the rest of the roles outlined in Section 4.2 shall be selected at the discretion of the incoming Executive Officer Team and before the next term of office begins. Applicants must meet the following criteria:

- a) The candidate must not be enrolled in more than six (6) half courses per semester for the following academic year;
- b) The candidate must be enrolled in Chemical or Oil & Gas Engineering.

7.4 Transition and Term of Office Date

The term of office for the CESS Council shall be May 1st to April 30th inclusive. Transition from the outgoing to incoming Officer must be completed before the change of office on April 30th. As mandated in Section 5 all Officers of the Society must maintain an effective transition document, and it must contain but is not limited to the following:

- a) What was completed in the portfolio that year.
- b) Relevant logistic information (i.e.: contacts).
- c) Recommendations for the incoming Officer

7.5 Executive Officer Removal

Any Executive Officer deemed to be failing in their duties, or that has become ineligible to hold the position per the requirements outlined in Section 7.2 (d) may be removed from their position through the following procedure:

- a) A motion shall be presented at a Council meeting by any of the BoD requesting an Impeachment hearing. This motion must have the endorsement of at minimum three (3) percent of the membership outlined in Section 3.1;
- b) The BoD shall vote to accept the motion, excluding the accused VP;
- c) The Officer shall be given the opportunity to defend their position. If the Officer is absent from the meeting, a motion may be put forward to table the hearing to the following meeting. This may only be done once;
- d) After the hearing the BoD may vote to remove the officer through an extraordinary resolution of two-thirds ($\frac{2}{3}$) majority;
- e) Upon removal the BoD appoint a new officer to replace the removed one

7.6 Appointed Officer Removal

Any Appointed Officer deemed to be failing in their duties, or that has become ineligible to hold the position per the requirements outlined in Section 7.3 may be removed from their position through the following procedure:

- a) A motion shall be presented at a Council meeting by any of the BoD requesting an Impeachment hearing. This motion needs no endorsement other than a Seconder;



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- b) The BoD shall vote to accept the motion;
- c) The Officer shall be given the opportunity to defend their position. If the Officer is absent from the meeting, a motion may be put forward to table the hearing to the following meeting. This may only be done once;
- d) After the hearing the BoD may vote to remove the officer through an extraordinary resolution of two-thirds ($\frac{2}{3}$) majority;
- e) Upon removal the BoD may then select a new Officer for the role. The removed Officer shall be ineligible for this selection and other positions on CESS for the remainder of the academic year.

7.7 Executive or Appointed Officer Resignation

Any Officer of the Society wishing to resign from their position may do so through the following procedure:

- a) The Officer shall submit their formal resignation through written document;
 - i. If it is the President, it shall be presented to the BoD;
 - ii. If it is an Executive Officer, it shall be presented to the President;
 - iii. If it is an Appointed Officer, it shall be presented to the relevant Vice President, who will notify the President.
- b) The Officer shall then notify the rest of the CESS Council at the next Council meeting and shall then be relieved of their duties;
- c) The BoD shall then decide upon a course of action to replace the Officer;
 - i. For an Executive Officer resignation, the BoD shall follow the procedure outlined in Section 7.5 (e);
 - ii. For an Appointed Officer resignation, the BoD shall follow the procedure outlined in Section 7.6 (e).

Article 8 – Additional Policies and Documentation

8.1 Students' Union

In addition to the mandates outlined in this constitution, CESS also follows all policies outlined by the Students' Union (SU) By-Laws and Policies as a SU Sanctioned club.

8.2 Endorsements

CESS as a Society is not allowed to make endorsements for the annual SU or ESS Elections for candidates in contested positions. Additionally, CESS as a society may not endorse a candidate running for an Executive position within CESS. Current Executive officers and appointed officers on CESS may choose to endorse candidates on his/her own behalf in no relation to CESS.



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Article 9 - Amendments to the Constitution

Motions to make amendments to the constitution that do not include grammatical, or spelling errors or omissions must be voted on and passed by a two thirds majority of those on the BOD by the BoD no later than seven (7) days prior to the AGM. Amendment motions to the constitution must be presented by the chair of the AGM at the AGM to the members of CESS present at AGM and read into the record. Upon a two thirds majority vote of the quorum at attendance, the amendment may be struck down, otherwise it shall be enacted.

Elected incoming Executive Officers must read the constitution in entirety at a BoD meeting prior to the start of the fall semester.

Article 10 – Revision History

March 19th, 2015

February 16th, 2016

March 13th, 2019

March 4th, 2020

March 4th, 2021

March 13th, 2022

March 6th, 2023

March 11th 2024

March 18th, 2025

March 11th 2026