



INTERNATIONAL ECOTOURISM
TRAVEL MART
(I E T M)

Silang, Cavite, Philippines | 29 March - 2 April 2023



APPLICATION FOR TRAINING GRANT

Privacy Statement and Consent to Use Data

SEAMEO SEARCHA respects your privacy, and we are committed to treat your personal data with utmost fairness, responsibility, and security. Thus, personal information that you share with us are treated with uttermost care, integrity, and sensitivity. All personal details and photo/video/audio documentation related to your participation in this online training-workshop are managed by the Center for educational purposes. Such are gathered for use in Center-generated reports, documents, publications, and audio-video productions; for inclusion in databases of Center participants, partners, and stakeholders; and to send evaluation instruments and other post-training-workshop documents as needed; and will not be transferred to any organization that does not have adequate data protection policies. SEARCHA will keep your personal data not longer than six years after the fulfilment of the purposes set out in this notice and in accordance with the Center's data privacy guidelines.

By accomplishing and submitting this Training Grant Application Form, you signify that you give consent to the collection and use of your personal information, as well as photo/video/audio documentation, for purposes stated above.

PERSONAL INFORMATION

First Name:				Middle Name:		Last Name:	
Gender:		Date of Birth (mm/dd/yyyy):		Nationality/Citizenship:		Civil Status:	
Religion:							
Permanent Mailing Address:							
Home Phone:			Email Address/es:				
Mobile No:				Dietary Restrictions/Food Allergies, if any:			

Criteria for training grant¹:

- Relevance of present position/role (e.g., as curriculum developers, researchers, development practitioners, or agriculture and extension workers) in relation to the event objectives;
- Proficiency in spoken and written English (all sessions will be conducted in English);
- With regular full-time appointment on active status (not on leave), as certified by the Head of Human Resource and Development of the sending institution/organization and likely to continue serving in the institution/organization for two more years or longer;
- Clearly expressed willingness to participate actively in the full learning event, including support from direct superior;
- Endorsed by the organization/institution head; and
- Has prepared a draft Re-Entry Action Plan (REAP).

EMPLOYMENT

¹ The learning event organizers reserve the right to select the most suitable candidate for the course.

Position Title:	No. of years total professional working experience:	
Office/Organization:	No. of years at present position:	
Office Address:	No. of years with present organization:	
Office Telephone:		
Office Fax:		
Name of Manager/Superior and Email Address/es:		
Previous Positions	Organization	Inclusive Dates (ex.: 2000-2003)

EDUCATION			
Degree (obtained) (please indicate fields/areas of specialization)	Institution/University	Location	Award Date

LANGUAGE PROFICIENCY				
(Required for international applicants; please check appropriate response)				
English Language Skills	Poor	Average	Good	Excellent
Reading				
Speaking				
Writing				
Listening				

PASSPORT DETAILS	
(Required for international applicants; your passport should have at least six months validity at the time of your arrival in Manila, Philippines)*	
Exact Name on Passport:	
Passport Number:	
Date and Place of Issue:	
Expiration Date:	

Professional Awards

Please list any work-related distinctions, including positions on advisory boards, government or international commissions, professional associations, etc.

PERSONAL STATEMENTS

As part of your application, please answer the following questions. Please limit your responses to 250 words per question.

1. Describe your current work responsibilities. For what kinds of activities, operations, and decisions are you directly responsible?

2. Please describe below the main reasons why you should be awarded the training grant to participate in this workshop and how your attendance to the course could help you, your colleagues, and your organization.

Certified true and correct by:

Applicant's Signature: _____

Printed Name: _____

Date: _____

Endorsed by:

Signature of Endorsing Officer: _____

Printed Name: _____

Position: _____

Date: _____

Agency Official Seal

SUBMITTING THE APPLICATION

All the following must be received by **5 March 2023** through the online application form:

<https://bit.ly/IETM2023>

- Fully accomplished and signed **APPLICATION FORM**, with the **signature clearly visible**. A scanned signature is acceptable.
- Applicant's **CURRICULUM VITAE** or **RESUMÉ**;
- The signed **NOMINATION FORM, STATEMENT OF COMMITMENT, AND RE-ENTRY ACTION PLAN**. Again, scanned (but clearly visible) signatures are acceptable; and
- Scanned bio page of the applicant's **VALID PASSPORT**.