

South Hardin Performing Arts Boosters
Meeting Minutes
May 19, 2024

Present: Patrick Gagnon, Heather Mangold, Melissa Miller, Becky Neubauer, Michael Runyon, Pam Runyon, Jill Stanish

Director Reports

- Due to power outage, Mr. Elton was not able to give his director report.
- Mr. Gagnon reported 10 students sang at the last performance at commencement. Freaky Friday was viewed by both middle school and high school students. Various improvements at middle school and high schools are in the works. Sound panels will be added to the old middle school gym which should improve the space for performances. During inspection of the high school stage area, some safety concerns were noted and will hopefully be fixed.

Treasurer Report

- Half of scholarship checks have been cashed.
- Next Christian Women United charitable disbursement will be September. Boosters will apply for a grant at that time.
- \$3500 is still available for program expenses

Old Business

- Board approved minutes from the April meeting.
- Percussion instruments and mallets have arrived.
- Melissa & Pam presented the 6 SHPAB scholarships at Senior Awards Night.

New Business

- Updated estimate for membership mailer printing cost was reported. Board approved spending up to \$2000 for postcard printing and postage costs.
- Board decided on printing a new decal design in 3.5"x 9" size at a cost of 88 cents per decal. Board approved having 200 printed.
- Discussed the Bake Sale at Radcliffe Days on July 13 from 9am-11am. Melissa volunteered to make a flyer for the bake sale and Heather will bring posters from last summer (or make new). An online sign-up will be set up for additional volunteers.
- Board elections took place. Newly elected officers by unanimous vote will be: Melissa Miller, President; Becky Neubauer, Vice President; Pam Runyon, Treasurer; Heather Mangold, Secretary.
- Discussed updating the booster account at Hardin County Savings Bank. Board approved the removal of Jill Stanish (retiring Secretary) from the account and the addition of Becky Neubauer, Vice President-elect and Heather Mangold, Secretary elect as authorized users on the HCSB booster account. Pam and Melissa will arrange a time for the board elect to meet at the bank to finalize that.
- Discussed the possibility of Mr. Elton sending some students to marching band camp. More information will be sent to board via email.
- Discussed volunteers helping to remove filing cabinets and furniture from music room and offices in preparation for the new flooring.
- Pam shared a year end letter summarizing the highlights of the year.

Next Meeting: Date, time and location for the August meeting has not yet been determined

South Hardin Performing Arts Boosters
Treasurer's Report, 5/21/2024

Balance

Checking \$26,043.31

Encumbrance

Outstanding invoice - AEA \$ 83.05

2024 Scholarships \$ 750.00

HCCEF Matching Grant/Instruments \$ 7,724.66

HCCEF Instrument Grant \$ 8,147.39

SHMS old gym sound commitment \$ 4,000.00

Program Requests \$ 3,554.40

Personal band fundraising

Elected Scholarship - 2025 \$ 268.00

\$24,527.50

Funds Available

\$ 1,515.81

Scholarship encumbrance updated to \$750 as three checks have been deposited. 2024 band fundraising scholarship has been released and deposited by recipient. Remaining scholarships for disbursement: Clara Below, Jarod Giguere, Savannah Campbell.

HCCEF instrument grant encumbrance has been reduced according with payments made for instruments received (\$1,177.44 and \$13,675.17).

SHPAB was made aware of a check that was not received by AEA for postcard/sticker printing for the musical; a check was written and mailed 5/21/24.

Remaining advertising and student gifts were released from encumbrance due to end of school year.

Deposits 4/24/24-5/21/24:

5/1/24: \$150 - Additional donations from existing members

5/15/24: \$100 - Membership

Withdrawals 4/24/24-5/21/24:

4/25/24: \$968.04 - Reimbursement Pam Runyon, ENP glockenspiel, drum kit

4/30/24: \$123.51 - Check printing

5/7/24: \$1,177.44 - West Music, instruments

5/15/24: \$13,675.17 - West Music, instruments

5/16/24: \$150 - 2023 Band Fundraising disbursement

5/16/24: \$250 - scholarship disbursement

5/17/24: \$250 - scholarship disbursement

5/21/24: \$250 - scholarship disbursement

2023-2024 Program Investments

\$280	SHHS Instrumental Music	UNI Section Leader Marching Band Camp
\$595	ENP/HR Music	Opera Iowa
\$552.12	SHHS Instrumental Music	Director Podium
\$222	SHHS Vocal Music	Choreographer for musical
\$772.46	SHHS Instrumental Music	Hotel Rooms for UNI Honor Band
\$55.98	SHHS Vocal Music	Stage Makeup
\$968.04	ENP Music	Glockenspiels, drum kit

2023-2024 Program Expenditures

	<u>Budgeted</u>	<u>Spent</u>	<u>Remaining</u>
Membership Mailing	\$1752.73	\$1752.73	\$0
Scholarships	\$2,000	\$1500	\$500
Program Requests	\$7,000	\$3,445.6	\$3,554.40
Advertising	\$500	\$450.50	\$49.50
Student Gifts	\$300	\$30	\$270
General Administration	\$200	\$270.94	-\$70.94
<i>Total Expenditures</i>	<i>\$11,752.73</i>	<i>\$7,449.77</i>	<i>\$4,302.96</i>

2023-2024 Income

	<u>Budgeted</u>	<u>Received</u>	<u>Percent</u>
Memberships	\$5,000	\$15,925	318%
Bake Sale	\$469	\$469	100%
Other Fundraisers	\$1,500	\$23,967.45	1,597%
<i>Total Income</i>	<i>\$6,969</i>	<i>\$40,361.45</i>	<i>579%</i>