

**Halifax Cycling Coalition**  
**Minutes for Annual General Meeting**  
**November 5, 2020, held online**

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1. Call to order

1.1 This meeting is being recorded

1.2 Designation of secretary for the meeting for taking minutes

Katie Clarke confirms taking minutes.

1.3 Announcements. How the meeting will proceed

Quorum reached, 10 Board Directors, two staff, 23 members at large.

Jillian Banfield	Heather Breeze	Becky Spencer
Shari-Lynn Hiltz	Megan Rector	Steven
Vincent	John Kyle	Schwinghamer
Henault-Brunet	Charles Lindsay	Camila Fisher
Cecily Miller	Brian Pincott	Dan Peterson
Nick MacMillan	Margo Gesser	Alison Zimmer
Paul Partington	Raylene Langor	Janet Shotwell
Jocelyn Isnor	Harrison Ellis	Shauna Wadden
Talan Iscan	Hudson Shotwell	Volker Eichhorn
Tabitha A	Barbara Houston	Andrew Tyne
kelsey lane	Laura Russell	Nicholas Scott
Alison Carlyle	Don Flemming	bill kennedy
Sarah Riley	Mike Arthur	Sara Kirk
Alexander Soucy	Peter Zimmer	Ashleigh Boers
Edson Castilho	Bryan Wilson	
Jason Tulk	Paul Shreenan	

1.4 Motion to approve the agenda

Motion passes unanimously.

1.5 Motion to approve the minutes from AGM 2019

Motion passes (24/31 votes).

## 2. Presentation of annual report

Meghan Doucette reviews the report document via PowerPoint.

Highlights:

- 140 cups of coffee at Rise & Grind promotional events
- Urban Cycling 101 - 62% felt more comfortable riding a bike
- I Light HFX - 100 front and rear lights in 2019
- Winter Bike Week - 5 interviews, 230 participants, 6 events
- Advocacy - first separated and protected bike lanes, extension of Barrington Street Greenway to Devonshire bike lane
- Slow streets/street calming
- Partners - Clean Foundation, Halifax Cycles, Cyclesmith, NS Dept of Energy and Mines

Bill Kennedy reviews financial report.

Highlights:

- Deficit of 16,000
- Largest expense salaries, 70,000
- Large increases in membership and revenue streams this year

### 2.1 Motion to accept the annual report and annual financial report

Motion approved unanimously by 29/31 attendees.

## 3. Election of Board of Directors

### 3.1 Appointment of scrutineer

Meghan Doucette is virtual scrutineer.

### 3.2 How the vote will proceed

Sarah Manchon will announce continuing Directors, re-offering Directors, and then new nominees. Nominees will introduce themselves. Nominee bios are made available (by Meghan Doucette) via link in the chat. Nominations will be opened to the floor, proceeding to a vote.

### 3.3 Nominations

Sarah Manchon seconds all prior nominations.

Three continuing Directors:

Megan Rector (1st term, year 2)

Raylene Langor (1st term, year 2)

Sarah Manchon, Board Chair (2nd term, year 4)

Reoffering for second term, position of secretary:

Becky Spencer

Question from Alison Zimmer: Beyond a treasurer, is there any particular criteria/need for expertise among new board members?

Answer in chat and from Sarah Manchon: Board Directors should demonstrate an understanding of topics related to biking / urban cycling and active transportation, demonstrate an interest in sustainability, mobility equity, and urban accessibility. They should have diverse exposure to cycling or cycling advocacy projects in Halifax. Some of the selected Board Directors should have some of legal, finance/accounting, fundraising, and/or communications/marketing skills.

Question from Alison Zimmer: Another q - how many vacancies are there?

Answer in chat from Meghan Doucette: There are ten spaces on the board and there are three board members continuing their terms, so there are seven spots on the board. We are leaving one spot open for a treasurer with accounting skills. So we will vote in six people today.

### 3.4 Candidate introductions

Nominees:

- John Kyle  
Background in IT, cycling main transportation, more time, wants to have a bigger role in HCC (long time member), listening and learning, blogging about bike infrastructure.
- Heather Breeze  
Started cycling, feeling more nervous about cycling, recognizing barriers to safe Cycling.
- Laura Russell

Living in Halifax since 94, cycling for approx. 10 years, with kids, commuting, promoting HCC with kids, family memberships, film school background, admin and event planning experience.

- Harrison Ellis

Moved from Victoria to Halifax in 2018, cycling main transportation, following developments in cycling infrastructure, funding announcements, policy. Masters Of planning student, DalTRAC, communications and fundraising experience, worked with government and non-profits (housing, youth), Masters in international affairs, applying skills, experience fundraising,

Camila Fisher

Recently graduated in the states, commuter, interested in HCC work, spreading cycling accessibility and awareness, political science, strong interest in policy and work with local government, outreach and engagement experience as well as design and marketing.

environmentalism,

- Peter Zimmer

A number of NGO Boards, CarShare Halifax, cycling 50+ years, talking to planners re: transportation issues, worked with the transportation committee with EAC, cycling awards, worked with HCC on the infrastructure board, cycling without age innovation interest, accessible bikes -- e.g. tricycle.

- Jocelyn Isnor

Not yet a cyclist, but getting into cycling with child and partner, additional infrastructure, mostly a driver and not a cyclist

- Talan Iscan

Moved in 94, academic, cycling, working from home, thinking about the critical cross roads for cycling infrastructure. Advocating via email, thinking about cycling in terms of quality of life, wants to do this as a group. Very data oriented, background in academia in research, engaging stakeholders.

- Sarah Riley

Moved to Halifax 6 years ago from Toronto. Working on sustainability, advising, promoting cycling in personal and professional life, experience in marketing.

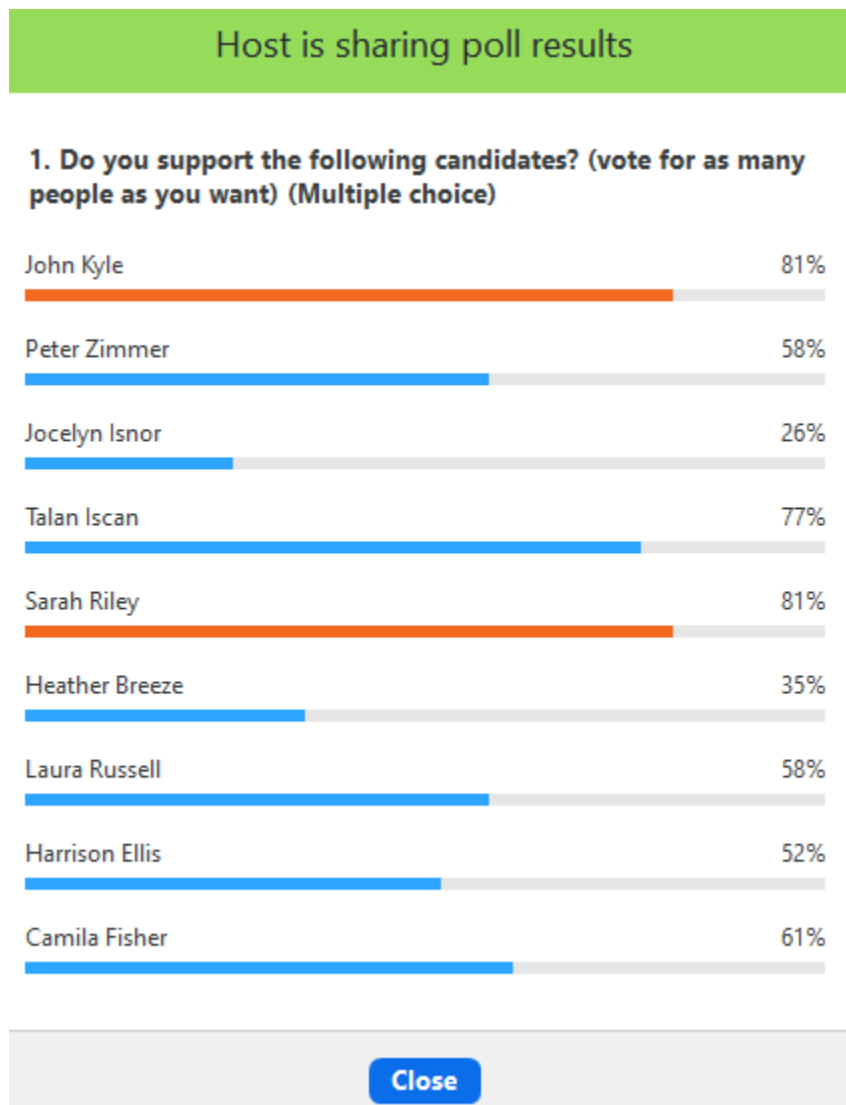
### 3.5 Vote

Sarah Manchon puts forward Motion: vote for position of secretary.  
Becky Spencer re-offers as only candidate, motion passes unanimously.

Sarah Manchon asks for nominations for the position of Treasurer.  
No offers for the position of treasurer, position to be left open and decided by Board at a later date.

Sarah Manchon asks for further nominations from the group. No further nominations.

Motion to elect 5 remaining positions (poll on screen): electing 5 member at large positions from 9 nominations



Confirmed: John Kyle, Sarah Riley, Talan Iscan, Camila Fisher.

Tie for 5th place: Peter Zimmer and Laura Russell

Sarah Manchon puts forward motion to revote between the two members, Jillian Banfield seconds motion.

Laura Russell concedes the position to Peter Zimmer.

Peter Zimmer accepts the position.

4. Bylaw amendments and motions

4.1 Open the floor to motions for amendments to the HCC bylaws

Bylaws shared in advance of the meeting via email.

4.2 Open the floor to motions from members

No motions brought forward.

5. Q&A

5.1 Open the floor to questions from members

From Alison Zimmer to Everyone: 07:50 PM

I'm curious about the board committees, and other ways for HCC members to get involved (returning to Halifax after 14 years away)

Sarah Manchon: previously had infrastructure team, now advocacy team.

From Ed Cas (epiong) to Everyone: 07:50 PM

Are you thinking of implementing a family membership?

Sarah Manchon: software difficulties, investigating.

Meghan Doucette: this aspect is included in the member survey, linked in chat.

From laura russell to Everyone: 07:56 PM

any word on the mac bridge?

Sarah Manchon: design work for Dartmouth side was underway in Spring 2019, but incomplete and still postponed, allegedly happening soon.

Meghan Doucette: Halifax side estimated completion is 2022, understanding is that work was supposed to start on the Dartmouth side earlier this year.

6. Adjournment

Sarah Manchon puts forward motion to adjourn.

Seconded by John Kyle and Peter Zimmer.

Poll, motion to adjourn passed unanimously.