

**Timpanogos Academy School Board Meeting**  
**Thursday Sep 10<sup>th</sup>, 2020 7:00pm**  
**Timpanogos Academy Elementary**  
**( Page 1 of 3 )**

**PRESENT:**

Board members Phil Cardon, Rachel Thacker, Jennie Bruce, Minta Valentine, Amy Tressler , Kim Seager, and Paul Johnson were in attendance at 7:00pm, which constitutes a full quorum. Principal Errol Porter is also in attendance.

**1 - Agenda Approval**

Rachel Thacker made a motion to approve the agenda. The motion was seconded by Jennie Bruce and passed unanimously.

**2 – Review of Last Meeting’s Business/Approval of Minutes/Next Board Meeting**

Jennie Bruce made a motion to approve the June 2020 minutes as amended. The motion was seconded by Amy Tressler and passed unanimously.

Jennie Bruce made a motion to approve the July 2020 minutes as amended. The motion was seconded by Amy Tressler and passed unanimously.

Jennie Bruce made a motion to approve the August 6<sup>th</sup>, 2020 minutes as amended. The motion was seconded by Amy Tressler and passed unanimously.

Jennie Bruce made a motion to approve the August 31<sup>st</sup>, 2020 minutes. The motion was seconded by Amy Tressler and passed unanimously. The Board then confirmed that the next Board meeting will be on Thursday Sept. 10<sup>th</sup>, 2020.

**3 – Public Input**

None at this time.

**4 – Budget Update – Lynn Smith**

Lynn Smith reported on the status of the Budget “to date” and that revenue and expenses were both in line with expectations and on-track for the year as of August 31<sup>st</sup> of the current year.

Mr. Smith then advised the Board that 100% of the \$455,000 in PPP Funds received would be able to be applied towards staff salaries, and that it was accordingly likely that the school would probably be able to receive full loan forgiveness.

**5 – PTO Report – Amy Orme**

PTO President Amy Orme reported that the “Parent Opt-in” email list was working well and that there was greater parent attendance now that PTO meetings were being held on Zoom. Most PTO activity was centered on informing new parents how things work, and planning a variety of fundraising activities. Dinners would be provided for Teachers at the upcoming Parent Teacher conferences.

**Timpanogos Academy School Board Meeting**  
**Thursday Sep 10<sup>th</sup>, 2020 7:00pm**  
**Timpanogos Academy Elementary**  
**( Page 2 of 3 )**

**6a – Principals Report – Errol Porter**

Mr. Porter reported on various items, as follows:

\* The school's enrollment was currently 480. State attendance laws have been suspended and schools have been asked not to enforce attendance policies.

\* Teachers & Staff are required to check their temperature and confirm that they are symptom free each morning. Masks were being worn by all staff and students, except for 10 students who had exemptions due to Medical conditions. The kids attitudes towards wearing masks has been "amazing."

\* Students began eating their lunches in the Gyms this week, with all classes and students separated by 6 feet. The importance of maintaining distance is repeatedly emphasized to the staff.

\* The school has begun using Chlorine Dioxide (Chlorinated water) for disinfecting and killing coronavirus. The units cost \$1400 each, plus an additional \$30 per week for each Gym. In addition, teachers have been provided spray bottles to use the Chlorine Dioxide in individual classrooms.

\* The owners of the land behind the school are not interested in selling the land to the school.

\* Changes in pick-up and drop-off procedures have been working very well.

\* Rachel Thacker noted that she has heard from many parents and community members that they appreciate how the school has been holding full time schooling and how we have handled safety.

**7 – TSSA – Teacher Student Success Act Grant:**

Mr. Porter reported that this grant was worth \$72,335.63 and had to be used for At-Risk students, and teachers testing and training purposes. The Board then reviewed the grant application and the specifics of how the school would use the grant monies. Rachel Thacker made a motion to approve the TSSA Grant Application as presented. The motion was seconded by Paul Johnson and passed unanimously.

**8 – ESSA – COVID 19 money to purchase safety and cleaning supplies:**

Mr. Porter reported that this grant was worth \$21,294.31 and was to be used to reimburse for costs of the shutdown, plus purchase of PPE safety and cleaning supplies. The Board then reviewed the grant application and the specifics of how the school would use the grant monies, and after discussion Rachel Thacker made a motion to approve applying for the ESSA Grant. The motion was seconded by Amy Tressler and passed unanimously.

**9 – GEER – COVID 19 for SPED/At-Risk students online-teaching technology related item:**

Mr. Porter reported that this grant was worth \$28,583.70 and was to be used to purchase computers, monitors, and printers for Special Ed. Psychology services and Speech room barriers for Special Ed could also be purchased with the GEER grant. Rachel Thacker made a motion to approve applying for the ESSA Grant. The motion was seconded by Minta Valentine and passed unanimously.

**(Page 3 of 3 is on the next page)**

**Timpanogos Academy School Board Meeting**  
**Thursday Sep 10<sup>th</sup>, 2020 7:00pm**  
**Timpanogos Academy Elementary**  
**( Page 3 of 3 )**

**10 – Board Member Reports:**

- a) **Uniforms, Amy Tressler:** Mrs. Tressler reported that there was a potential new vendor who had purchased the old “Classy Uniforms” business her in Utah County. Mrs. Tressler was working with the new owner to see if it made sense to add them as an approved vendor.
  
- b) **Publicity, Minta Valentine:** Mrs. Valentine discussed signage options for the 7-11 located at the main corner in Lindon. It was mentioned that “In Person Education” could be a good addition to future signage.
  
- c) **CFO, Rachel Thacker:** None at this time.
  
- d) **PTO/Curriculum, Jennie Bruce:** Mrs. Bruce reported that Core Knowledge Science curriculum was now available for K-2 and that we could look into pricing and ordering the curriculum.
  
- e) **Human Resources & Website, Phil Cardon:** None at this time
  
- f) **Facilities & Risk Control, Paul Johnson:** None at this time.
  
- g) **CAO, Kim Seager:** None at this time.

**8 – Board Training – Board Wiser**

The Board listened to the “Board Wiser” training session titled: “Has anyone seen the school’s ATM card?”

**9 - Closed Session:**

Motion for a closed session was made by Kim Seager to discuss character & competence of individual employees, and the motion was seconded by Jennie Bruce. A roll call vote was called for and all present board members individually voted “aye” when asked.

**10 - Adjournment:**

Kim Seager moved to adjourn without objection.