



BCE Parents Club Meeting

November 19, 2024 (virtual) 6:00pm

AGENDA

1. Welcome

Roxann called the meeting to order at:6:01 PM

2. Attendance:

In attendance: Roxann Morrill, Tasia Siegel, Melissa Chavez, Tess Fitzgerald, Kristi Anderson, Gerri Fippin, Jamie Kevare, Micah Thorner, Jason Aleksander, Michelle Childs, Maura Callahan, Surabhi Guar, Claudia Oblea, Leilani

3. Approval of Agenda

Motion to approve agenda: Jason asked if there was any objections or additions to the agenda and there was no objections or corrections, so agenda approved unanimously.

4. [Approval of Oct. 17 Minutes](#)

Roxann motions to approve October's minutes with the correction of adding the attendees: Motion to approve passes unanimously

5. Principal Report (Gerri)

Gerri will be out for a bit longer due to medical treatment. Report cards went home. iReady assessments are being taken. These are norm based assessments taken 3x per year in math and reading. BCE had data talks to determine students eligible for interventions. She shared that her and Kristi are doing lots of PBIS stuff such as the awards assembly this Friday, the Bear Paw Store, etc. They are planning the school wide movie for December and other fun activities at recess and planning for rainy days. Gerri asked to continue to put the word out for Lost and Found. Kristi and Gerri are switching off reading books about life skills. Kristi has been reading books about gratitude this month. Next month the books will be about empathy.

6. President's Report (Roxann/Jason)

a. Lost & Found

Reminder Nov. 23, all items will be donated. Remember to check as it has been overflowing. Thank you to Jade, Carol, and Leilani for helping the most with organizing lost and found. Nov./Dec - is 3rd grade families, but all people can help and is appreciated

b. Thank Yous

Shout out to scholastic book fair Volunteers. Especially thank you to Maura and Surabhi for all their hard work. Thanks to Justin from Boulder Creek Pizza and Pub, and Mark and Silvia from Lone Wolf for being judges. Shout out to the winners of Drive for Schools. 100% of these funds go to the Parent Club general fund.

c. Box tops -

This is now an app and all you have to do is scan receipts. Those funds go to PE.

7. Treasurer's Report (Micah)

a. General report

We did raise a good amount of money this past month. Book fair \$4000, Drive for Schools was \$2225, and walk/jog is still being finalized, but seems to be wildly successful. Also, renewed insurance, and filed tax extension.

b. Spending and Reimbursement Policy

Resolved some issues on the policy needed for these funds. Created a draft with a committee to create a reimbursement policy, brought to the board. Was not voted on at the last meeting, but Micah is bringing it up for open discussion and approval. No questions or concerns are brought up. Micah clarified the purpose for this policy will help make things more efficient and to expedite things versus needing a vote approved each time. There can be exceptions that would only need to be voted on. Gerri and Kristi abstain from this vote. no oppose, motion approved unanimously 11 yes.

c. Grade Level Restricted Funds Proposal (Melissa/Micah)

Melissa is mentioning how the funds raised for a grade level, does not move up with the class, and therefore those funds could be used up by the time the class moves up. Melissa is mentioning creating a "class year/class of" fund to be used up until 5th grade and if anything left can be distributed to the general fund.

Gerri shares that this sounds like a good idea, and how some grade levels have more families that can donate while others do not; which is why they use the current grade level structure; these funds tend to cover this difference. Gerri suggests gaining some teacher input as well. Kristi shared her examples of how the teachers use it for support. Micah mentioned we would need to figure out how to create this new fund and what is needed to accept donations. Roxann suggests forming a committee and gaining teachers' input moving forward. Gerri brought up that it is a fine line as to how much is publicized when sharing scholarships available for various events when considering this idea.

8. Committee Reports (Varies)

a. Gala/Winter Online Silent Auction (Roxann)

Roxann is proposing to have another Winter Silent Online Auction. Last year it was mainly to test the online platform, but it went well, so it could be good to have it again in December. Micah asked where we get donations for this auction. Roxann shared we have some left overs and use the same list from last year (10-20 items). This would be in addition to the gala auction. All donated items for the month of December. No further questions, no objections. Micah motions to have the Winter Silent Auction and Melissa seconded, the motion passed. Roxann mentioned there will be a meet up at Brookdale Lodge, Dec. 5th at 6:30 pm to learn more about the Gala/planning meeting.

b. Square 1 Art (Micah/Gerri)

Have until Nov. 22 to buy personalized gifts with your child's artwork. Gerri shared is one of the biggest fundraisers for the art program. She thinks 20% comes back to the art program. This funds has been used for supplies used throughout the year. The website is easy to use. Jenn Wildermuth could not be here, so she sent in an update. We have \$2300 in sales so far and we do get 20% of this. If we make \$3300, we could get 33% back. She encouraged everyone to spread the word to see if we could get more sales by Friday.

c. Family Dinner (November & January Dates) (Roxann)

Family done about every month for different grade levels, to use for field trips and classroom parties, etc. The next one will be Dec. 4th at the Los Gallos Taqueria for 3rd grade.

d. Staff Appreciation (Roxann)

Asking for volunteers who may want to help plan and create a budget for staff. Gerri and Kristi will be a great resource on how to use the funds. Please reach

out if you are interested or know someone who is interested. Gerri is trying to clarify if this is different from the monthly appreciation she has done in the past. Roxann mentioned in the past it has mainly been Staff Appreciation Week and at the end of the year, but she is suggesting for the committee to cover/do this for the entire school year. Micah suggests the committee would need to decide if it is for SAW or for the year.

9. Community Input / Open Floor (Varies)

Roxann opened up the floor for input. Leilani asked about an update to the events document. Roxann shared that it is on the BCE Parent Club website. There are still some events TBA, and when they have dates they will be updated. Gerri shared that there is a tentative date for Art night, Thursday, March 25th, 2025. We might do it a bit earlier, but this is still to be determined. Game Night and Science night have not been hosted in years, but they stay on the calendar in case a committee/volunteers are able to plan it. Jason asked about the Science Fair, but Gerri shared that it is probably in February. Waiting for the county to give further information.

10. New Business (Varies)

- a. Next meeting date: Monday, December 9th from 6-7pm
Gerri asked why we are moving from Thursdays. Jason shared this initial meeting was due to availability for the Board. May 1st, is open house.

11. Adjournment (Roxann)

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Roxann adjourned the meeting at 6:58 PM