

Department (School) of Dentistry

DENT-STAR Prizes Committee

Composition and Terms of Reference

1. Composition

1.1. Membership:

- Chair (Associate Chair Research)
- Members (Appointed by Chair):
 - One from Foundational Sciences
 - One from the Clinical and Population Sciences
 - One from Educational Research
 - One from Dental Hygiene
 - Two Student Representatives – one undergraduate, and one graduate,

1.2. Terms of Office:

- Appointed faculty members shall serve for a three (3) - year term, and may be re-appointed. Appointed Faculty will serve at the discretion of the Chair, and appointments will be staggered.
- Students shall serve for a one-year term but may be reappointed.

1.3. Method of Appointment:

- Each year appointed faculty, student, or external vacancies will be filled following the protocols for the appointment of committee members in the Mike Petryk School of Dentistry (School). The Chair will make appointments.

1.4. Quorum

- The quorum of the committee shall be the Chair plus 50% of the membership

1.5. Responsibility

- The responsibility of this committee is to identify the student winner of the School's DENT-STAR prizes for undergraduate and graduate research based on the following criteria: Applicant's Statement, Clarity, Content, and Significance as described in the Scoring Sheet for DENT-STAR Student Prizes ([Click here](#)).

2. Objective: The purpose of the DENT-STAR undergraduate, and the DENT-STAR graduate prizes is to recognize the excellence of research done by undergraduate (DDS and DH) or graduate students (MSc and PhD), respectively in the Mike Petryk School of Dentistry, Faculty of Medicine & Dentistry (FoMD) at the University of Alberta.

3. Prizes:

- \$250 per DENT-STAR Undergraduate prize (up to 2 prizes) and \$500 per DENT-STAR Graduate prize (up to 2 prizes).
- The recipient's research is profiled on the School website.
- The prize is given one time/year.

4. Eligibility

- An article is a manuscript accepted or published in a peer-reviewed journal within the previous 12 months.
- Applicants for the undergraduate prize must be undergraduate students enrolled full-time in the DDS or DH curriculum at the time the research was performed. Applicants for the undergraduate prize must be the first author of the abstract during the past 12 months and must have been or will be the presenter of the research at a national or international meeting; or co-author of the Article being submitted for the prize.
- Applicants for the Graduate prize must be or have been a graduate student (MSc. or PhD) registered in a graduate program within the School at the time the research associated with the Article was conducted. Applicants for the graduate prize must be the first author of the Article. Articles for the Graduate prize must have been accepted for publication one year after the student graduates from the relevant degree program.
- The applicants must designate which category they are eligible to enter and, if successful, a prize will be awarded to two undergraduates, and two graduate students/year.
- The recipient is eligible to receive only one prize during their program. For clarification, for a program to be considered new, there would need to be a withdrawal or graduation from one program and a separate admission into the new program. A change in specialization (e.g. Oral Biology to Orthodontics) does not qualify as a new program and a transfer from a MSc to a PhD program does not qualify as a new program.
- The research must have been completed under the supervision or co-supervision of a faculty member in the School.
- It is expected that the article has been published in a high-impact journal in the field, or in the case of an abstract submission, that the abstract be presented at a high-profile national or international meeting.
- An Article or abstract may only be submitted once.
- In the case of equal co-authors where both authors are students in the same category, the prize will be divided equally between the applicants.
- If fewer than three applications/categories of high quality (as judged by the prizes committee) are received, the committee may choose not to award the prize in that student category for that year and hold the application(s) over to the next competition.

The following are not eligible:

- Review articles including systematic reviews
- Non-peer-reviewed articles or abstracts
- Letters to Editor(s)

Originally approved by the Research Committee April 2016

Approved by Research Committee: April 9, 2024

Approved by Executive Committee: April 15, 2024

Ratified at Department Council: June 6, 2024

5. Submission Process

- A completed application form
- A copy of the Article or submitted abstract along with a letter indicating acceptance into a national or international meeting. The Article/abstract must be in the final published format.
- All components of the submission are to be submitted electronically as one file in PDF format to dresadm@ualberta.ca
- The deadline for submission is **May 15th**.

6. Student Representative's Responsibilities

- Two Student Representatives to the RPC (Research Prize Committee) shall be appointed annually. The student representatives shall be appointed by the Chair. If a student representative intends to apply for the prize they are eligible for, they must recuse themselves from the discussion and vote for that prize.
- The Student Representative shall serve to represent the entire undergraduate and graduate student populations, respectively, as a voting member of the committee for the matters of awarding the research prize.

7. Procedures

- The Chair is to identify at least three (3) reviewers per application.
- The committee members are to evaluate the applications based on the Applicant's Statement, Clarity, Content, and Significance as described in the Scoring Sheet for DENT-STAR Student Prizes.
- The committee members are to submit their Scoring Sheets within two weeks of receipt of the applications they are to review to dresadm@ualberta.ca and the Chair.
- The committee shall meet at the call of the Chair within two weeks after the deadline for submission of Scoring Sheets. The Chair will ensure that all applications are circulated to all committee members at least one week before the meeting.
- Members who cannot attend may send an alternate or email proxy.
- Each committee member has only one vote, regardless of the number of areas they represent.
- At the discretion of the Chair of the RPC, any committee member may be required to recuse him/herself momentarily from specific discussions in the Research Award Committee meetings if a perceived conflict of interest could be identified.

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