



BORANG LAPORAN AKHIR PROJEK PERUNDINGAN
CONSULTATION PROJECT FINAL REPORT FORM

SENARAI SEMAK			
BIL NO.	PERKARA DETAILS	PEMOHON APPLICANT	PLiMJI PLiMJI
1	Borang laporan akhir yang telah lengkap <i>Final report had been completed</i>		
2	Laporan kewangan(Penyata/resit kewangan yang relevan) <i>Financial report (statement/receipt that are relevant)</i>		
3	Salinan hasil projek perundingan <i>A copy of consultancy project outputs</i>		
4	Permohonan ditandatangani oleh pemohon <i>Application had been signed by the applicant</i>		
5	Perakuan Dekan/ Pengarah PTJ <i>Dean/PTJ Director consent</i>		



LAPORAN AKHIR PROJEK PERUNDINGAN
(CONSULTATION PROJECT FINAL REPORT)

BAHAGIAN A – MAKLUMAT KETUA PERUNDING SECTION A – HEAD CONSULTANT DETAILS		
Nama : Name :		No Staf : Staf No. :
No. Kad Pengenalan/Passport : Identity Card/Passport No. :	Gred : Gred:	Jantina : Gender :
Fakulti / Jabatan / Pusat / Unit (Sila nyatakan alamat penuh) : Faculty / Department / Centre / Unit (Please state full address) :		

BAHAGIAN B – MAKLUMAT PROJEK PERUNDINGAN SECTION B – CONSULTANCY PROJECT DETAILS	
Tajuk Projek Perundingan : Consultation Project Title :	
Tempoh Projek Perundingan : Consultation Project Period :	Kod Projek Perundingan : Consultation Project Code :

Jumlah Diluluskan (RM) : Approved Amount (RM) : <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> Jumlah Digunakan (RM) : Used Amount (RM) : <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> Peratusan Belanja (%) : Spend Percentage (%) : <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> Baki Dana Projek (RM) : Balance Project Fund (RM) : <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> ** Sila lampirkan penyata kewangan terkini ** Please attach a recent financial statement																																									Tarikh Mula : Starting Date : <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> Tarikh Tamat : Starting Date : <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> Tempoh Lanjutan Yang Diluluskan : Approved Extension Period : <table border="1"> <tr> <td>Tarikh permohonan Application Date</td> <td></td> </tr> <tr> <td>Tarikh Diluluskan Approved Date</td> <td></td> </tr> <tr> <td>Tarikh tamat baru yang diluluskan New Approved End Date</td> <td></td> </tr> </table>																					Tarikh permohonan Application Date		Tarikh Diluluskan Approved Date		Tarikh tamat baru yang diluluskan New Approved End Date	
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BAHAGIAN C – PRESTASI PROJEK PERUNDINGAN SECTION C – CONSULTANCY PROJECT PERFORMANCE			
PERATUSAN PENCAPAIAN PERFORMANCE PERCENTAGE			
Status perkembangan projek berdasarkan carta perbatuan yang telah disediakan <i>Project development status based on the mileage chart that has been prepared</i>	0 - 50%	51 - 75%	76 - 100%
Peratusan (sila nyatakan %) <i>Percentage (please state %)</i>			
ABSTRAK PROJEK PERUNDINGAN (TIDAK MELEBIHI 200 PATAH PERKATAAN) CONSULTANCY PROJECT ABSTRACT (NOT MORE THAN 200 WORDS)			
IMPAK IMPACT			
MASALAH/ KEKANGAN SEKIRANYA ADA PROBLEMS/ CONSTRAINTS IF ANY			
CADANGAN RECOMMENDATIONS			

BAHAGIAN D – PEGESAHAN KETUA PERUNDING
SECTION D – HEAD CONSULTANT CONFIRMATION

Saya mengaku bahawa segala maklumat yang diberikan di atas adalah betul dan benar.
I declare that all the information given above is true and correct.

Tandatangan Ketua Perunding : _____
Head Consultant Signature :

Tarikh : _____
Date :

BAHAGIAN E – SOKONGAN DEKAN FAKULTI/PENGARAH PTJ
SECTION E – DEAN OF FACULTY/DIRECTOR OF PTJ ENDORSEMENT

Sila tandakan (✓)
Please tick (✓)

☐

A. Projek Tamat dengan Cemerlang
Project Closure with Excellence

☐

B. Projek Tamat
Project Closure

☐

C. Perlu Ditambahbaik Oleh Ketua Perunding
Needs Improvement By Head Consultant

Ulasan :
Reviews :

Nama :
Name :

Tandatangan :
Signature :

Tarikh :
Date :

BAHAGIAN F – KELULUSAN PENGARAH PLiMJI
SECTION F – PLiMJI’s DIRECTOR APPROVAL

Sila tandakan (✓)
Please tick (✓)

- ☐
- A. Projek Tamat dengan Cemerlang
 Project Closure with Excellence
- ☐
- B. Projek Tamat
 Project Closure
- ☐
- C. Perlu Ditambahbaik Oleh Ketua Perunding
 Needs Improvement By Head Consultant

Ulasan :
Reviews :

Nama :
Name :

Tandatangan :
Signature :

Tarikh :
Date :