



RUSA Bill 16F22-04

Authors: Sunchita Shankar, *Chief of Staff*

Sponsors: Internal Affairs Committee; Executive Board

OFFICE HOURS FOR THE 2022-23 SCHOOL YEAR

A bill outlining the office hours of the members within the Rutgers University Student Assembly for the 2022-23 School Year.

Whereas, the Standing Rules state that the Chief of Staff must formally pass a bill declaring office hours for Executive Committee members to meet with students, faculty, and staff,

Whereas, office hours will take place in-person at the Student Activities Center,

Whereas, office hours have been recently changed in the standing rules,

Be it hereby resolved, as of the resolution date The President and Vice President must serve at least (3), but no more than (5), office hours per week.

Be it hereby resolved, as of the resolution date Executive Committee members, including Department Directors, must serve at least (1), but no more than (2), office hours per week.

Be it hereby resolved, as of the resolution date General Assembly members, and Ad-Hoc Chairs may be asked to serve no more than (1) office hour bi-weekly.

Be it hereby resolved, members serving their office hours will sign in by sending a selfie in the office to 732-662-0157 or chiefstaff.rusa@gmail.com.

Be it hereby further resolved, the Chief of Staff should be notified of an alternative method to serve office hours at least 24 hours in advance as the Standing Rules allow for the Chief of Staff to determine valid locations and methods for office hours at their discretion.

Be it hereby further resolved, the Chief of Staff shall be able to modify office hour availability when the Fall Semester is over, to allow for the general transition into the Spring Semester for all parties requiring office hours.

Dates.Review by Executive Committee

Introduced to the Executive Committee

date

Approved for floor by the Executive Board

date

Voted: ## yays, ## nays, ## abstains, ## presents

Floor of the Assembly

Introduced to the Assembly

date

Passed by the Assembly

date

Voted: ## yays, ## nays, ## abstains, ## presents