

Common Ground Board of Directors

November 18, 2024

AGENDA

This meeting will be held in person.

November 18th 5:30pm

In person at Common Ground – Springside 205

Welcome

Public Comment (5:30) (two minutes per person for a total time limit of 30 minutes, or by email; see instructions below) Sign up for Public Participation [HERE](#)

Business Requiring Approval (6:00)

[Minutes of the October 28th Board Meeting](#)

Motion for Certified Resolution: N/A

Remembrance of Bob Parker

Board Fundraising Training Presentation by consultant Andy Robinson.

Invoices Needing Approval

Invoices requiring approval are:

- Edgility: [\\$12,500](#) Second installment of services and [\\$1,500](#) for advertising fees
*Unbudgeted
- 501c3 trust: [\\$8,106.51](#) Approved via email and paid 11/12 *Budgeted

Executive Director Report (6:05) (Karen)

[Link to November Director Reports](#)

Committee Reports (6:15)

Minutes of all Committee Meetings will be Posted on the [Board of Directors Webpage](#) by the end of each month

Audit/Finance Committee (Jeff)

The regular meeting of the finance committee was held on November 14th.

The meeting minutes from the Audit/Finance Committee can be found [HERE](#).

Jeff will lead a discussion of our current line of credit.

Development Committee Report (Brian + Committee)

Regular meeting of the Development Committee was held on November 15 at 12:00PM and agenda and minutes can be found here - [Development Committee Minutes](#)

Search Committee (Jeff)

The current updates for the ED search are as follows.

We have 9 candidates that are moving up to phone interviews.

We should have recommended candidates by mid December.

In person interviews and campus walk through will take place the week of January 6th.

Edigility will prepare a campus schedule for our use in the on site interviews.

Edigility will have one of their team on site for the process.

Semi finalist interviews are scheduled for mid to late December.

Governance Committee Report (Alexis)

The governance committee will give a verbal update.

School Committee Report (Liz)

The School Committee met on November 13th.

- [Graduation Requirements presentation](#) - to be reviewed by the Board prior to the Nov 18th meeting.

Minutes from the School Committee Meeting can be found [HERE](#).

New Business (6:45)

Executive Session (7:50)

Adjourn (8:00)

Next Meeting: Monday, December 16th on Microsoft Teams.

Public Comment:

In order to comply with Connecticut Open Meeting laws, any member of the public wishing to participate in the meeting must sign up on the Public Participation Sign-up Document. Sign-ups for Public Participation will open at 5 pm on the last business day before the meeting (Friday, December 13th) and will close at 5:00 pm on the day of the meeting (Monday, December 16th) Public Participation is limited to 2 minutes per person up to 30 total minutes. Anyone wishing to make a statement to the board can also submit testimony in writing to Alexis.Smith@nhep.com by 5:00 pm on the day of the meeting. All submitted documents will be included in the publicly shared meeting minutes.